

Post Graduate Program for Executives for Visionary Leadership in Manufacturing

PGPEX-VLM : Admissions (2017-18)



INDIAN INSTITUTE OF MANAGEMENT
CALCUTTA



INDIAN INSTITUTE OF TECHNOLOGY
KANPUR



INDIAN INSTITUTE OF TECHNOLOGY
MADRAS

1. Personal Information										
Name	First name			Middle name			Last name			Affix self-attested recent colour photograph
	Gender	<input type="checkbox"/>	<input type="checkbox"/>	Date of Birth			/ / dd/mm/yyyy			
Male		Female								
Parents' Name	Father			Mother						
Nationality	Place of Birth			City/Town			Country			
				Passport Number			Date of Expiry			/ / dd/mm/yyyy
Place of Issue										
<i>(Study visit abroad is compulsory part of the program. Attested copy of the passport must be submitted with the application.)</i>										
Other Citizenship, if any										
Country of Permanent Residence					Country of Current Residence					
Mother Tongue										
Other Languages known										
Marital Status		Single	<input type="checkbox"/>	Married	<input type="checkbox"/>	Others	<input type="checkbox"/>			
2. Contact Information										
Present Business Address	Company									
	Address									
	City				Postal Code					
	State				Country					
	Phone				Fax					
Permanent Address	Address									
	City				Postal Code					
	State				Country					
	Phone				Fax					

Preferred Communication Address	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Present Business Address</i>	<i>Permanent Address</i>	<i>Address given below</i>
	Address		
	City		Postal code
	State		Country
	Phone		Fax
Email Address		Alternate Email Address	
Preferred Phone Number		Alternate Phone Number	

3. Application Fees

INR 2,500/- (Non refundable) for Indian nationals and **USD 100/-** for NRI / Foreign Nationals/ Applications sent from outside India. Demand Draft should be drawn in favor of **“Indian Institute of Technology Kanpur”**, payable at **Kanpur, India**.

Demand Draft No.		Date	/ /
			dd/mm/yyyy
Bank details			

4. Funding of Program

The course fee for the PGPEX program is Rs. 9,00,000/- (Rupees nine lakhs only, subject to revision) payable in four installments. Furthermore Rs. 20,000/- (Rupees twenty thousand) has to be paid as refundable caution deposit at the time of registration.
*Education loans are available at competitive rates from leading banks subject to certain pre-conditions.

How you propose to pay for this course ?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<i>Bank</i>	<i>Own fund</i>	<i>Company sponsorship / Other sources(Please specify)</i>
How did you come to know about PGPEX-VLM ?			
Are you a re-applicant ?	<input type="checkbox"/>	<input type="checkbox"/>	Year of previous application
	<i>No</i>	<i>Yes</i>	

5. Category of Application

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self Sponsored – will resign	Self Sponsored – on Study Leave	Sponsored

- (a) **“Self Sponsored – will resign”**: In case of candidates who plan to resign from service, letter of resignation and release from employer is to be produced in original on or before registration.
- (b) **“Self Sponsored- on Study Leave”**: Candidates in service applying under this category must submit with application form, attested copy of the application for study leave bearing signature and seal of the employer along with letter or endorsement of consent of the employer on the application.
- (c) **“Sponsored”**: Candidates applying under Sponsored category must submit letter of intent of sponsorship issued by the employer with the application form and submit attested copy of letter/bond from the employer containing the details of terms and conditions and extent of sponsorship on or before registration.

6. Academic Qualifications

Please attach attested/notarized copies of transcripts of all examinations passed. Use extra sheets, if necessary.

Institution name with full address	Exam/Degree (Major)	Dates attended			CGPA/Percentage	Rank/Division
		From	To	Year of passing		
	Secondary (Class 10 or equivalent)	/ /	/ /			
	Higher Secondary (Class 12 or equivalent)	/ /	/ /			
	Engineering Degree	/ /	/ /			
Whether you have passed any subjects in more than one attempt ?				YES	<input type="checkbox"/>	NO <input type="checkbox"/>
If YES, please mention the subjects						
	Masters Degree / Post Graduate Degree	/ /	/ /			
Whether you have passed any subjects in more than one attempt ?				YES	<input type="checkbox"/>	NO <input type="checkbox"/>
If YES, please mention the subjects						

7. Test Scores

GMAT Graduate Management Admission Test	*GMAT - Graduate Management Admissions Test (taken within last 36 months)		
	Registration number		
	Test date	/ /	
		dd/mm/yyyy	
	Verbal score		Percentile
	Quantitative score		Percentile
	Overall score		Percentile
AWA score		Percentile	

GRE Graduate Record Examination	*GRE - Graduate Record Examination (taken within last 36 months)		
	Registration number		
	Test date	/ /	
		dd/mm/yyyy	
	Verbal Reasoning Score		Percentile
	Quantitative Score		Percentile
	Overall score		Percentile
AWA score		Percentile	

8. Work Experience

Please attach attested/notarized copies of supporting documents. Use extra sheets, if necessary.

Aggregate full time work-experience <i>(In completed years and months as on 28th February, 2017)</i>	Years	Months
Managerial work-experience <i>(In completed years and months out of aggregate work-experience given above)</i>	Years	Months
Your current employer	Company Name	
	Industry	
	Address	
	Postal Code	
	State	Country
	Tel.	Fax
	E-Mail	
	Website	
	Total employees	
	Annual sales (INR)	
	Main field of Activity	
	Your current job	Job title / Designation
Area of expertise		
No. of years in this position		
No. of reportees		
Assets under your arrangement		
Your direct supervisor	Name , Designation, Postal Address, Email and Phone details	
	To whom does he/she report	

Last Pay Details

Please enclose copy of the last pay certificate for the month preceding the month of submission of application.

Basic		D.A.		Total	
Other Information					
<i>Is your employer prepared to provide you with facilities/access to undertake in-company project during final months of the program ?</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	Yes	No	To be confirmed		

Your Job Description

Please give a description of your exact job, including nature of work, major responsibilities etc. (If possible, draw an organization chart and give your job description. Use extra sheets, if necessary).

9. Career Summary

Please provide chronological details of your work experience below. List your present position first. Kindly note that you will be required to submit a certificate of employment from your last employer in case you are granted admission. Use extra sheets, if necessary.

1	Name of organization	
	Industry	
	Complete address including contact numbers	
	Website address	
	Starting date	/ /
	Ending date	/ /
	Last designation	
	Functional area of work	
	Last drawn salary	
	International exposure (if any)	
	Reason for leaving	
2	Name of organization	
	Industry	
	Complete address including contact numbers	
	Website address	
	Starting date	/ /
	Ending date	/ /
	Last designation	
	Functional area of work	
	Last drawn salary	
	International exposure (if any)	
	Reason for leaving	
3	Name of organization	
	Industry	
	Complete address including contact numbers	
	Website address	
	Starting date	/ /
	Ending date	/ /
	Last designation	
	Functional area of work	
	Last drawn salary	
	International exposure (if any)	
	Reason for leaving	

4	Name of organization	
	Industry	
	Complete address including contact numbers	
	Website address	
	Starting date	/ /
	Ending date	/ /
	Last designation	
	Functional area of work	
	Last drawn salary	
	International exposure (if any)	
	Reason for leaving	
5	Name of organization	
	Industry	
	Complete address including contact numbers	
	Website address	
	Starting date	/ /
	Ending date	/ /
	Last designation	
	Functional area of work	
	Last drawn salary	
	International exposure (if any)	
	Reason for leaving	

10. Activities and Interests

Please list, in order of importance to you, any extra-curricular activities in which you are/have been involved (i.e., sports, politics, community activities, hobbies etc.) Use extra sheets, if necessary.

Activity/Interest	Duration		Level of involvement / achievements, etc.
	From	To	

11. Statement of Purpose

The Statement of Purpose and Objectives for joining PGPEX-VLM - is your opportunity to inform the faculty reviewers of your qualifications, motivation, and potential to make a contribution to the field of manufacturing. Use extra sheet, if necessary.

12. Essay

Describe three major activities you performed in your workplace in the last five years which will help us assess your abilities and strengths. Write a detailed essay on the most important activity performed. Use extra sheet, if necessary.

13. References

Two letters of recommendation in the format given must be sent to the Institute within the application deadline date. The recommenders should separately seal the envelopes and sign on the flap.

Please list below the name and complete address of each person to whom you have given a recommendation form. Each should be well acquainted with your intellectual abilities, academic performance, and personal character. At least one of these two letters should be by someone from industry who is familiar with your professional achievements.

Recommender - 1

Name	
Complete address	
Organization	
Relationship with applicant	
Email	
Mobile	
Phone	
Fax	

Recommender - 2

Name	
Complete address	
Organization	
Relationship with applicant	
Email	
Mobile	
Phone	
Fax	

Recommender may send the scanned copy of the Recommendation Letter duly signed by him/her via e-mail directly to vlmp@iitk.ac.in

Note: Please note that the Institute will not be responsible if the recommendation letter is not received within the due date (either hard copy or e-mail). In the absence of the recommendation letter within due date, the application is liable to be rejected.

13. (a) Letter of Recommendation - 1

This section is to be completed by the Recommender.

How long have you known the applicant ?

In what capacity have you known the applicant ?

Based on your experience, rate the applicant in the following areas vis-à-vis persons of similar academic and professional standing.

	Truly exceptional (Top 2%)	Exceptional (Top 10%)	Very good (Top 25%)	Good (Middle 50%)	Below average (Lower 25%)	Can't say
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flexibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maturity compared to peers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Oral communication skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Written communication skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to accept constructive feedback and learn from the same	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to understand others' viewpoints	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to finish work in time	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self confidence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please fill out the following information and / or write a separate Letter of Recommendation if necessary.

Please describe the particular talents, strengths, and weaknesses of the applicant. If you have worked with the applicant on any type of special project, please give an evaluation of his/her performance. Please indicate any favorable or unfavorable indications of the applicant's leadership potential and his/her ability to do work independently. Please include any additional information that you believe is relevant. Use extra sheets, if necessary.

Name :		Signature with office seal :		Date :	
Designation :		Telephone No.:		Fax No. :	
E-Mail					

13. (b) Letter of Recommendation - 2

This section is to be completed by the Recommender.

How long have you known the applicant ?						
In what capacity have you known the applicant ?						
Based on your experience, rate the applicant in the following areas vis-à-vis persons of similar academic and professional standing.						
	Truly exceptional (Top 2%)	Exceptional (Top 10%)	Very good (Top 25%)	Good (Middle 50%)	Below average (Lower 25%)	Can't say
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flexibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maturity compared to peers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Oral communication skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Written communication skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to accept constructive feedback and learn from the same	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to understand others' viewpoints	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to finish work in time	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self confidence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please fill out the following information and / or write a separate Letter of Recommendation if necessary.

Please describe the particular talents, strengths, and weaknesses of the applicant. If you have worked with the applicant on any type of special project, please give an evaluation of his/her performance. Please indicate any favorable or unfavorable indications of the applicant's leadership potential and his/her ability to do work independently. Please include any additional information that you believe is relevant. Use extra sheets, if necessary.

Name :		Signature with office seal :		Date :	
Designation :		Telephone No.:		Fax No. :	
Email id :					

14. Application Submission

Please send the completely filled in application form along with GMAT/GRE score, two recommendation letters, required documents if any, and application fee, in the form of Demand Draft drawn in favor of **"Indian Institute of Technology, Kanpur"** payable at **Kanpur, India**, to the following address:

VLFM Office
Department of Industrial & Management Engineering
Indian Institute of Technology Kanpur
Kanpur, Uttar Pradesh
208016
India

E-Mail: vlmp@iitk.ac.in
Tel : +91-512-2596590 / 2597376

The completed application form should reach Indian Institute of Technology, Kanpur by **07 December, 2016**

15. Disclaimer and Signature

I certify that the information provided here is true and complete to the best of my knowledge. If this application leads to an offer of admission, I understand that false or misleading information may result in the cancellation of my candidature.

Signature in full by the Applicant

Date

Place