



INDIAN INSTITUTE OF TECHNOLOGY, KANPUR

Central Stores and Purchase Section

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No. S&P/OO/2023-24/02

Dated: 22.09.2023

Office Order

Sub: Formulation of Purchase committee for procurements made through the GeM portal.

Please refer to Clause 3.1.1(d) of DFPRs 2022, where the Tender Formulation and Evaluation Committee (TFEC) was mentioned for GeM purchases.

This is to notify that the Competent Authority of the Institute has approved that the purchase committee mentioned in Clause 3.1.1 (a, b & c) will also be used for purchases made through the GeM portal.

3.1 Representation on all Tender Formulation and Evaluation Committees (TFECs)		
3.1.1 Purchase from Ministry Grants etc. following GFR – 2017 (up to the latest amendments)	a) Estimated Purchase Price between Rs. 25,000/- to Rs. 2.50 lakhs (non- GEM)	To be done through a committee of 3 member consisting of Faculty and/or Group A Officers nominated by the HOD. <i>Note: None of the members should report to each other.</i>
	b) Estimated Purchase Price between Rs. 2.5 and Rs. 30 lakhs. (Non-GEM)	Technical Evaluation Committee: PI/Indenter, HOD, one faculty member-preferably from other department (who has knowledge in respective field) Financial Committee: PI/Indenter, OIC (S&P) or nominee, OIC (Internal Audit) or nominee, OIC (F&A or DORD, as the case may be) or nominee.
	c) Estimated Purchase Price above Rs. 30 lakhs. (Non-GEM)	Same as Clause 3.1.1(b)
	d) GEM purchases	Same as Clause 3.1.1 (a, b & c) above.

(Braj Bhushan)
Dean, Administration

Copy to:

1. Director
2. Dy Director
3. All Deans / HODs
4. OICs