तार : टेक्नोलजी Telegram: TECHNOLOGY फैक्स : (0512)259-6819 FAX: (0512)259-6819 दूरआष : 2597738,7776, 7620 Phone: 2597738,7776, 7620

भारतीय प्रौद्योगिकी संस्थान कानपुर



INDIAN INSTITUTE OF TECHNOLOGY KANPUR प्रशासन विभाग



ADMINISTRATION SECTION

क.नं.211 (संकाय भवन) पो. आई.आई.टी. कानपुर -208016 (उ.प्र), भारत Room No. 211 (Facity Building) PO. IIT KANPUR-208016 (UP), INDIA

No. Estt./OO/2010/IITK/ \$\infty\$ Date: December 14, 2010

OFFICE ORDER

Subject:

Temporary withholding of Gratuity Amount as a precautionary measure till recovery of Institute dues.

In consultation with the Competent Authority, it has been decided to withhold Gratuity Amount payable upon superannuation/death as a precautionary measure, till recovery of Institute dues, as follows.

A sum of Rupees 2.5 lacs (Rs. two lacks fifty thousand only) in respect of all members of the Institute, including staff, officers and faculty will be retained from dues payable upon superannuation/death in service, till the Institute dues are fully cleared and the Institute residential accommodation, if availed, is handed over without any encumbrances. For the period of time this amount is withheld as a precautionary measure, no interest shall be admissible in any case.

This order will come into effect from 15.12.2010.

(Arvind Kumar Drave) 19 12 10
Administrative Officer (Admin.)

Copy to:

- 1. Director
- 2. Deputy Director
- 3. All Deans
- 4. Registrar
- 5. Deputy Registrar (F & A)
- 6. DOFA Office
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