



DEAN OF STUDENTS' AFFAIRS OFFICE

Indian Institute of Technology, Kanpur

REQUEST FOR ALLOTMENT OF SBRA QUARTERS

Name: _____ Roll No: _____ Prog: _____ Dep't: _____

Status: Regular / Sponsored / QIP / External
(Please tick out, which is applicable to you)

Email: _____@iitk.ac.in
Alternate Email: _____

Address: **(a) Present** **(b) Permanent**

Pin Code: _____ Pin Code: _____

Contact Number: _____ Contact Number: _____

Date of Marriage: _____ Name of Spouse: _____ Age: _____ years

Occupation of Spouse: _____ if the spouse is employed, place of employment: _____

**Other dependents,
Who will reside with you**

Sr. No.	Name of dependent(s)	Age	Relationship
1			
2			
3			
4			

Time duration by which you intend to bring your family after quarter allotment: _____

DECLARATION

- The above particulars provided by me, are correct to the best of my knowledge. If any of the above is found to be false, the allotment of accommodation will stand cancelled apart from any disciplinary action that might be taken by the institute.
- I am applying for accommodation mainly for my spouse and children. I shall abide by the rules and regulations of the house allotment rules of IIT Kanpur and will remain within the framework as formed by MSWC time to time.
- I shall intimate in writing to DOSA office and SBRA office in case of any changes in the above details.

(Signature of the HOD with seal)

(Signature of the Applicant)

Note to HOD:

HODs are requested to ensure before signing this application, that the applicant is married and regular/sponsored/QIP/external candidate, but not part-timer. HOD may question the applicant in case of any doubt in the particulars provided by the candidate. In case the applicant is unmarried, but engaged, the date of marriage (DOM) should be within four months from DOA[§].

FOLLOWING DOCUMENTS TO BE ATTACHED WITH THE APPLICATION FORM

- Marriage Certificate*
- Marriage Photograph (in original)**
- Institute ID card and Passport / Voter Id Card / Aadhar card**
- Birth Certificate for children ***

Details to be filled in by SBRA office

Date of Application (DOA) received: _____ Waiting List Number (if any): _____

* To be submitted within 3 months from Date of Application.

[§]For unmarried, but engaged, should submit the Marriage Certificate within one month of DOM. Please also submit a cheque of amount 2000/- (security money in advance) in favour of MSWC, IITK. Visit the link: http://www.iitk.ac.in/sbra/Raj_Minutes/MOM_5.pdf for more info.

** To be submitted along with the application form.

*** To be submitted only if applying during semester registration for getting priority points.