



भारतीय प्रौद्योगिकी संस्थान कानपुर
INDIAN INSTITUTE OF TECHNOLOGY KANPUR
प्रशासन विभाग
ADMINISTRATION SECTION

पो. आई.आई.टी. कानपुर -208016 (उ.प्र), भारत
PO. IIT KANPUR-208016 (UP), INDIA

No. Estt./OO/2009/IITK/ 365
Date : March 30, 2009

OFFICE ORDER

Subject: **Option of NPS or CPF for the employees joined on or after 01.01.2004.**

The scheme of recruitment of non-teaching staff on contractual terms was considered by the Board in its 2008/1st meeting on 7th January 2008. The Board in its above meeting had advised the Director to constitute a Committee for reviewing the present Scheme of Recruitment of Non-Teaching Staff on contractual terms.

The Board of Governors in its 2009/1st meeting held on 28.02.2009 had approved the scheme of documents for recruitment of non-teaching staff and their engagement in the Institute on contractual basis. The Board in its deliberations had also considered the issue of option of choosing the Contributory Provident Fund (CPF) or the New Pension Scheme (NPS) for employees on contractual term who have joined the Institute on or after 01.01.2004.

Accordingly, the Board has approved that the **employees presently on roll** who have **joined the Institute on or after 01.01.2004, but before 28.11.2008** are given the opportunity to choose between the Contributory Provident Fund (CPF) or the New Pension Scheme (NPS). However, once an option is exercised in this regard, the same shall be final. Employees who joined the Institute services under the contractual terms after 28.11.2008 shall be governed by the provisions of NPS. The employees joined on or before 31.12.2003 shall be governed by the GPF subject to confirmation to the respective in the Institute.

All concerned **employees presently on roll on contractual terms** are advised to take a note of the above and submit the enclosed option form either for **NPS or CPF** to the **Administration Section duly forwarded by the Head/In-charge of concerned Department/Section/Unit by 15.04.2009** for further necessary action.

S. S. Kashalkar
Sanjeev Kashalkar
Registrar

Encl: As stated above

Copy to:

1. Director
2. Deputy Director
3. All Head/In-charge of Departments/Sections/Units
4. Deputy Registrar (Admin.)
5. Web Master
6. Notice Boards

Indian Institute of Technology, Kanpur

Subject : Form of the Option for NPS or CPF for the employee joined on or after 01.01.2004

Reference: Office Order No.Esst./OO/2009/IITK/365 dated 30 March 2009

Please mark ✓ one of the following option for opting NPS or CPF and ✗ another option

I, hereby elect the **New Pension Scheme (NPS)** with effect from **1st January, 2004** or the **date of joining(which ever is later).**

OR

I, hereby elect the **Contributory Pension Fund (CPF)** with effect from **1st January, 2004** or the **date of joining(which ever is later).**

Signed in the presence of the witnessing employee

Signature of the witnessing employee.....

Signature of the employee.....

Name

Name

P.F.No.....

P.F.No.....

Designation.....

Designation.....

Department.....

Department.....

Date

Date

Duly Forwarded by the Head/In-charge of Department/Section/Unit

SEAL

Accepted by the Institute Authority

Dy. Registrar (Administration)

SEAL