**INDIAN INSTITUTE OF TECHNOLOGY, KANPUR**

**INSTITUTE WORKS DEPARTEMENT**

**DIVISION-I**

No. Enquiry/IWD/Div.-I/564

Dated:02.02.2021

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The quotations for “**Supplying & fixing PVC speed breaker near Flight Lab at IIT Kanpur”** written overleaf, under sealed cover are invited from suppliers/manufacturers or their authorized distributors. The quotations shall reach to the office of undersigned by 3:00 PM on 09.02.2021 and shall be opened on the same day after 3:30 PM in the presence of their representatives.

1. The quotations should be enclosed in a properly sealed envelope addressed to the Executive Engineer, Institute Work Department, Indian Institute of Technology, P.O. I.I.T Kanpur-208016. Enquiry No. and due date should invariably be given on the envelope.
2. The rates quoted should be F.O.R **IITK** inclusive of carting, loading & unloading and its fixing AT SITE, **IITK** or any other place in the Campus including stacking in godown as directed by Engineer-In-Charge.
3. The rates offered should be excluding GST which shall be paid separately.
4. The delivery period in 10 days from the date of issue of supply order.
5. The firm should clearly mention the PAN no. & GST no. on offer letter. In the absence of these particulars the quotations shall not be considered.
6. According to standard terms, full payment will be made within 30 days after receipt, checking testing & verification of 100% complete at **IITK**. Payment against Performa invoice shall not be made.
7. A penalty @ 1% shall be charged if required supply is not made by due date.
8. The Institute has right to reject all or any of the quotation and to split up the requirements or relax any or all of the above conditions without assigning any reason.
9. The quotations shall remain open for acceptance for four weeks from the date of opening.

 **(R. K. Verma)**

 Executive Engineer