



INDIAN INSTITUTE OF TECHNOLOGY KANPUR
KALYANPUR, KANPUR-208016

Advertisement No.DF-2/2015

Applications are invited from Indian nationals for the following positions on regular/deputation/contractual basis:

For Central Library:

1. **Deputy Librarian:** in the scale of pay of PB-3:15600-39100 with a minimum of Rs.30,000/- + Academic Grade Pay of Rs.8,000/-

Number of Positions: One (1)

Essential Qualification and Experience:

- Master's degree in Library Science/Information Science/Documentation with at least 55%marks or its equivalent grade and consistently good academic record.
- One year specialization in the area of Information Technology/Archives and Manuscript Keeping/Database management systems.
- Eight years experience as University Assistant Librarian or College Librarian. Evidence of innovative Library Service and organization of published work.

Desirable Experience:- M.Phil/Ph.D degree in Library Science/Information Science/Documentation/Archives and manuscript keeping, computerization of library.

2. **Assistant Librarian** in the scale of Pay Band -3:15600-39100 with a grade pay of Rs.6,000/-

Number of positions: One (1)

Minimum Qualifications and Experience: Masters degree in Library Science/Information Science/Documentation or an equivalent professional degree with at least 55% marks or its equivalent grade plus a consistently good academic record with five years experience as University Assistant Librarian or College Librarian

Application forms can be downloaded from the link <http://www.iitk.ac.in/dofa/recruitment2015>, or can be obtained from Dean, Faculty Affairs, on request. Completed application should be submitted to the Dean of Faculty Affairs, IIT Kanpur-208016, recruitment@iitk.ac.in

The last date of receiving applications against the advertisement is **July 15, 2015**.

Notes:

- Mere eligibility will not entitle a candidate to be shortlisted for interview.
- Applicants should write on top of the envelope "THE POST APPLIED FOR....." and the ADVERTISEMENT NUMBER.
- The requirements of minimum qualification and/or experience may be relaxed in the case of candidates with outstanding credentials.
- Reservations will be applicable as per G.O.I. norms.
- The Institute reserves the right to withdraw any advertised post at any time without assigning any reason.
- The filled in applications form along with all the relevant certificates regarding qualification and experience should be sent to the Dean of Faculty Affairs, Indian Institute of Technology, Kanpur-208016 on or before **July 15, 2015**.

ADDITIONAL INFORMATION SHEET

(FOR CANDIDATES APPLYING IN RESPONSE TO ADVERTISEMENT NO. DF-2/2015)

1. (a) On the first page of the Application Form, (columns 1 to 11), the desired particulars are to be filled in by the candidate supported by certificates and documentary proofs (where necessary)

(b) On the second page (columns 12 to 16) separate sheet (s) for each sub-heading in the format is/are indicated to be used indicating cross references in the columns provided and the annexure(s) attached.

(c) All annexure(s) and the application form must bear full name and signature of the candidate on each page at the bottom.

2. Besides pay, posts carry allowances according to the Institute rules which at present correspond to those admissible to the Central Government employees stationed at Kanpur.

3. Higher initial pay is admissible to exceptionally qualified and deserving candidates.

4. Candidates called for and appearing in interview will be paid second Ac. railway fare from place of duty or the nearest Railway Station from the residence to Kanpur and back by the shortest route.

5. Applicants who are employed in Government, Semi-Government Organizations or Institutions should send their applications **THROUGH PROPER CHANNEL** else they will be required to produce a **NO OBJECTION CERTIFICATE** from their employer at the time of interview.

6. No information will be sent to those candidates who are not short listed for interview. It is expected that the entire selection process will be over within six months of the issue of the advertisement.