



भारतीय प्रौद्योगिकी संस्थान कानपुर  
INDIAN INSTITUTE OF TECHNOLOGY KANPUR  
कार्यालय अधिष्ठाता संकाय  
OFFICE OF FACULTY AFFAIRS

No. Estt.FA(62)00/ 2014-IITK/2424  
November 13, 2014

**OFFICE ORDER**

The Director has approved the revised guidelines for implementation of Institute Post Doctoral Scheme with the recommendations received from the sub-committee constituted to prepare the policies of the Post Doctoral Scheme of the Institute. The revised guidelines for Post-Doctoral Fellowship Scheme are as mentioned below:

1. The Post Doctoral Fellows will be under the administrative control of the Head of the Department/Inter Disciplinary Program, but will be associated with one or a group of faculty members for research.
2. The department/inter disciplinary program may use these post-doctoral fellows to teach laboratory and/ or tutorial classes (with an involvement of maximum 8 hours/ week) after taking necessary permission from the appropriate authority.
3. At any point of time, a department can have at most five post doctoral fellows and an inter disciplinary program at most three post doctoral fellows from Institute funding. Remaining positions will be kept under a common pool.
4. The appointments to these positions will be based on an open advertisement. The advertisement will be displayed on the website of the department/inter disciplinary program. Selection process and norms for each department/inter disciplinary program will be available in the announcement.
5. The application against advertisement will be addressed to the Head of the Department/Inter Disciplinary Program. An application may or may not specify the name of the mentor faculty member/group. Each application should be accompanied by a research plan.
6. Each submitted application will be reviewed by the DFAC. The DFAC will identify a Mentor for the recommended cases. The final selection will be made by the Standing Committee.
7. Each appointment will be made initially for one year and it may be extended subject to satisfactory performance. Under no circumstances the fellowship duration can exceed three years.
8. Fellowship amount will be ₹50,000/- per month for the first year, ₹55,000/- per month for the second year and ₹60,000/- per month for the third year. The candidate will also get ₹1,00,000/- per year for travel and contingency.

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9. Medical benefits for Post Doctoral Fellows will be same as those of registered IIT Kanpur students.
10. Campus facilities for Post Doctoral Fellows will be same as those of registered students of IIT Kanpur. Thus they will enjoy the same benefits as registered students with respect to Computer Center, Central Library, and Swimming Pool etc.
11. Leave rules for Post Doctoral Fellows will be same as the leave rules of PG students of IIT Kanpur.
12. As Post Doctoral Fellowships are purely temporary, benefits that are applicable only to permanent employees of the Institute (e.g., LTC, etc.) will not be applicable to Post Doctoral Fellows.
13. Post Doctoral Fellows will be provided suitable accommodation as per availability. Post Doctoral Fellows will also be eligible for accommodation in the students' hostels. In case accommodation cannot be provided HRA will be given as per rules. The charges for these will be the same as for PG Students.
14. Appointment of Post Doctoral Fellows will be handled by DOFA office. However, the personal files, contingency and accommodation related matter will be handled by DORD office.
15. Any Post Doctoral Fellowship (like INSPIRE Fellowship, Ramanujan Fellowships etc.) sponsored by outside agencies will be handled by the DORD office as usual. Each application will be reviewed by the DFAC. The DFAC will identify a mentor for the recommended cases. The final acceptance of each application will be made by the DORD based on the recommendation of DFAC.

**These revised guidelines are applicable with effect from December 1, 2014.**

Manindra Agrawal  
Dean, Faculty affairs

- 1- Copy to: Director
- 2- Dy. Director
- 3- Registrar
- 4- All deans/All Head(s) of the Department(s)
- 5- Dy. Registrar (F&A)
- 6- Webmaster