Indian Institute of Technology Kanpur
Office of Infrastructure & Planning

DOIP/IITK/2022/OO-12-10-01
Date: 12/10/2022

Office Order

Subject: Regarding submission of the Electric meter reading input sheet

For all the residents on the campus including RA Hostel and SBRA, a copy of the Electric meter reading input sheet must be sent to the DOIP office for review. **A soft copy of the excel file(s) of the meter reading must be sent to adpi_office@iitk.ac.in** by the end of the first week of every month.

This Office Order is issued with the approval of the Competent Authority and is for the necessary information to all concerned.

Dean, Infrastructure, and Planning

Copy to:
1. Dy. Director
2. SE, IWD
3. EE (Electrical)
4. Web master-for circulation among all concerned
5. JE, Incharge - meter reading