

**INDIAN INSTITUTE OF TECHNOLOGY, KANPUR
INSTITUTE WORKS DEPARTMENT
DIVISION-III**

No. Enquiry /IWD/Div-III/ 203
Dated: 12.07.2022

The quotations under sealed covers are invited for supply of articles detailed overleaf, so as to reach this office by 3.00 PM on 21.07.2022 and shall be opened on the same day after 3.30 PM in the presence of the representative of the quotationers who wish to be present.

1. The quotations should be enclosed in a properly sealed envelope addressed to the Executive Engineer, Institute Works Department, Indian Institute of Technology, P.O. I.I.T Kanpur-208016. Enquiry No. and the due date should invariably be given on the envelope.
2. The period completion is 45 days from the date of supply order.
3. The security money @5% shall be deducted from the bill and same shall be released after defect liability period of 6 months.
4. The firm should clearly mention the PAN & GST No. on offer letter. In absence of these particulars the quotations are liable for rejection.
5. According to standard terms, payment will be made after its completion but after inspection and approval.
6. The Institute has right to reject all or any of the quotations and to split up the requirements or relax any or all of the above conditions without assigning any reason.
7. The quotations shall remain open for acceptance for four weeks from the date of opening.
8. A penalty @ 1% per week or part thereof and maximum up to 10 % shall be charged if required work is not made by due date.
9. All Spares and Fabric should be Genuine, and OEM approved for assuring quality of the material
10. Service Technician should be covered under PF/ESIC and should be followed all other government regulations and guidelines
11. OEM and OEM approved vendors can only participate
12. Site visit must be done by the bidder before quoting their rates.

(V. P. Singh)
Executive Engineer