

## INDIAN INSTITUTE OF TECHNOLOGY KANPUR Central Stores & Purchase Section

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## OFFICE ORDER

As Rule 149(ii) of GFR 2017 allows purchases between Rs 25,000 to Rs 5,00,000 through the Comparison method on the GeM platform. Under this method, the GeM seller offering the lowest price among at least three different manufacturers who meet quality, specification, and delivery requirements.

The AGUP audit team has raised audit paras this year regarding the comparison method used in the said purchases. They noticed that comparisons were made among items with multiple parameters under the golden filter. This process can result in unfair assessments of the rates offered by sellers. Therefore, the AGUP team suggested to use a single value/parameter under each filter when procuring items through comparison on the GeM portal.

Rule 144 (ii) of GFR-2017 states that specifications in terms of quality, type etc., as also quantity of goods to be procured, should be clearly spelt out keeping in view the specific needs of the procuring organizations. The specifications so worked out should meet the basic needs of the organization without including superfluous and non-essential features, which may result in unwarranted expenditure.

To address this issue, users are advised to apply a single value/parameter/specification under each filter when comparing items on GeM portal. Multiple values (Maximum 2-3) may be allowed for accessories or if the differences are negligible, subject to the committee must provide justifications for granting such permission.

Prof. (Braj Bhushan)
Dean (Administration)

## Copy to:

- 1. Director
- 2. Dy. Director
- 3. All Deans
- 4. Registrar
- 5. All Heads of the Departments/IDPs/Centres/Sections/Unit-in-Charges
- 6. Website through Webmaster