

INSTITUTE WORKS DEPARTMENT  
ELECTRICAL DIVISION

No. ED/EE/585

Dated: 06/12/2021

QUOTATION NOTICE

M/s .....

Dear Sirs,

Sealed quotations are invited from the Specialized agency by the undersigned on behalf of the Director, IIT Kanpur, "Repairing, servicing, cleaning and maintenance of ceiling fan & exhaust fan in RA Tower, SBRA, Type-1B, 2,4,5F/A, in the campus as per complaints." As per enclosed Bill of Quantity/ overleaf, so as to reach in this office on or before 22/12/2021 up to 3.00 PM and the quotation will be opened on the same day at 3.30PM in the presence of quotationers or their representative who want to be present.

The terms and conditions of the quotation are as under:

1. The quotations should be submitted in a properly sealed envelop, addressed to the undersigned. The enquiry nos. and date should invariably quoted on the top of the envelop.
2. The time allowed for carrying out the above noted work is 28( Twenty Eight) Days.
3. The rates quoted should be exclusive of GST, no other tax is payable except GST. GST shall be quoted separately.
4. Security @ 7.50% shall be deducted from the bills which shall be released on successful completion of defect liability period of six months.
5. Earnest Money of **Rs.2,133/-** is to be submitted in the form of FDR pledged in favour of the Director, IIT Kanpur alongwith the quotation. The earnest money of the unsuccessful quotationers will be returned within one month's time. (Estimated cost **Rs.1,06,668.00**)
6. The quotations shall remain valid for 90 days from the date of opening.
7. Income tax & Trade tax will be recovered as per Government norms from the bill and the amount so recovered will be deposited in the State Bank of India at the credit of the firm.
8. The earnest money/Security deposit will be regulated as per the norms of C.P.W.D.
9. The Institute reserves the right of accepting or rejecting any quotations without assigning any reason thereof.
10. The material should be used as per enclosed approved list of make.