

**INDIAN INSTITUTE OF TECHNOLOGY KANPUR
ACADEMIC SECTION**

REGISTRATION PROCEEDINGS FOR **NEW UG STUDENTS (2018 BATCH)**

July 20, 2018

All students of the Institute are required to register in each semester. Academic Registration and Fee payment is done at the Pingala portal.

A student will be deemed to have registered for the semester when s/he has done academic registration on Pingala, paid fees for the semester and has signed the designated roll register. **Registration process will be carried out in the Lecture Hall Complex on July 27, 2018 from 9:00 AM onwards.**

Following are some important points and procedures for Registration:

1. It is mandatory for every student to create their User Id on the Pingala portal. Academic registration and fee payment is done through the Pingala portal.
2. **Students need to pay Institute fees for 2018-19-I Semester online through Pingala.** This can also be done in advance before 27-July-2018.

[Students who wish to pay through a Bank Draft should deposit the same at the appropriate registration desk in the Lecture Hall Complex on the due date. Institute does not accept cash payments.]

Registration Procedure for Undergraduate Students:

3. Students should log on to the Pingala portal and check the courses they are registered in, the time-table schedule and sections for labs.

You may use your laptop/smartphone or any other gadget to log on to the Pingala portal. However, the Institute has also made arrangements for Computer terminals which are available at the New Core Labs (CC02, Linux Lab) from July 26 to 28, 2018 from 9:00 AM to 5:00 PM.

4. On July 27, 2018 students should carry self-attested photocopies of all certificates/testimonials (as detailed on webpage of Counselling Service) along with originals of the same for verification to Lecture Hall 20 at the Lecture Hall Complex.
5. Finally, students may proceed to appropriate desk and **sign the designated roll register.**

Registration process of Undergraduate students ends here.

Late registration will take place on **Monday, August 6, 2018** in the Academic Section only.

NO STUDENT WILL BE ALLOWED TO REGISTER AFTER AUGUST 6, 2018.

Sd/-
Dean, Academic Affairs