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शैक्षिक विभाग : पूर्वस्नातक शाखा

ACADEMIC SECTION: UNDERGRADUATE OFFICE

Chairperson, SUGC

5th May, 2017

To

All Members of the SUGC

DRAFT

**MINUTES OF THE 2016-2017/4TH MEETING HELD ON 24TH MARCH, 2017 AT
09.30 AM IN PBCEC CONFERENCE ROOM (VISITORS' HOSTEL)**

MEMBERS PRESENT

SUGC Members:

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|---|--------------------------------|
| 1. Dr. Manoj K. Harbola(Chairman) (PHY) | 11. Dr. Somesh K Mathur (HSS) |
| 2. Dr. T. Ravichandran (Ex-officio) | 12. Dr. Deepak Gupta (MSE) |
| 3. Dr. Sanjay Kumar (AE) | 13. Dr. Saktipada Ghorai (MTH) |
| 4. Dr. Jayandharan G. Rao (BSBE) | 14. Dr. M. K. Harbola (PHY) |
| 5. Dr. Anurag Tripathi (<i>CHE</i>) | 15. Dr. Shakti S. Gupta (ME) |
| 6. Dr. Debabrata Goswami (CHM) | 16. Dr. Anoop Singh (IME) |
| 7. Dr. Rajesh Sathiyamoorthy (CE), | 17. Dr. Aditya H Kelkar (NET) |
| 8. Dr. Nitin Saxena (CSE) | |
| 9. Dr. Kumar Vaibhav Srivastava (EE) | |
| 10. Dr. Somesh K Mathur (<i>in place of Dr. Ditwij
Bhowmik</i>) (PUGC, ECO) | |

Student Representatives:

Nil

MEMBERS REQUESTED FOR LEAVE OF ABSENCE

Nil

MEMBERS ABSENT

- | | |
|--|-------------------------|
| 1. Dr. Mainak Chaudhuri (CSE) Senate Nominee | 5. Dr. Javed Malik (ES) |
| 2. Dr. Bharat Lohani (CLTP) | |
| 3. Dr. R. G. Pala (MSP) | |
| 4. Dr. Deepu Philip (DES) | |

At the outset the Chairman, SUGC, welcomed all the members present, and subsequently, the agenda was taken up for discussion.

Item No. 1: Confirmation of the minutes of the 2016-2017/3rd meeting held on 27th December, 2016 in QIP Conference Room (Academic Affairs Building).

The Minutes of the 2016-2017/3rd meeting held on 27th December, 2016 was circulated amongst the members on 24th January, 2017, with a request to give their comments, if any, on the minutes. Since no comments were received the above cited minutes were confirmed.

Item No. 2: Announcement, if any

Chairman informed the house that at the time of accepting the requests of the students to allow them to drop the courses it has been observed that some of the students having very low CPI were allowed to register beyond the credit limit as suggested in the course template. For discouraging students from dropping a course later, it was suggested that students having low CPI should not be allowed to register beyond the credit limit as given in the advisory course template in that particular semester.

Item No. 3: Presentations:

a) Senate nominees to the Board Profs. C. S. Upadhyay and V.K. Yadav

Due to unavailability of Profs. C.S. Upadhyay and V.K. Yadav, who were invited for presenting the document before the committee, the presentation was made by the Chairman, SUGC. The presentation was well accepted and it was suggested that the same may be sent to all departments/IDPs for wide circulation amongst the faculty members of their respective departments and to get the feedback/suggestion, if any, on the report.

b) Prof. Deepak Gupta:

Professor Gupta presented a draft guidelines for pre-registration. The guidelines were discussed in detail and some modifications were suggested. It was decided that these modifications will be incorporated after the meeting and the guidelines will be circulated among the students and DUGC conveners.

Item No. 4: Consideration of the Core Curriculum Committee (CCC) Report for 2017-2018-I Semester and to recommend to the IAC for its consideration

The report of the Core Curriculum Committee of the forthcoming semester (2017-2018-I) was prepared by Dr. Mainak Chaudhuri, Chairman, CCC and the same was circulated amongst the members of the SUGC for their comments/feedback, if any. Since no comments was received the committee accepted the report and requested to the Chairman, CCC to send the report to the IAC for consideration.

Item No. 5: Consideration of the requests of the students to allow them to change of their academic program from Single Degree to Dual Degree in 8th semester

The requests of the following two 2013 batch students for program change from Single Degree to Dual Degree (Category-A) during their 8th semester was not accepted by the committee because the basic eligibility criteria for program change i.e., CPI 6.0 have not been fulfilled by the students:

Roll No.	Name	Department
13066	AKHILESH KUMAR	CHM
13747	TONMOY JYOTI BORAH	MTH

Item No. 6: Consideration of the requests of the students of M.Sc. (2-Year) in Physics to change their academic from M.Sc. to M.Sc.-Ph.D. (Dual Degree) in the same department.

Since all the required eligibility criteria for program change from M. Sc. (2-Year) to M. Sc.-Ph.D. (Dual Degree) in Physics have been fulfilled by the following two students of M.Sc. (2-Year) in Physics it was decided by the committee that student will be allowed to change of their academic program:

1. 151131 Aman Bari Sarkar
2. 151142 Kamal Das

Item No. 7: Consideration of the requests of 2014 batch students to allow them to opt Double Major program at the end of their 5th Semester.

Requests of the following two students were received to allow them to opt for Double Major in at the end of their 5th Semester (2016-17-I).

1. 14677 Shubham Katiyar (EE) Double Major in MTH
2. 14316 Keshav Pareek (MSE) Double Major in PHY

The plan which has been given by the student shows that the requirements of both the program will be completed without extending the academic programs.

Since all the eligibility criteria for opting the Double Major program have been fulfilled and the change has been recommended by both the DUGCs, it was decided by the committee to allow the students to do Double major programme based on the availability of vacant seats in the departments of Double Major Program.

Item No. 8: Consideration of the requests of the dual degree students to allow them to withdraw from the from the dual degree program.

Requests of the following students of 2013 batch to withdraw from dual degree program were accepted by the committee:

Sl. No.	Roll No.	Name of Student	Dept.	Prog.	Status
1.	13540/13817540	RAJAT AGRAWAL	ECO	BS-MS	Migrated
2.	13405/13807405	MEKALA DHEERAJ	CSE	BT-MT	Migrated
3.	13329/13817329	JORAPUR VARUN RAJEEV	PHY	BS-MS	Migrated
4.	13669/13817669	SHREYA SHUKLA	PHY	BS-MS	Migrated
5.	13448/13817448	NISHANT KUMAR	MTH	BS-MS	Migrated
6.	13622/13807622	SAPNA MEENA	CE	BT-MT	Migrated
7.	11460/11907460	NIKHIL RAJ	BSBE	BT-MT	Migrated
8.	13495/13807460	PRASANJIT NATTA	MSE	BT-MT	Migrated

9.	13382/13807382	MANISH MARKAND KAPGATE.	CHE	BT-MT	Migrated
10.	13281/13807281	GOPAL KRISHNA	CE	BT-MT	Migrated

Item No. 9: Consideration of the requests of the students to give waiver of 1 SO/ESO credit in graduating requirements.

As per the existing Clause 8.2 of the UG Manual requests of the following students to give waiver of one credit in SO/ESO credit requirement for completion of their academic programme were accepted by the committee:

13040	Aditay Shaw	BS	MTH
13456	Pallav Goyel	BS	MTH
13812	Yash Vardhan Singh	BS	MTH

Item No. 10: Consideration of the request of Mr. Ravi Kumar (12564) a BT student of CSE Department to give waiver of 1 OE credit in graduating requirements.

A request was received from Mr. Ravi Kumar for giving waiver of 1 credit in Open Elective (OE) requirement. In the course template of BT program in CSE, total credit requirement in Open Elective (OE) is 54. But the student has already cleared 44 credits and registered 9 credits in the current semester instead of 10 credits.

The request of the student was considered by the SUGC and decided that recommendations will be sent to the Senate for further consideration.

At the time of considering the issue, it was observed by the committee that in the past request for waiver one OE credits was received and the same was accepted by the Senate based on the positive recommendations of the DUGC and SUGC.

In this regard, it was suggested by the committee that a proposal may be sent to the Senate that one credit waiver in the Open Elective may be given by the SUGC as per the decision which was taken by the Senate for one credit waiver in SO/ESO requirement.

Item No. 11: Consideration of the requests of the students to give waiver against the courses they had cleared in other Institute/University for one/two semesters as a non-degree student.

Requests of the following students to give waiver in the credit requirements for completion of their academic program against those credits earned by them from other Institute/University as a non-degree student was considered by the committee

Roll No.	Name	Deptt.	Program	Name of the University where they pursue their academic program
12146/ 12817146	Anurag Sharma	MTH	BS-MS	University of Lausanne, Switzerland
13658	Shivam Chourasia	MTH	BS	University of Waterloo, Canada
13654/ 13817654	Shilpi Agrawal	MTH	BS-MS	University of Waterloo, Canada

13286	Harkirat Singh Behl	CHE	BT	University of Oxford, UK
13482/ 13817482	Prakhar Agrawal	MTH	BS-MS	EPFL, Switzerland

Based on the recommendations of the concerned DUGC, the requests of the students were accepted by the committee. The credit waiver will be given as per the course mapping which have been recommended by the DUGC.

Item No. 12: Consideration of the request of Mr. Harshvardhon Solanki a BS-MS student of MTH Department to accept the course MTH598A as UGP-3 (MTH393A)

Request of Mr. Harshvardhon Solanki to consider MTH598A which is a project course of the M.Sc. 2-Year program as UGP-3 (Course No. MTH393A) for completion of the requirement of OE/DE credit was accepted by the committee.

Item No. 13: Consideration of the request of Mr. Chetan Singh Lodhi (11220/11907220) a student of BT-MT (Dual Degree) of BSBE Department to reinstate of his academic program (PG Part)

The committee was apprised that Mr. Chetan Singh Lodhi had submitted his thesis on 1st August, 2016 but he did not appear before the Oral Examination Board for defending his thesis within the stipulated time of 4 months. As per the Clause 11.5.1, academic program of Mr. Lodhi was automatically terminated.

For reinstatement of academic program an appeal was received from Mr. Lodhi and the same was considered by the committee. Since the academic program was terminated due to non-academic reason, it was decided that recommendation will be sent to the Senate for further consideration.

Item No. 14: Consideration of the proposed new course template for M.Sc. (2-Year) program in Statistics

A new course template for M.Sc. (2-Year) program in Statistics, which will be applicable for the students who will be admitted in the Academic Year 2017-18, was received from Head, Mathematics and Statistics Department. While considering the said course template, the student nominee of the SUGC informed the house that when the course template was considered in the DUGC the student member was not present. For this reason it was requested by the student nominee that before sending the SUGC's recommendation to the Senate they want to go through the entire course template and if they found any discrepancy then the same will be informed to the department before sending the recommendation to the Senate for its approval.

Item No. 15: Consideration of the proposed changes in the existing course template of dual degree program in Mathematics & Scientific Computing (Category A & B)

The same decision of Item No. 14 was taken by the committee.

Item No. 16: Consideration of the proposal of the CSE Department to include course CS771 in the Basket-A for the students of 2013 and 2014 batches.

The committee was apprised that a new course template of CSE department was approved by the Senate and it was decided that old course template will be followed by the students of 2013 and 2014 batches. In the old course template CS771 is not existed in the Basket-A and instead of that course CS365 is existed. In the new course template CS365 has been replaced by CS771 due to a major overlap in the course contents of both the courses. But if any student has done both the courses, the credit of only one course will be counted as DE credits of the Basket-A.

The proposed change in the course template was considered by the committee and it was decided that recommendation will be sent to the Senate for its approval.

Item No. 17: Consideration of the proposal of the AE Department to include course AE747A in the Space Elective Basket.

Request of the Convener, DUGC of Aerospace Engineering for inclusion a course AE747A in the Space Elective Basket was accepted by the committee and it was decided that recommendation will be sent to the Senate for its approval.

Item No. 18: Consideration of the proposed changes in the course template of Chemical Engineering Department.

A proposal received from the Chemical Engineering Department related to changes in the course template of the UG Program. was deferred on the request of DUGC convener, Chemical Engineering.

Item No. 19: Consideration of the proposal of the Aerospace Engineering Department to consider the non-departmental courses as a Department Elective for completion of the graduation requirements

The committee was apprised a proposal has been received from the Aerospace Engineering Department for considering the following non-departmental courses as a Department Elective (DE) for the Dual Degree students who specializes in Flight Mechanics & Controls due to insufficient number of faculty in this area:

1. EE250A (Control System Analysis)
2. EE650 (Basics of Modern Control Systems)
3. ME850 (Basic Control Systems for Mechanical Engineering)
4. EE698G (Probabilistic Mobile Robotics)

As per the provision, non-departmental courses are not considered as a Department Elective and credits are not counted in the credit requirements of DE but if the course is offered by both the department in different course number with same course contents then the course of other department is considered as a DE. While considering the above cited proposal of the AE Department, it was suggested by the committee that before taking any decision this issue may be discussed between two departments EE and AE and based on the feedback the proposal will be considered in the next SUGC meeting.

Item No. 20: Consideration of the request of the students to allow them to count the credits of the two similar courses MSO201A and HSO201A for completion the ESO credit requirements. .

The committee was apprised that the course contents of the two ESO courses i.e., MSO201A and HSO201A are same and the courses are offered by the two departments. As per the existing provision, students are not allowed to take both the courses having the same contents. But it has been observed that the following students have taken both the courses in different semesters and they are requesting to allow them to count the credits of both the courses for fulfillment of SO/ESO credit requirements:

ROLL. NO	Name	COURSE	GRADE	COURSE	GRADE
13020	ABHIMANYU YADAV	MSO201A	D	HSO201A	A
13257	DIPTI SINGHAL	MSO201A	A	HSO201A	A
13467	PAVAN KUMAR AGRAWAL	MSO201A	C	HSO201A	A
13543	RAJAT PARIKH	MSO201A	D	HSO201A	A*
13611	SANCHIT PRAKASH MALL	MSO201A	E	HSO201A	C
13767	VANDANA GAUTAM	MSO201A	D	HSO201A	A
14035	ADITYA KUMAR	MSO201A	C	HSO201A	B
12785	VASU SHARMA*	MSO201A	A*	HSO201A	-

**Student has registered this course this semester.*

After due deliberation it was decided by the committee that the credits of both the course MSO201A and HSO201A will be counted for fulfillment of ESO/SO credit requirements to the students of 2013 and earlier batches only whose academic program will be completed at the end of this semester.

Item No. 21: Consideration of the proposal of Prof. Ishan Sharma of ME department for discussion on the issue related to disruption of academic activities due to celebrating the various cultural and sports events by the students.

As per the suggestion of Prof. Ishan Sharma to discuss the issue related to disruption of academic activities due to celebrating the various cultural & sports events by the students and how the junior students are harassed by the senior students for participating in the events. After due deliberation on the issue, it was decided by the committee that the student nominees of the various committee will be advised to look into the matter.

Item No. 22: Consideration of the request of the students to cancel the registration and remove the courses which were registered in that semester they were sanctioned semester leave on medical ground.

Requests of the following two students who were allowed to take semester leave on medical ground at the end of the semester i.e., during the period of end semester examination and during the processing period of semester leave grades were awarded by the instructors:

Roll No.	Name	Deptt.	Program
14877	AANCHAL	MTH	M.Sc.-2
11367/11917367	KISHORE	ECO	BS-MS

Since the semester leave on medical ground was granted and before receiving the grades their registration in that particular semester was not cancelled it was decided by the committee that recommendations will be sent to the Senate to accord its approval for cancellation of registration.

Item No. 23: Consideration of the request of Dean, Academic Affairs, regarding issuing a separate certificate of Minor as proposed by the Chairperson, Students' Senate.

The committee was apprised that as per the existing provision, after the completion of all course work prescribed for Minor, a separate grade sheet is provided by mentioning the courses which are cleared by the student for completion of his Minor Program, but no separate certificate is issued for Minor Program.

This issue was considered by the Senate in its meeting 2015-16/8th meeting held on 23-24 May, 2016 and it was decided that any Minor completed by a student should be recorded in his/her degree w.e.f. Convocation 2017.

As per the decision of the Senate, two sample degrees were prepared and the same was considered by the committee. After due deliberation on the contents of the said degree, it was suggested by the committee that small font may be used for clearly specifying the Minor degrees and the same will be recommended to the Senate for its approval.

Item No. 24: Consideration of the request of Mr. Ayush Gautam (11179) a BT student of Chemical Engineering Department to allow him to take semester (2016-17-II) leave on medical ground

The application which was received Mr. Devi Charan, F/o Mr. Ayush Gautam with a request to grant fourth time semester leave to his son on medical ground was considered by the committee. Since Mr. Gautam had avail three consecutive semester leaves (i.e., 2013-14-I & II, 2014-15-I) and as per Clause 11.3 of the UG Manual request for forth time is not permissible, it was decided by the committee that recommendation will be sent to the Senate for its consideration.

Item No. 25: Consideration of the termination of the students who have failed to report and register by the last date of registration without any bona fide reason.

The committee was informed that the following students have neither registered in the current semester (i.e. 2016-17-II) nor have informed to the UG Office by giving bona fide reason for which they have failed to register in the current semester:

Sl No.	Roll No.	Name	Deptt.	Progm.
1.	10188	BANSOD SAURABH DEEPAK	MTH	M.Sc. (I)
2.	11027	ABHISHEK KUMAR	CSE	BT
3.	11105	ANKIT KHARWAR	ME	BT
4.	13220	CHINSABWAR PRANAV PANDHARI	MSE	BT
5.	11504	PRAGNYA JHA	PHY	BS

6.	11521	PRASHANT ANAND	MSE	BT
7.	161105	RAUSHAN KUMAR	STAT	M.Sc. (2-Yr.)
8.	161035	SOURAV NAYAK	CHM	M.Sc. (2-Yr.)

As per provision, once any student fails to register in the semester without any bona fide reason his/her academic programme may be terminated by the Senate. Based on the existing provision it was decided by the committee that recommendation will be sent to the Senate to accord its approval for termination of the academic program of the above cited students.

(Manoj K. Harbola)

Chairman, SUGC

Copy to (for information): 1. Dean, Academic Affairs