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|  | **Hkkjrh; izkS|ksfxdh laLFkku dkuiqj** |  |
| **INDIAN INSTITUTE OF TECHNOLOGY KANPUR** |
| **“kSf{kd foHkkXk : dk;kZy;] fMftVy yfuZax** |
| **ACADEMIC SECTION: OFFICE OF DIGITAL LEARNING** |

**CHECKLIST of Documents to be attached to Admission Lists**

**Academic Year: Quarter: 1st ▢ 2nd ▢ 3rd ▢ 4th ▢**

**Department: Program:**

Checklist of Documents to be attached (please tick (**√**) mark) to admission lists and sent to SOPC Office.

|  |  |  |
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| **Sr. No.** | **Attachment** | **Check** |
| 1. | Admissions lists (Form OP1) separately for GEN/EWS/OBC, SC/ST/DAP |  |
| 2. | Report of the Admissions Committee signed by all its members (only in the first round, not for activating the waiting list). There should be two separate merit lists- GEN/EWS/OBC and SC/ST/DAP |  |
| 3. | Admissions Committee (duly approved by Chairperson, SOPC) |  |
| 4. | Certificates by DOPC Convener |  |
| 5. | Statement regarding the number of applicants, called/appeared for the interview, and recommended for admissions vis-à-vis slots available |  |

Certify that the above documents are attached with this report.

**Date: Convener, DOPC**

**Space for use in SOPC Office**