

USER MANUAL

IITK PG Admissions Home Page link - <https://pgadmissions.iitk.ac.in>

IIT KANPUR
Indian Institute of Technology Kanpur

PG Admissions

Home | Login

PG Admissions to the following programmes at IIT Kanpur

MBA 2024-2026 MS (by Research) Ph.D.

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Step:1

Click on **MBA 2024-2026**

The **registration** page will open.

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PG Admissions

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Instructions: ^

Note:
Kindly use Mozilla(version 94 to 112), Google chrome(88 to 113), Microsoft Edge(88 to 113) browser to fill in the Application Form.
The Application Form is compatible with Android (version 4.0 and above) and iOS (version 11 and above)
Fields marked with * are mandatory.
Read the below instructions carefully, before filling the form:

1. Candidate has to fill in the below mentioned details to receive the **User ID** and **Password**.
2. Candidate will receive the **User ID** and **Password** on their registered email address and or on the registered mobile number. Overseas candidates will receive both **User ID** and **Password** on registered email address.
3. Candidate can login with the **User ID** and **Password** to complete the application form for IITK MBA 2024.
4. Candidate must provide **Correct Name, Date of Birth, Mobile Number** and **Email Address** as these details cannot be changed once the registration is complete.

Register to get User ID and Password v

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Step:2

Click on the **Register to get User ID and Password**. It opens the registration form.

Register to get User ID and Password ^

First Name: *	Middle Name:	Last Name:
---------------	--------------	------------

Note: Candidate name should be entered exactly as it appears in 10th/SSC Certificate. Only Alphabets are allowed.

Date of Birth(dd/mm/yyyy): *	
------------------------------	---

Email Address: *	Confirm Email Address: *
------------------	--------------------------

Country Name: *

Country Code *	Phone Number*
----------------	---------------

Country Code *	Confirm Phone Number *
----------------	------------------------

Generate OTP

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Step:3

Fill in the required fields as shown below.

Register to get User ID and Password ^

First Name: *	Middle Name:	Last Name:
the	best	hacker

Note: Candidate name should be entered exactly as it appears in 10th/SSC Certificate. Only Alphabets are allowed.

Date of Birth(dd/mm/yyyy): *	
01/01/1990	

Email Address: *	Confirm Email Address: *
mrhackerpsy@gmail.com	mrhackerpsy@gmail.com

Country Name: *
India

Country Code *	Phone Number*
+91	9876543210

Country Code *	Confirm Phone Number *
+91	9876543210

Generate OTP

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Click on **Generate OTP**

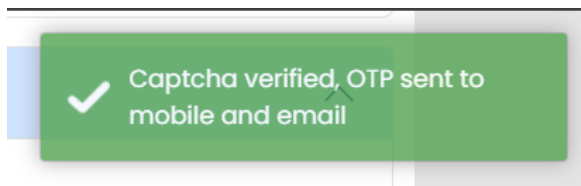
A pop-up will appear, enter the captcha, and click on **Submit**.

Enter Captcha

You will receive OTP after the captcha is verified

2d1dbe 2d1dbe

Once the captcha is verified it'll be notified



Enter the OTP received in the Mobile Number and Email and click on **Verify OTP** respectively.

Register to get User ID and Password

First Name*: name Middle Name: Last Name:

Note: Candidate name should be entered exactly as it appears in 10th/SSC Certificate. Only Alphabets are allowed.

Date of Birth(dd/mm/yyyy) *: 01/01/1990

Email Address: * mrhackerpsy@gmail.com Confirm Email Address: * mrhackerpsy@gmail.com

Country Name: * India

Country Code * +91 Phone Number* 9876543210

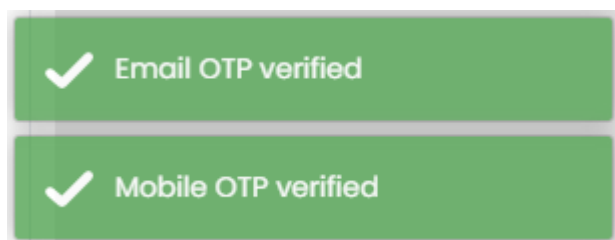
Country Code * +91 Confirm Phone Number * 9876543210

Mobile OTP* 384804

Email OTP* 153807

Declaration

Once the correct OTPs are entered and verified, it'll be notified as shown below.



Complete the Declaration section and click on Submit.

Declaration

I hereby declare that I have carefully read the instructions. All particulars stated in this Registration Form are true and correct to the best of my knowledge and belief. If any information provided is false or incorrect, I shall abide by the actions and decisions of IITK MBA authorities.

I Agree

Captcha
a044c3 a044c3

First Name:	the
Middle Name:	best
Last Name:	hacker
Date of Birth:	01/01/1990
Country:	India
Mobile No:	9876543210
Email Address:	mrhackerpsy@gmail.com

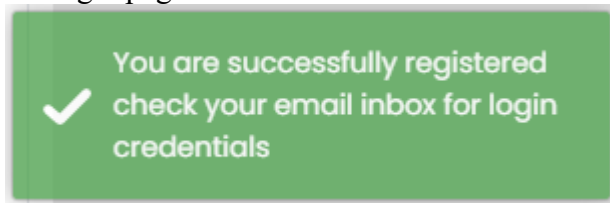
*I hereby confirm that the information provided above is correct

Submit

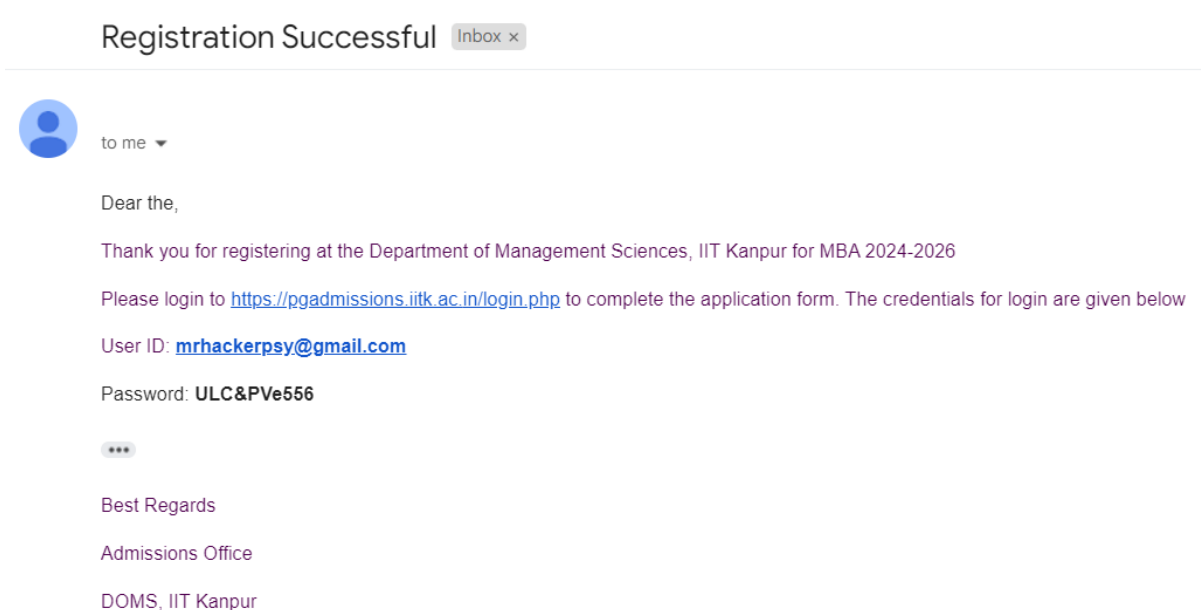
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Step:4

A notification will pop up on successful registration, and the candidate will be redirected to the login page.



The candidate will receive a successful registration mail containing his/her login credentials



Enter the **Email Address** and **Password** and click on **Login**.

The screenshot shows the IIT Kanpur PG Admissions login page. At the top left is the IIT Kanpur logo and name. To the right, it says "PG Admissions". Below the header is a navigation bar with "Home" and "Login" links. The main content area contains a login form with the following elements:

- Text: "Don't have an account? [Click here](#) to register"
- Input field: "Email Address" with a user icon on the left
- Input field: "password" with a key icon on the left
- Checkbox: "Remember Me"
- Button: "Login" (green)
- Link: "[Forgot your password?](#)" (blue)

At the bottom of the page, there is a footer: "Copyright © 2024 IITK MBA | Powered By IFACET IIT Kanpur"

Step:5

The application form dashboard will open.

The screenshot shows the IIT Kanpur PG Admissions application form dashboard. At the top left is the IIT Kanpur logo and name. To the right, it says "PG Admissions". Below the header is a navigation bar with "Home" and a user profile icon labeled "the". Below this is a horizontal menu with the following tabs:

- Registration (active, highlighted in blue)
- Application
- GDPI Shortlist
- Final Admission Status
- Learning Resources
- Onboarding

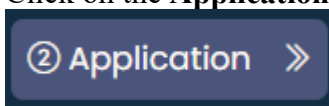
The main content area displays a form with the following fields:

First Name	: the
Middle Name	: best
Last Name	: hacker
DOB	: 01/01/1990
Email	: mrhackerpsy@gmail.com
Country	: India
Country Code	: +91
Mobile	: 9876543210

At the bottom of the page, there is a footer: "Copyright © 2024 IITK MBA | Powered By IFACET IIT Kanpur"

Step:6

Click on the **Application** tab to proceed with the filling of the application form.



Step:7

Under the **Application** tab, several other tabs are there which are required to be filled in respectively.

Fill in all the personal details and click on **Save & Continue**

The screenshot shows the 'Personal Details' tab of the IIT Kanpur PG Admissions application form. The form is divided into several sections:

- Personal Details:** Includes fields for Candidate's First Name (the), Middle Name (best), Last Name (hacker), Country Code (+91), Country (India), Date of Birth (01/01/1990), Email (mrhackerpey@gmail.com), and Mobile (9879543210).
- Other Personal Details:** Includes fields for Father's/Guardian's Name (father), Mother's/Guardian's Name (mother), Spouse's Name (spouse), Alternate Email Address (alternatemail@email.com), Gender (Male), Nationality (Indian), and a checkbox for 'Do you belong to the Persons with Disabilities (PwD) category as per the RPwD Act 2016?' (No is selected). A 'Category' dropdown is set to 'GEN'.
- Communication Address:** Includes a note to enter a valid address. Fields for Country (India), State/Union Territory (Andaman and Nicobar Islands), District (Nicobar), Town/City (city), Pincode (123456), and three Address Lines (address1, address2, and Address Line 3) are present.
- Emergency Contact Details:** Includes fields for Emergency Mobile Number (+91 9839527410) and Relationship with Candidate (relation).

At the bottom of the form, there is a 'Save & Continue' button. The footer of the page reads 'Copyright © 2024 IITK MBA | Powered By iACEL IIT Kanpur'.

After filling each tab, click on **Save & Continue** to proceed to the next tab. Upload the required documents.

Fill in the fields with correct academic details and then click on **Save & Continue**

Academic details saved successfully

Academics

Note: In the case of grades/CGPA, the conversion to Percentage of marks would be based on the procedure as certified by the respective Board/University/Institution, if any Board/University/Institution confirms that there is no scheme for converting CGPA into equivalent marks, the equivalence would be established by dividing the candidate's CGPA by the maximum possible CGPA and multiplying the result by 100.

SSC/10th/Equivalent Details

SSC/10th/Equivalent Board Name: Assam Sanskrit Board
Month/Year of Completion: April 2014
Maximum Marks: 500
Total Marks Obtained: 300
Aggregate Percentage (%): 60

Note: 1. Maximum marks (inclusive of all subjects) indicate the summation of maximum marks of all subjects (including electives, if any). For example, if there are five subjects with 100 marks assigned to each subject, candidate should populate the "Maximum Marks (inclusive of all subjects)" placeholder as 500. Total marks obtained (inclusive of all subjects) indicate the summation of actual marks obtained by the candidate in all subjects (including electives, if any). For example, if the candidate has obtained 457 marks by adding individual marks obtained in the five subjects, candidate should populate the "Total marks obtained (inclusive of all subjects)" placeholder as 457.
2. For computing percentage of marks obtained in SSC/10th/Equivalent examination, the aggregate marks of all subjects including additional subjects that appear in the Mark sheet/Grade Sheet would be considered irrespective of the Board's regulation.

Note: The Aggregate Percentage should be entered as an accurate value, rounded-off to 2 decimals.
Example A: If Maximum = 600, Total Marks Obtained = 42 then Aggregate Percentage = 70.18668. This needs to be rounded off to 70.17
Example B: If Maximum = 600, Total Marks Obtained = 48 then Aggregate Percentage = 80.33333. This needs to be rounded off to 80.33

HSC/12th/Equivalent/Diploma Course Details

Note: It is mandatory to have Mathematics in your 12th/Equivalent/Diploma Course

Did you have Mathematics in your 12th/Equivalent/Diploma Course?
 Yes No

Course Type:
 12th/Equivalent Diploma

12th/Equivalent Board Name: Andhra Pradesh Board of Matriculation Exam
Discipline: Science
Month/Year of Course Completion: April 2016
Maximum Marks: 500
Total Marks Obtained: 250
Aggregate Percentage (%): 50

Note: 1. Maximum marks (inclusive of all subjects) indicate the summation of maximum marks of all subjects (including electives, if any). For example, if there are five subjects with 100 marks assigned to each subject, candidate should populate the "Maximum Marks (inclusive of all subjects)" placeholder as 500. Total marks obtained (inclusive of all subjects) indicate the summation of actual marks obtained by the candidate in all subjects (including electives, if any). For example, if the candidate has obtained 457 marks by adding individual marks obtained in the five subjects, candidate should populate the "Total marks obtained (inclusive of all subjects)" placeholder as 457.
2. For computing percentage of marks obtained in SSC/10th/Equivalent examination, the aggregate marks of all subjects including additional subjects that appear in the Mark sheet/Grade Sheet would be considered irrespective of the Board's regulation.

Note: The Aggregate Percentage should be entered as an accurate value, rounded-off to 2 decimals.
Example A: If Maximum = 600, Total Marks Obtained = 42 then Aggregate Percentage = 70.18668. This needs to be rounded off to 70.17
Example B: If Maximum = 600, Total Marks Obtained = 48 then Aggregate Percentage = 80.33333. This needs to be rounded off to 80.33

Bachelor's Degree Details

Bachelor's Degree Completion Status:
 In Final Year Completed

Total Duration of Degree: 3 years
Type of University/Institution: Private
State/Union Territory of University: West Bengal
University/Institute Name: University of North Bengal
Name of College/Institution: ugcollege
Kindly Select Degree: Bachelor of Computer Applications (B.C.A.)
Discipline: Computer Applications
Graduation Stream: Non-Engineering
Month/Year of Course Commencement: July 2018
Month/Year of Completion: June 2019
Aggregate Marks or Promotion: Aggregate Marks Promotion
Marks % awarded by University/Institute: 57.84
Do you have or are you undergoing dual or 5 year integrated course? Yes No

Master's Degree Details

Do you want to enter Master's Degree details?
 Yes No

Master's Degree Completion Status:
 In Progress Completed
Total Duration of Degree: 2 years
Type of University/Institution: Private
State/Union Territory of University: Goa
University/Institute Name: Bomyan University
Name of College/Institution: pgcollege
Degree Name: Master of Computer Applications (M.C.A.)
Discipline: Computer Science
Month/Year of Course Commencement: October 2020
Month/Year of Course Completion: August 2022
Aggregate Marks (%): 78.56

CAT Exam Details

CAT 2023 Application No.: 20001624
CAT 2023 Percentile: 99
CAT 2023 Score: 99

Other Professional Degree Details

Are you a Fellow of the Institute of Actuaries of India (FIA)?
 Yes No

Aggregate Marks (%):
Enter FIA Aggregate Marks (%):
Month/Year of Course Commencement: Select Month Select Year
Month/Year of Course Completion: Select Month Select Year

Do you want to submit any professional degree details such as CA/CS/ICWA?
 Yes No

Select Degree	Degree Completion Status
CA	In Progress Completed
ICWA	In Progress Completed
CS	In Progress Completed

Save & Continue

Fill in your overall work experience details and then click on **Save & Continue**

Registration > Application > GDPI Shortlist > Final Admission Status > Learning Resources > Onboarding

Personal Details Academics Work Experience Programs Interview City Documents Payment

Work experience details saved successfully ✕

Work Experience (If any) -

Note: Enter your work experience as of December 31, 2023. Only Full-time experience after graduation must be entered. Part-time/Project/Internship/Articleship/Pre-graduation work experience should not be entered and will not be considered as work experience. Please enter the exact date you started working in an industry and the date you finally exited that particular industry. Moreover, please mention the number of days you temporarily exited the particular industry in the Break in Experience box.

Industry Type	Start Date	End Date	Break in Experience	Experience (in days)	
Automobiles/Auto-ancillaries	14-01-2022	15-06-2022	Break in Experience	153	+
Engineering/Industrial	20-08-2022	28-04-2023	Break in Experience	252	+ ✕
Information Technology	01-06-2023	31-12-2023	Break in Experience	214	+ ✕

Total Work Experience in Months	Total Work Experience in Year and Months
21	1 year 9 months

< Save & Continue >

Select the program and click on **Save & Continue**.

Registration > Application > GDPI Shortlist > Final Admission Status > Learning Resources > Onboarding

Personal Details Academics Work Experience Programs Interview City Documents Payment

Program details saved successfully ✕

Programs -

Note: Applicant can select any number of programs. For each programme selected, kindly select an interview city as well. Please note that this list of interview cities is tentative and the candidate's preference may be used if the institute holds interviews in that city.

PROGRAM NAMES

Master of Business Administration (MBA)

< Save & Continue >

Select the Interview City Preferences and click on **Save & Continue**.

The screenshot shows the IIT Kanpur PG Admissions application form. The user is currently in the 'Application' stage. The 'Interview City' tab is active, and a success message indicates that the interview city details have been saved successfully. The 'Interview City Preferences' section contains a note stating that applicants can select any four interview cities, with one being allotted after the registration deadline. Two dropdown menus for 'Preferred City 1' and 'Preferred City 2' are shown, both set to 'Kindly Preferred City'. Below these, a list of selected cities is displayed: '1. Noida 2. Kanpur'. A 'Save & Continue' button is visible at the bottom of the section.

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Personal Details Academics Work Experience Programs Interview City Documents Payment

Interview city details saved successfully

Interview City Preferences

Note: Applicant can select any four interview cities as per preference from the drop down menu. After the last date of registration, one among the 4 preferred interview cities will be allotted (subject to availability).

Preferred City 1 Preferred City 2

Kindly Preferred City Kindly Preferred City

You have selected these preferred interview cities:

1. Noida 2. Kanpur

< Save & Continue >

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Upload your recent photograph and signature. Only JPG and PNG formats up to 100KB are allowed. Upload other required documents and click on **Save & Continue**.

The screenshot shows the IIT Kanpur PG Admissions application form. The user is currently in the 'Application' stage. The 'Documents' tab is active, and a success message indicates that the document details have been saved successfully. The 'Upload Documents' section contains a note with instructions for scanning documents and a link to upload specifications. The 'Photo & Signature' section is highlighted, showing two upload fields: 'Upload Photograph*' and 'Upload Signature*'. Both fields have a 'Choose file' button and a 'No file chosen' status. Below each field is a note: 'Only .jpg, .png file allowed and max file size is 100Kb'. There are also links to 'View Uploaded Photograph' and 'View Uploaded Signature'. A 'Save & Continue' button is visible at the bottom of the section.

Registration > Application > GDPI Shortlist > Final Admission Status > Learning Resources > Onboarding

Personal Details Academics Work Experience Programs Interview City Documents Payment

Document details saved successfully

Upload Documents

Note:

- Scanning of photograph, signature, and valid SC/ST/NC-OBC/PwD/EWS certificate should be done using a scanner only. Please do not use a mobile phone or other mobile applications to scan your photograph.
- All the form fields marked with * symbol are mandatory fields.

Please click [here](#) for Photo and Document upload specifications

✓ Photo & Signature

Upload Photograph*

Choose file No file chosen

Only .jpg, .png file allowed and max file size is 100Kb

[View Uploaded Photograph](#)

Upload Signature*

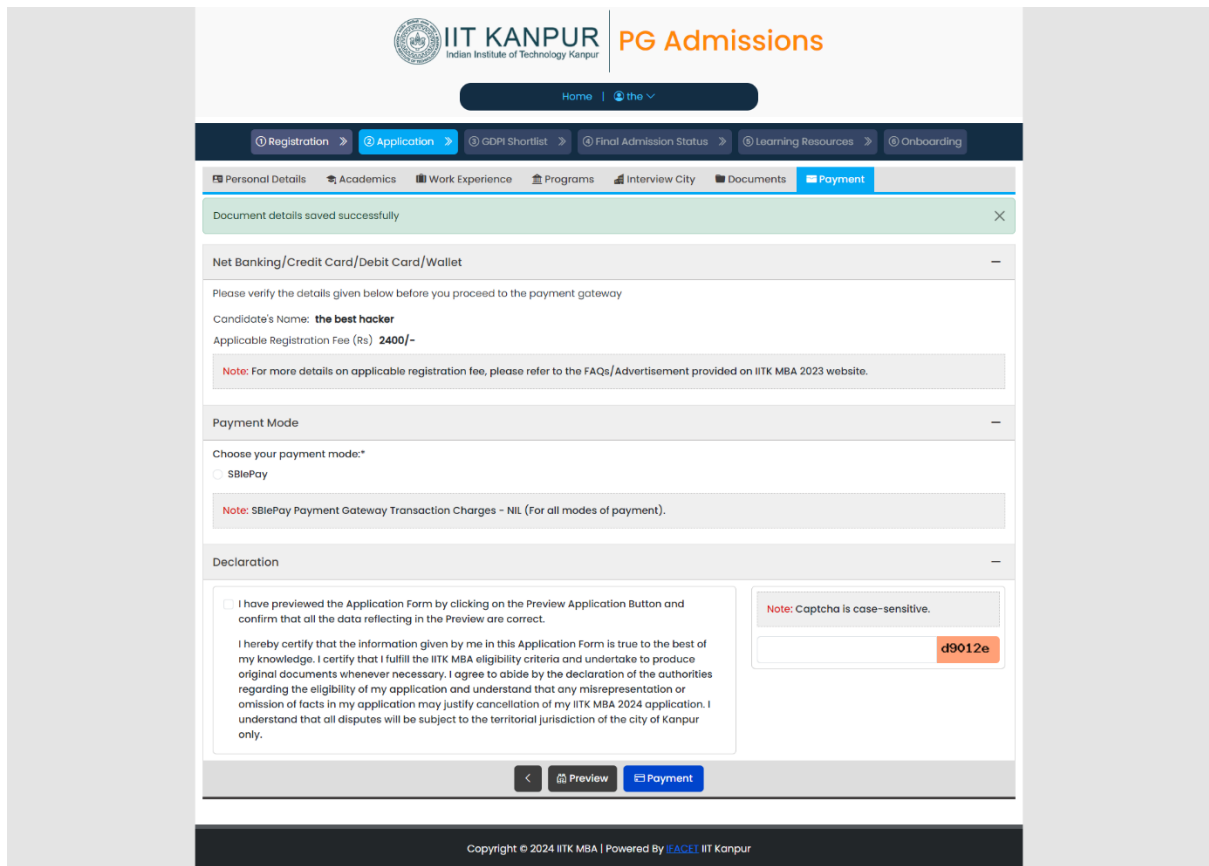
Choose file No file chosen

Only .jpg, .png file allowed and max file size is 100Kb

[View Uploaded Signature](#)

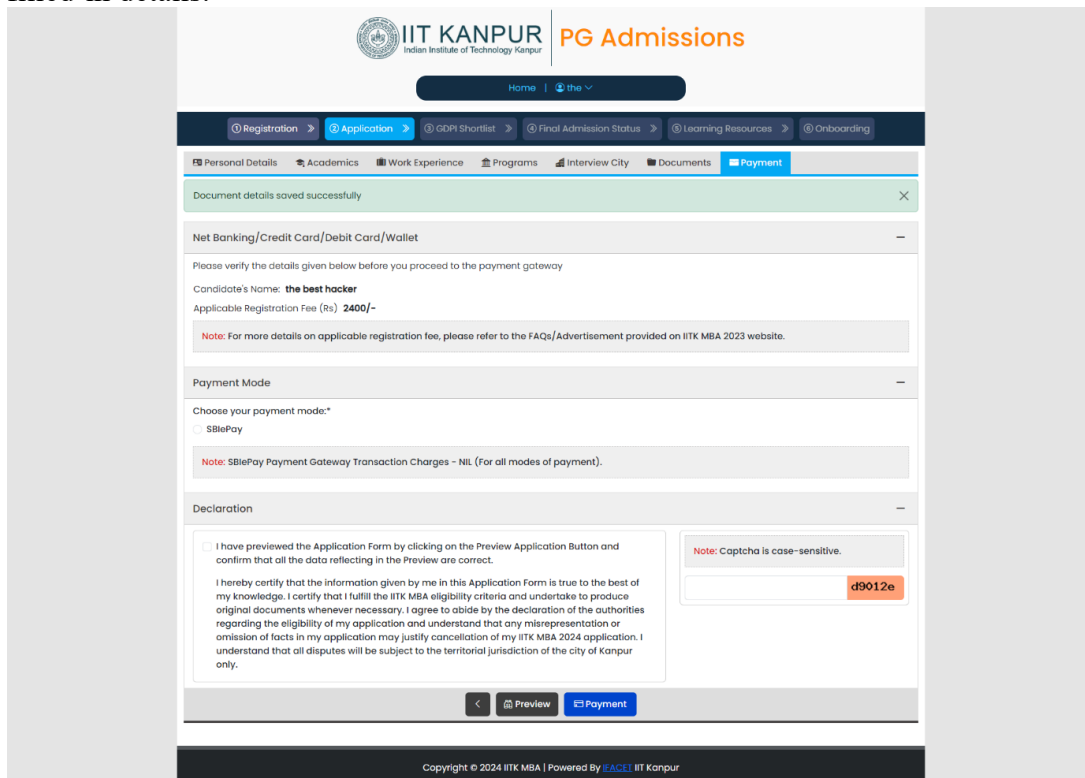
< Save & Continue >

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Step:8

At the last tab, the candidate may click on the **Preview** button to get a preview of his/her filled-in details.



Application Form Preview ✕

Personal Details

Candidate Personal Details

Full Name: the best hacker	DOB: 01/01/1990	Email: mrhackerpsy@gmail.com
Country Code: +91	Country: India	Mobile: 9876543210
Father Name:	Mother Name:	Spouse Name:
Gender: Male	Category: GEN	PwD: No
Nationality: Indian	State: Andaman and Nicobar Islands	District: North and Middle Andaman
Alternate Email Address:	City: city	Pincode: 123456
Address 1: address1	Address 2: address 2	Address 3:
Emergency Mobile No.: 9638527410	Relationship with Candidate: relation	

Academics

Close

Candidates will go through the **Application Form Review** and see whether any changes need to be made or not.

No changes will be allowed after the payment for the application form has been made. Therefore, any necessary changes must be made at this stage.

Step:9

In the **Payment** tab, select the payment mode, check the declaration, enter the captcha, and click on Payment.

Net Banking/Credit Card/Debit Card/Wallet —

Please verify the details given below before you proceed to the payment gateway

Candidate's Name: **the best hacker**

Applicable Registration Fee (Rs) **2400/-**

Note: For more details on applicable registration fee, please refer to the FAQs/Advertisement provided on IITK MBA 2023 website.

Payment Mode —

Choose your payment mode:*

SBlePay

Note: SBlePay Payment Gateway Transaction Charges - NIL (For all modes of payment).

Declaration —

I have previewed the Application Form by clicking on the Preview Application Button and confirm that all the data reflecting in the Preview are correct.


I hereby certify that the information given by me in this Application Form is true to the best of my knowledge. I certify that I fulfill the IITK MBA eligibility criteria and undertake to produce original documents whenever necessary. I agree to abide by the declaration of the authorities regarding the eligibility of my application and understand that any misrepresentation or omission of facts in my application may justify cancellation of my IITK MBA 2024 application. I understand that all disputes will be subject to the territorial jurisdiction of the city of Kanpur only.

Note: Captcha is case-sensitive.

d9012e d9012e

<
Preview
Payment

On successful payment, the candidate will receive a confirmation email with the application number.




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Thank You



Payment successfully done.

Your application for MBA 2024-2026 at IIT Kanpur is complete now.
Application No: **24010093**
Transaction ID: **TXN0009317049704846186**
Note: Application No. and Transaction ID will be used for further communications.

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