



# INDIAN INSTITUTE OF TECHNOLOGY KANPUR

## RECRUITMENT SECTION

**Advt. No. 1/2026**

IIT Kanpur is an Institute of national importance declared as such under the Institutes of Technology Act, 1961, to provide for education and research in various branches of engineering, technology, science, and arts. The Institute is in search of suitable Indian Nationals for appointment on a REGULAR basis in the following posts: -

Sl. No	Name of the post(s)		No. of Vacancies						Pay-Level [7 <sup>th</sup> CPC]	
			SC	ST	OBC	PwD	EWS	UR		Total
1	Superintending Engineer (Civil)		1*	-	-	-	-	-	1	Level – 13 [Rs.123100– 215900]
2	Deputy Registrar		1	1*	1*	-	-	-	3	Level – 12 [Rs.78800– 209200]
3	Executive Engineer (Civil)		-	-	1*	-	-	-	1	Level – 11 [Rs.67700– 208700]
4	Assistant Executive Engineer (Electrical)		-	1*	-	-	-	-	1	Level – 10 [Rs.56100– 177500]
5	Assistant Registrar		-	1*	-	1*-(b)	-	-	2	
6	Assistant Counsellor		-	-	2*	-	-	-	2	
7	Hall Management Officer (Hospitality Track)		1*	-	-	-	-	-	1	
8	Medical Officer		-	-	1	-	-	2	3	
9	<b>Junior Superintendent</b>									
	A	Institute	1	1	2	1-(a) 1*-(c)	-	1	7	
	B	Legal	-	-	-	-	1	1	2	
	C	Accounts	-	-	1	-	-	1	2	
10	<b>Junior Technical Superintendent</b>									Level – 6 [Rs.35400 – 112400]
	A (a)	Advanced Centre for Material Sciences	1	-	-	-	-	-	1	
	A (b)	Advanced Centre for Material Sciences (XRF-IRMS)	-	-	-	-	-	1	1	
	B	Computer Centre (Cyber Security)	-	1*	-	-	-	-	1	
	C (a)	Materials Science & Engineering	-	-	-	1-(b)	-	1	2	
	C (b)	Materials Science & Engineering - EE	-	-	-	-	-	1	1	

11	Junior Assistant	4	1	-	2 <sup>*</sup> - (a) 1 - (d, e)	2	11	21	Level – 3 [Rs.21700-69100]	
12	Junior Technician									
	A	Aerospace Engineering	-	-	-	-	-	1		1
	B	Chemistry	1	-	-	1 - (b)	1	1		4
	C	Civil Engineering	-	-	-	-	-	1		1
	D	Computer Science & Engineering	1 <sup>*</sup>	-	3 <sup>*</sup>	-	-	-		4
	E	Earth Sciences	1 <sup>*</sup>	-	-	-	-	-		1
	F	Electrical Engineering	1	-	-	-	1	2		4
	G	Humanities & Social Sciences	-	-	-	-	-	1		1
	H	Intelligence Systems	-	-	-	-	-	1		1
	I (a)	Materials Science & Engineering	-	-	-	-	-	2		2
I (b)	Materials Science & Engineering- EE	-	-	-	-	-	1	1		
J	Mechanical Engineering	1	-	-	-	-	1	2		
K	Physics	1	-	-	-	1	4	6		
TOTAL		15	6	11	8	6	34	80 <sup>*</sup> Backlog vacancies	For PwD - Please see Point No. 3 of General Instructions	

Other than the total salary (which includes Pay in the Pay Level, Transport Allowance, Dearness Allowance, HRA and NPS Employer's contribution), Medical, LTC and Children's Education Allowance are also admissible, as per GOI rules as applicable to IITK from time to time.

Age limit# (Group/ Post-wise)	Group A (Level 10 & above)	Sl. No. 1 to 8	upto 45 years	The candidates shall be eligible for category-wise relaxations#, if applicable, as per GOI rules from time to time. Age shall be reckoned as on the closing date of the online application.
	Group B (Level 6)	Sl. No. 9 & 10	upto 35 years	
	Group C (Level 3)	Sl. No. 11 & 12	upto 30 years	

# Please see Point No. 4 of General Instructions

<b>Superintending Engineer - Civil [1-SC]</b>	
1	<p><b>Essential</b></p> <ol style="list-style-type: none"> <li>(i) A Master's Degree in Civil Engineering from a Recognized University/ Institute with at least 55% marks in the qualifying degree. (ii) At least 13 years of relevant experience, out of which a minimum of 3 years of regular service as Executive Engineer level or equivalent (Level-12, 7th CPC)/ minimum 8 years of regular service as Executive Engineer level or equivalent (Pay Level 11, 7th CPC). <b>OR</b> (i) A first-class Bachelor's degree in Civil Engineering from a Recognized University/ Institute. (ii) At least 15 years of relevant experience, out of which a minimum of 3 years of regular service as Executive Engineer level or equivalent (Pay Level 12, 7th CPC)/ minimum 8 years of regular service as Executive Engineer level or equivalent (Pay Level 11, 7th CPC).</li> <li>Experience in planning, design &amp; construction, Operation &amp; maintenance of buildings for civil/ Electrical/ HVAC works, project monitoring, tendering, billing, and software such as Computer Aided Design.</li> </ol>
	<p><b>Desirable</b></p> <p>Experience and knowledge of works related to accounting, arbitration, contract and labour laws, computer applications and strong leadership qualities will be preferred.</p>

	<b>Job Responsibilities</b>	<ol style="list-style-type: none"> <li>1. Overall responsibility/ supervision and monitoring of the Section/ Unit concerned.</li> <li>2. Implementation and follow-up action on the policy matters of Infrastructure Development in the Institute.</li> <li>3. Any other task(s) as may be assigned by the authorities of the Institute from time to time.</li> </ol>
2	<b>Deputy Registrar - [1-SC, 1-ST, 1-OBC]</b>	
	<b>Essential</b>	<ol style="list-style-type: none"> <li>1. A Master's Degree with at least 55% of the marks, or its equivalent grade of 'B' in the UGC seven-point scale.</li> <li>2. <b>Experience:</b> 5 years of administrative experience as Assistant Registrar, or in Level-10 or equivalent, <b>OR</b> 9 years of experience as an Assistant Professor in AGP of Rs. 6000/- and above, with experience in educational administration, <b>OR</b> Equivalent experience in a research establishment and/ or other institutions of higher education.</li> </ol>
	<b>Desirable</b>	<ol style="list-style-type: none"> <li>1. Demonstrate strong leadership qualities.</li> <li>2. Possess requisite experience in one or more of the following areas: Accounting, Auditing and Financial Procedures; Administrative matters (legal, recruitment, establishment); Academic matters (maintenance of student records); or Materials management (procurement, import procedures, stores, stock verification).</li> <li>3. Have practical experience using relevant administrative and financial software.</li> </ol>
	<b>Job Responsibilities</b>	<ol style="list-style-type: none"> <li>1. Overall responsibility, supervision and monitoring of the Section/ Unit concerned,</li> <li>2. Implementation and follow-up action on the policy matters of the Institute, and</li> <li>3. Any other task(s) as may be assigned by the authorities of the Institute from time to time.</li> </ol>
3	<b>Executive Engineer - Civil - [1-OBC]</b>	
	<b>Essential</b>	<ol style="list-style-type: none"> <li>1. (i) A Master's Degree in Civil Engineering from a recognized University/ Institute with at least 55% in the qualifying degree. (ii) At least 8 years of relevant experience out of which at least 3 years of regular service at Assistant Executive Engineer level or equivalent (Level 10, 7th CPC) <b>OR</b> (i) A first-class Bachelor's degree in Civil Engineering from a recognized University/ Institute (ii) At least 10 years of relevant experience out of which at least 5 years of regular service at Assistant Executive Engineer level or equivalent (Level 10, 7th CPC)</li> <li>2. Experience in planning, design &amp; constructions of various types of structures, project monitoring, tendering, billing, and software such as Computer Aided Design (CAD).</li> </ol>
	<b>Desirable</b>	<ol style="list-style-type: none"> <li>1. Significant experience in various critical areas of infrastructure development projects and its maintenance like project planning, design, estimating, development of pertinent scopes, schedule, specifications, preparation and processing of complete tender packages and award of contracts,</li> <li>2. Project control and monitoring of works, verification of contractor bills etc. for large construction activities/ campus infrastructure.</li> <li>3. Hands on experience in various planning, design , estimating and project management software, experience of working with international/ national codes and guidelines for the best engineering practice with least environment impacts in Infrastructure planning and execution, the critical experience in evaluation of various project documents, development/ of digital tools/ procedures in planning and construction to improve the efficiency of works, experience in working with all pertinent trades of construction projects etc. will be an added advantage.</li> <li>4. The knowledge of CVC guidelines, relevant GFRs and CPWD working procedures is highly desired. Interpersonal skills to work in a professional team environment and liaison with various organizations, writing skills to prepare various types of reports for infrastructure development projects etc. are expected.</li> </ol>
	<b>Job Responsibilities</b>	<ol style="list-style-type: none"> <li>1. Incumbent shall be responsible for maintaining/ managing/ developing/ providing technical support for campus physical infrastructure in respective/ coordinated disciplines</li> <li>2. Critical evaluation and giving constructive inputs on all project documentations submitted by all internal departments/ external agencies to the administration.</li> <li>3. Implementation and follow up action on the policy/ legal matters of all construction projects of Institute.</li> </ol>

		4. Any other task(s) as may be assigned by the authorities of the Institute from time to time.
4	<b>Assistant Executive Engineer – Electrical - [1-ST]</b>	
	<b>Essential</b>	A first-class Bachelor's degree in Electrical Engineering with at least 3 years of relevant experience
	<b>Desirable</b>	<ol style="list-style-type: none"> <li>5 years relevant experience working with CPWD norms and practices in the following areas: Planning, Detailed Electrical Design &amp; Load calculation, Development of specifications, Preparation and Submission of complete tender package, Quality control and monitoring of works, Verification of contractor bills etc.</li> <li>Hands-on experience in AutoCAD and other electrical design software for preparation of SLD, electrical lighting/ cable/ equipment/ switch gear sizing, schedules and route layout and schematic/ detailed plans, etc.</li> <li>Project Management software, knowledge of applicable National and International standards and exposure to Sustainable Engineering Practices in Electrical installations, controlling and monitoring for attaining a net zero campus.</li> <li>Good communication and writing skills. A Master's Degree in the relevant experience areas will be considered as a value addition.</li> </ol>
<b>Job Responsibilities</b>	<ol style="list-style-type: none"> <li>Incumbent shall be responsible for maintaining/ managing/ developing/ providing technical support for campus physical infrastructure in the respective discipline.</li> <li>Implementation and follow-up action on the policy matters of the Institute.</li> <li>Any other task(s) as may be assigned by the authorities of the Institute from time to time.</li> </ol>	
5	<b>Assistant Registrar [1-ST, 1-PWD-Clause (b)]</b>	
	<b>Essential</b>	A Master's Degree with at least 55% of the marks, or its equivalent grade of 'B' in the UGC seven-point scale, along with a consistent good academic record.
	<b>Desirable</b>	<ol style="list-style-type: none"> <li>Minimum 8 years' experience in areas such as Accounting, Auditing, Financial procedures, administrative matters, R&amp;D Management, Corporate Relations, Legal, Labour laws, Recruitment, Academic matters, Hostel Administration, Estate/ Materials Management, or Alumni Relations, of which minimum 5 years of experience in a Supervisory capacity (Level-7) in a Government, Semi-Government organization, recognized University/ Technological Institution, or equivalent reputed private organization.</li> <li>Possess strong computer literacy and the ability to work independently.</li> </ol>
<b>Job Responsibilities</b>	<ol style="list-style-type: none"> <li>Supervision &amp; monitoring of the Section/ Unit concerned.</li> <li>Implementation and follow-up action on the policy matters of the Institute.</li> <li>Any other task(s) as may be assigned by the authorities of the Institute from time to time.</li> </ol>	
6	<b>Assistant Counsellor - [2-OBC]</b>	
	<b>Essential</b>	<p>An MPhil in Clinical Psychology (RCI) with a first class, along with at least 2 years of relevant experience  <b>OR</b>  An MA in Clinical Psychology/ MSc Clinical Psychology/ MA in Psychology (with Psychopathology/ Clinical Psychology/ Abnormal Psychology as one of the subjects) with a first class, along with 5 years of relevant experience.</p>
	<b>Desirable</b>	<ol style="list-style-type: none"> <li>Training in counselling techniques and/ or any therapeutic module.</li> <li>Experience in counselling students of highly competitive residential Institutes of higher learning.</li> <li>Administrative experience in a relevant counselling service set-up.</li> <li>Experience in counselling of substance abuse cases.</li> <li>Writing, reading, and speaking proficiency in English and other Indian Languages.</li> </ol>
<b>Job Responsibilities</b>	<ol style="list-style-type: none"> <li>Perform clinical counselling duties as assigned by the Head, Centre for Mental Health &amp; Wellbeing.</li> <li>Listen to students' academic, emotional, social, and behavioural concerns in a supportive and non-judgmental manner.</li> <li>Create, oversee, and support counselling programs at IIT Kanpur.</li> <li>Offer referrals to external resources for mental health, substance abuse, or vocational activities and maintain liaison with the Health Centre, IIT Kanpur.</li> <li>Report student issues to appropriate authorities if neglect or abuse is suspected.</li> </ol>	

		<ol style="list-style-type: none"> <li>6. Support and advise the student teams of the CMHW, IIT Kanpur.</li> <li>7. Attend to exigencies at all hours.</li> <li>8. Perform any other task(s) as assigned by the authorities of the Institute from time to time.</li> </ol>	
7	<b>Hall Management Officer [Hospitality Track] [1-SC]</b>		
	<b>Essential</b>	A Master's degree in Hotel Management or allied fields with at least 5 years of relevant experience in a hotel/resort, etc., or in a Government/Government-aided Academic/ Private Institution.	
	<b>Desirable</b>	<ol style="list-style-type: none"> <li>1. Background in Hospitality/ Hotel Management.</li> <li>2. A Master's Degree with at least 55% of the marks, or its equivalent grade along with a minimum 5 years' relevant work experience at level 7 in a supervisory capacity in Central or state government establishments/ autonomous bodies/ centrally funded technical institutes/ Universities/ R&amp;D Organizations/ Private Institution, etc.</li> </ol>	
	<b>Job Responsibilities</b>	<ol style="list-style-type: none"> <li>1. Manage student hospitality in the halls, including living conditions and day-to-day housekeeping needs.</li> <li>2. Supervise the setting up of Guest Rooms and advise on accommodation policies.</li> <li>3. Oversee the repair and management of Hall Facilities, acting as a liaison between students, wardens, and the Institute Works Department to ensure timely maintenance.</li> <li>4. Periodically inspect the food provided in the Hall Mess/ Canteen for quality and nutritional value.</li> <li>5. Advise the Mess Committee on providing healthy food with minimal wastage.</li> <li>6. Perform any other task(s) as assigned by the authorities of the Institute from time to time.</li> </ol>	
8	<b>Medical Officer [2-UR, 1-OBC]</b>		
	<b>Essential</b>	<ol style="list-style-type: none"> <li>1. A minimum of an MBBS degree, including completion of compulsory rotating internship, from an institution recognised by the Medical Council of India (MCI) or the National Medical Commission (NMC). A valid registration certificate with the respective State Medical Council or NMC is mandatory, followed by at least 3 years of experience in a recognized hospital.</li> <li>2. Computer literacy</li> </ol>	
	<b>Desirable</b>	<p>A Post-Graduate Diploma in an appropriate branch of Medicine from an institution recognized by the Medical Council of India (MCI) or the National Medical Commission (NMC). A valid registration certificate with the respective State Medical Council or NMC is mandatory, plus at least 1 year of experience in a recognised hospital.</p> <p><b>OR</b></p> <p>A Post-Graduate in an appropriate branch of Medicine from an institution recognised by the Medical Council of India (MCI) or the National Medical Commission (NMC). A valid registration certificate with the respective State Medical Council or NMC is mandatory.</p>	
	<b>Job Responsibilities</b>	<ol style="list-style-type: none"> <li>1. Attend to OPD patients, emergencies, and the vaccination clinic.</li> <li>2. Perform in rotational shift duties, including Night Shifts.</li> <li>3. Perform any other duties and responsibilities entrusted by the administration.</li> </ol>	
9	<b>Junior Superintendent [3-UR, 1-SC, 1-ST, 3-OBC, 1-EWS, 1-PWD-Clause (a), 1-PWD-Clause (c)]</b>		
	<b>9A: Institute</b>	<b>Essential</b>	<ol style="list-style-type: none"> <li>1. A Master's degree with 5 years of relevant experience, <b>OR</b> A Bachelor's degree with 7 years of relevant experience.</li> <li>2. Knowledge of office procedures, rules, computer applications and Secretarial practices.</li> </ol>
		<b>Desirable</b>	<ol style="list-style-type: none"> <li>1. Minimum 5 years relevant experience in one or more areas such as accounts, audit, purchase and import, establishment matters, legal, recruitment, academic matters, estate management, hospitality, administrative matters, including legal, labour law, project management, IPR, contracts &amp; MoUs relevant to research etc., materials management, procurement of materials, stores, stock verification etc.</li> <li>2. Practical experience using relevant software in the related areas.</li> </ol>
	<b>Job Responsibilities</b>	<ol style="list-style-type: none"> <li>1. Handle estate management, purchase &amp; import, accounts &amp; audit, hospitality, academics, recruitment, legal, R&amp;D, and establishment matters.</li> <li>2. Execute secretarial practices using computer applications.</li> </ol>	

			3. Perform any other task(s) as assigned by the authorities of the Institute from time to time.
9B: Legal	Essential		A Bachelor's Degree in Law (LL.B.) from a recognized University/ Institution; and 4 years' experience as a Legal Practitioner at the Bar and/ or in handling legal work in a Central/ State Government Department, Autonomous Body, Statutory Body, or Public Sector Undertaking (PSU) <b>OR</b> A Master's Degree in Law (LL.M.) from a recognized University/Institution; and 3 years' experience as a Legal Practitioner at the Bar and/ or in handling legal work in a Central/ State Government Department, Autonomous Body, Statutory Body, or Public Sector Undertaking (PSU)
	Desirable		1. Experience in drafting, vetting, and negotiating Memoranda of Understanding (MoUs), Agreements, and Contracts. 2. Familiarity with Government procurement rules, experience or exposure to the legal structure and functioning of Autonomous Institutions viz. Universities, IITs, etc., General Financial Rules (GFR), and CVC guidelines. 3. Knowledge of Intellectual Property Rights (IPR), technology transfer, and licensing agreements. 4. Experience in handling court/ tribunal matters, filing of replies/ affidavits, and liaison with counsels. 5. Proficiency in computer applications, including MS Office and legal research tools.
	Job Responsibilities		<b>For the MoU Cell:</b> 1. Drafting, reviewing, vetting, and finalising MoUs, Agreements, Contracts, Conveyancing, and other legal documents. 2. Providing legal opinion on MoU-related matters, including terms, conditions, obligations, and dispute resolution clauses. 3. Maintaining a register and monitoring the status of all MoUs and Agreements, including renewal/ expiry timelines. 4. Coordinating with internal departments and external parties for the execution of MoUs. 5. Advising on IPR, technology transfer, and confidentiality matters arising out of collaborative agreements. 6. Any other legal work assigned by the competent authority. <b>For the Legal Cell:</b> 1. Providing legal opinion on matters referred to the Legal Cell by various departments/ sections 2. Drafting and reviewing para-wise comments, replies to legal notices, writ petitions, appeals, complaints, Written Statements, Rejoinders, OAs, PILs, SLPs, and other court/ tribunal proceedings. 3. Maintaining and monitoring a register of pending court/ legal cases. 4. Liaising with empanelled legal counsels and coordinating their briefing for court hearings. 5. Scrutinising counter-affidavits and other legal documents received from counsels. 6. Advising on service matters, disciplinary proceedings, RTI matters, and regulatory compliance. 7. Any other legal or quasi-legal work assigned by the competent authority.
9C: Accounts	Essential		1. A Bachelor's degree in commerce with minimum 60% marks with 7 years of relevant experience in Accounts/ Project Accounts/ Audit/ Fund Management/ Purchase and Import/ Taxation Matters (Income Tax & GST)/ Banking, including knowledge of PFMS. <b>OR</b> A Post-Graduation degree in Commerce/ CA/ ICWA/ CS with minimum 55% marks with 5 years of relevant experience in Accounts/ Project Accounts/ Audit/ Fund Management/ Purchase and Import/ Taxation Matters (Income Tax & GST)/ Banking, including knowledge of PFMS.

			<ol style="list-style-type: none"> <li>2. Knowledge of computer applications, including hands-on experience in any financial software like ERP, Tally, etc.</li> </ol>
		<b>Desirable</b>	<ol style="list-style-type: none"> <li>1. Experience in the preparation of annual accounts and budgeting for an engineering/ technical institution (IITs/ IISER/ IISc).</li> <li>2. Sound knowledge of Government Rules and Regulations.</li> <li>3. Demonstrate leadership qualities and the acumen to resolve day-to-day issues.</li> </ol>
		<b>Job Responsibilities</b>	<ol style="list-style-type: none"> <li>1. Preparation of Budget Estimates and Revised Estimates in consultation with higher authorities.</li> <li>2. Supervise and control the Budgetary Unit of the Finance Section.</li> <li>3. Accounting of all financial transactions of the Institute in accordance laid down principles, procedures, and directives issued by the Board of Governors/ MoE/ CAG/ ICAI.</li> <li>4. Assisting in the finalisation of the annual accounts and Preparation of the budget estimates of the Institute.</li> <li>5. Assisting in Fund Management to ensure timely payments to Vendors/ Employees/ Pensioners.</li> <li>6. Ensuring statutory compliance like Income Tax, GST and filing of periodic returns.</li> </ol>
	<b>Junior Technical Superintendent [3-UR, 1-SC,1-ST, 1-PWD-Clause (b)]</b>		
10	<b>10A (a): Advanced Centre for Material Sciences</b>	<b>Essential</b>	<p>A B.Tech./ B.E. in Materials Science/ Metallurgical/ Chemical/ Mechanical/ Electrical and Electronics/ Computer Science  <b>OR</b>  A B.Sc. in any of the above fields with 2 years of relevant experience  <b>OR</b>  A Diploma in Engineering in any of the above fields from the respective State Board with 3 years of relevant experience.</p>
		<b>Desirable</b>	<ol style="list-style-type: none"> <li>1. Technical Equipment Handling: Experience in maintaining computer systems attached to scientific equipment and a basic understanding of scientific instruments.</li> <li>2. Facility Experience: Candidates with working experience in a multi-user facility will be preferred.</li> <li>3. Instrumentation Laboratory Experience: Operation, routine maintenance, and calibration of the laboratory. instruments; setting up experiments, handling electrical/ electronic components; maintaining logbooks and inventory, basic troubleshooting of instruments, and ensuring compliance with laboratory safety procedures.</li> <li>4. FESEM/ WSEM Facilities: Experience in operation of WSEM and FESEM, including sample preparation, imaging, basic analysis, routine maintenance, and troubleshooting. Exposure to training of research scholars and handling administrative tasks such as procurement, invoices, and AMC is desirable.</li> <li>5. Web Technologies: Strong understanding of HTML5, CSS3, and JavaScript. Familiarity with front-end frameworks such as Bootstrap and responsive design principles.</li> <li>6. Content Management Systems (CMS): Experience with WordPress, Drupal, Joomla, or similar platforms.</li> <li>7. Server Knowledge: Experience in Ubuntu/Windows server installation and maintenance.</li> <li>8. Web Maintenance: Exposure to coding and maintenance of web pages will be preferred.</li> <li>9. Design Software: Proficiency in Adobe Creative Suite (Photoshop, Illustrator, InDesign, XD), CoreIDRAW, and other relevant design tools.</li> </ol>

			<p><b>10.</b> Documentation &amp; Presentation: Experience in preparing project reports and PowerPoint presentations.</p> <p><b>11.</b> Proficiency in MS Word, Excel, and PowerPoint is essential. Should have working knowledge and troubleshooting experience in application software in the field of Engineering and Sciences; Troubleshooting network, OS and software issues.</p>
		<b>Job Responsibilities</b>	<ol style="list-style-type: none"> <li>1. Development, regular updating, and maintenance of the Department/ Centre website.</li> <li>2. Designing and managing equipment booking systems.</li> <li>3. Managing and updating social media platforms such as Facebook, Twitter (X), and LinkedIn.</li> <li>4. Graphic design for websites, social media, and departmental events.</li> <li>5. Understanding the operation and technical aspects of the SEM Facility</li> <li>6. Sample preparation for SEM analysis, including cleaning, drying, mounting, and loading samples.</li> <li>7. Imaging and Image analysis, and data interpretation.</li> <li>8. Routine maintenance, including changing filaments, troubleshooting, and upkeep of the SEM facility.</li> <li>9. Manage, operate and maintain the material characterisation equipment housed in the ACMS/ Centre facility</li> </ol>
<b>10A (b): Advanced Centre for Material Sciences (XRF- IRMS)</b>		<b>Essential</b>	<p>An M.Sc. in Applied Geology  <b>OR</b>  A B.Sc. in the above field with 2 years of relevant experience  <b>OR</b>  A Diploma in the above field from the respective State Board with 3 years of relevant experience.</p>
		<b>Desirable</b>	<ol style="list-style-type: none"> <li>1. An M.Sc. in Applied Geology with 5 years of relevant experience,  <b>OR</b>  a B.Sc. in the above field with 7 years of relevant experience,  <b>OR</b>  A Diploma in the above field from the respective State Board with 7 years of relevant experience.</li> <li>2. Preference will be given to candidates having 5+ years of experience in handling and management of XRF and IRMS instrumentations and related sample preparation techniques.</li> <li>3. Candidate should be proficient in handling various types of gas cylinders and gas lines.</li> <li>4. Working knowledge of computer-based office applications (MS Office, PowerPoint, Excel, Origin, etc.) will be preferred.</li> </ol>
		<b>Job Responsibilities</b>	<ol style="list-style-type: none"> <li>1. The candidature shall be responsible for maintaining/ managing/ developing/ providing technical support for XRF and IRMS facilities in ACMS.</li> <li>2. The selected candidate is expected to coordinate and help during sample preparation and analysis. Assist in running laboratory components of related courses, help in procurement procedures, stock maintenance, and accounts, ensuring laboratory safety.</li> </ol>
<b>10B: Computer Centre (Cyber Security)</b>		<b>Essential</b>	<p>An MCA/M.Sc./ B.Tech./ B.E. in Computer Science/ IT/ Electronics  <b>OR</b>  A B.Sc. in Computer Science/ IT/ Electronics with 2 years of relevant experience,  <b>OR</b>  A Diploma in Engineering in Computer Science/ IT/ Electronics from the respective State Board with 3 years of relevant experience.</p>

		<p><b>Desirable</b></p>	<ol style="list-style-type: none"> <li>1. 04 years full-time B.E./ B.Tech. in CSE/ IT/ Electronics or equivalent from a government-recognised university or institute, or Full-time regular M.Sc. in CSE/ IT from a government-recognised university or B.Sc. in CSE/ IT with 03 years relevant experience or Full-time 03 years Diploma in CSE/ IT from the respective State Board with 03 years relevant experience.</li> <li>2. 2 or more years of experience in Cyber security.</li> <li>3. Hands-on experience with Linux.</li> <li>4. Good understanding of TCP/ IP protocols and network packet structure.</li> <li>5. Understanding and usage of Cyber security with tools.</li> <li>6. Knowledge of Security certifications such as CISSP, CEH, CISA, CISM, etc., along with implementation experience</li> <li>7. Exposure to security standards ISO 27001, NIST, etc.</li> </ol>
		<p><b>Job Responsibilities</b></p>	<ol style="list-style-type: none"> <li>1. Work as part of a team in developing and improving security systems, analysing vulnerabilities, and ensuring the digital infrastructure is protected from cyber-attacks.</li> <li>2. Helping the concerned engineer in running the Security Operations Centre (SOC).</li> <li>3. Coordinate with other Security Operations Centre (SOC) and Incident Response members, ensuring the organisational information systems are monitored and protected.</li> <li>4. Ensuring information security, Cybersecurity risk compliance, and privacy of various computing infrastructures.</li> <li>5. Helping in inventory management, preventative security maintenance, security audit, incident response, etc.</li> </ol>
<p><b>10C (a): Materials Science and Engineering</b></p>		<p><b>Essential</b></p>	<ol style="list-style-type: none"> <li>1. A B.Tech./ B.E. in Materials Science and Engineering/ Metallurgy/ Mechanical or allied fields <b>OR</b> A Diploma in Materials Science and Engineering/ Metallurgy/ Mechanical or allied fields from the respective State Board with 3 years of relevant experience.</li> <li>2. Knowledge of computer applications.</li> </ol>
		<p><b>Desirable</b></p>	<ol style="list-style-type: none"> <li>1. An M.Tech./ M.E. in Materials Science and Engineering/ Metallurgy/ Mechanical or allied fields with hands-on experience of 1 year. Hands-on experience of 3 years for a Bachelor's degree and 6 years for a Diploma holder on specific metallurgical or relevant machines.</li> <li>2. Applicants with good technical skills in operating and managing scientific and research equipment. The applicants are also expected to be familiar with basic material processing and characterization tools. The applicant should have demonstrated hands-on expertise in Sectioning/ Cutting, Mounting and metallographic and allied sample preparation, polishing and coating techniques. In addition, the applicant should have demonstrated hands-on expertise in one or more of: (i) Material Processing, (ii) Physical Property Assessment, (iii) Optical/ Electron Microscopy, (iv) Mechanical testing, and (v) X-ray diffraction. Complete upkeep, testing various samples, smooth operation and maintenance of equipment and troubleshooting, including follow-up with instrument suppliers and service providers, will be required.</li> <li>3. The applicants are also expected to be familiar with basic material processing and characterization tools. Applicant should have hands-on experience with sample preparation techniques (of sectioning, sample mounting and polishing and coating).</li> <li>4. The applicants must have good technical and communication skills.</li> <li>5. Working knowledge of computer-based office application (MS office, power-point, excel/ origin, etc.) is also necessary.</li> </ol>
		<p><b>Job Responsibilities</b></p>	<ol style="list-style-type: none"> <li>1. The selected candidate will be assigned full responsibility in the operation and maintenance of various facilities in MSE Department based on the expertise of the individual and the changing needs of labs housing instruments/ machines such as: Physical Metallurgy Lab, Mechanical Testing Lab, Engineering Metallurgy Lab, Materials Science Lab, Process Metallurgy Lab, Instrumentation Lab, Workshop, Research Labs, etc.</li> </ol>

			2. Other responsibilities/ tasks as assigned by the Head.
	<b>10C (b): Materials Science and Engineering (EE)</b>	<b>Essential</b>	1. A B.Tech./ B.E. in Electrical/ Electronic/ Instrumentation Engineering or allied fields, <b>OR</b> A Diploma in Electrical/ Electronic/ Instrumentation Engineering or allied fields from respective State Board with 3 years of relevant experience. 2. Knowledge of computer applications.
		<b>Desirable</b>	1. An M.Tech./ M.E. in Electrical/ Electronic/ Instrumentation Engineering or allied fields with hands-on experience of 1 year. Hands-on experience of 3 years for Bachelor's degree and 6 years for Diploma holder on specific metallurgical or relevant machines 2. Applicants with good technical skills in operating and managing scientific and research equipment. The applicant should have demonstrated hands-on expertise in Instrumentation, circuit and design, electronic equipment, sensors (e.g., load cells, strain gauges, pressure-, temperature-, humidity sensors) and computer programming. Hands-on experience with instrumentation for metallurgy/mechanical-related equipment will be preferred. Complete upkeep, testing various samples, smooth operation and maintenance of equipment and troubleshooting, including follow-up with instrument suppliers and service providers. 3. The applicants must have good technical and communication skills. 4. Working knowledge of computer-based office applications (MS Office, PowerPoint, Excel/Origin, etc.) is also necessary.
		<b>Job Responsibilities</b>	1. The selected candidate will be assigned full responsibility in the operation and maintenance of various facilities in MSE Department based on the expertise of the individual and the changing needs of labs housing instruments/ machines such as: Physical Metallurgy Lab, Mechanical Testing Lab, Engineering Metallurgy Lab, Materials Science Lab, Process Metallurgy Lab, Instrumentation Lab, Workshop, Research Labs, etc. 2. Other responsibilities/ tasks as assigned by the Head.
	<b>Junior Assistant [11-UR, 4-SC, 1-ST, 2-EWS, 2-PWD-Clause (a), 1-PWD-Clause (d, e)]</b>		
11		<b>Essential</b>	A Bachelor's Degree with knowledge of computer applications.
		<b>Desirable</b>	1. A bachelor's degree with a minimum 50% marks. 2. Minimum 2 years of relevant experience handling matters related to Establishment, Legal, Purchase and Import, Accounts, Audit, Hospitality, etc.
		<b>Job Responsibilities</b>	1. Execute secretarial practices using computer applications. 2. Manage the diary and dispatch work for incoming and outgoing mail. 3. Handle administrative tasks spanning estate management, purchase & import, accounts & audit, hospitality, academics, recruitment, legal, R&D, and establishment matters. 4. Perform any other task(s) as assigned by the authorities of the Institute from time to time.
	<b>Junior Technician [15-UR, 6-SC, 3-OBC, 3-EWS, 1-PWD-Clause (b)]</b>		
12	<b>12A: Aerospace Engineering</b>	<b>Essential</b>	A Bachelor's Degree in Aerospace/ Mechanical Engineering <b>OR</b> A Diploma of minimum 3 years duration in Aerospace/ Mechanical Engineering or allied fields from a recognised Institute/ University.
		<b>Desirable</b>	1. Knowledge of computer applications. 2. Post-qualification hands-on relevant experience (2 years for B.E./ B.Tech. holders; 3 years for B.Sc./ Diploma holders) in workshops, R&D setups, industry, or academia.

		<b>Job Responsibilities</b>	<ol style="list-style-type: none"> <li>1. Manage, maintain, and provide technical support for laboratories, workshops, or facilities within the respective discipline.</li> <li>2. Perform any other task(s) as assigned by the unit head or authorities of the Institute from time to time.</li> </ol>
12B: Chemistry		<b>Essential</b>	A bachelor's degree in chemistry/ applied chemistry/ chemical engineering from a recognised Institute/ University
		<b>Desirable</b>	<ol style="list-style-type: none"> <li>1. An M.Sc. in Chemistry with 60% mark from a recognised Institute/ University</li> <li>2. Experience of 2 years in a Chemistry Laboratory in an academic or research setting.</li> </ol>
		<b>Job Responsibilities</b>	<ol style="list-style-type: none"> <li>1. Operate and maintain scientific instruments (NMR, Mass spectrometer, UV-Visible, FTIR, TGA, XRD, etc.).</li> <li>2. Maintain instrument records, manage chemical stock, and prepare chemical reagents.</li> <li>3. Prepare setups and perform experiments at UG and PG levels, and train students.</li> <li>4. Perform any other task(s) as assigned by the authorities of the Institute from time to time.</li> </ol>
12C: Civil Engineering		<b>Essential</b>	<p>A Bachelor's Degree in Civil Engineering  <b>OR</b>  A Diploma of minimum 3 years duration in Civil Engineering or allied fields from a recognized Institute/ University.</p>
		<b>Desirable</b>	<ol style="list-style-type: none"> <li>1. 2 years of hands-on experience in a civil engineering lab, workshop, or construction site.</li> <li>2. Familiarity with MS Office tools and other Civil engineering software and applications</li> <li>3. Familiarity with government procedures for record keeping, purchases, and travel norms as per government and institute rules.</li> <li>4. Good communication skills in English</li> </ol>
		<b>Job Responsibilities</b>	The incumbent shall be responsible for assisting in the management of laboratory activities in Civil Engineering, including procurement and upkeep of equipment, maintaining purchase/ expense/ travel records as per institute norms, while providing administrative and technical support to faculty/ students for the smooth functioning of the lab.
12D: Computer Science & Engineering		<b>Essential</b>	<p>A Bachelor's Degree in Computer Science Engineering/ Information Technology  <b>OR</b>  A Diploma of minimum 3 years duration in Computer Science Engineering/ Information Technology or allied fields from a recognized Institute/ University</p>
		<b>Desirable</b>	<ol style="list-style-type: none"> <li>1. Knowledge of computer applications.</li> <li>2. Post-qualification hands-on relevant experience (2 years for B.E./ B.Tech. holders; 3 years for B.Sc./ Diploma holders) in workshops, R&amp;D setups, industry, or academia.</li> </ol>
		<b>Job Responsibilities</b>	<ol style="list-style-type: none"> <li>1. Manage, maintain, and provide technical support for laboratories, workshops, or facilities within the respective discipline.</li> <li>2. Perform any other task(s) as assigned by the unit head or authorities of the Institute from time to time.</li> </ol>
12E: Earth Science		<b>Essential</b>	<p>A bachelor's degree in Geology/ Earth Science  <b>OR</b>  A Diploma of minimum 3 years duration in Geology/ Earth science or allied fields from a recognized Institute/ University</p>
		<b>Desirable</b>	<ol style="list-style-type: none"> <li>1. Knowledge of computer applications.</li> <li>2. Post-qualification hands-on relevant experience (2 years for B.E./ B.Tech. holders; 3 years for B.Sc./ Diploma holders) in workshops, R&amp;D setups, industry, or academia.</li> </ol>

		<b>Job Responsibilities</b>	<ol style="list-style-type: none"> <li>1. Manage, maintain, and provide technical support for laboratories, workshops, or facilities within the respective discipline.</li> <li>2. Perform any other task(s) as assigned by the unit head or authorities of the Institute from time to time.</li> </ol>
<b>12F: Electrical Engineering</b>		<b>Essential</b>	<p>A bachelor's degree in Electrical/ Electronics/ Instrumentation/ Communication Engineering  <b>OR</b>  A Diploma of minimum 3 years duration in Electrical/ Electronics/ Instrumentation/ Communication Engineering or allied fields from a recognized Institute/ University.</p>
		<b>Desirable</b>	<ol style="list-style-type: none"> <li>1. Knowledge of computer applications.</li> <li>2. Post-qualification hands-on relevant experience (2 years for B.E./ B.Tech. holders; 3 years for B.Sc./ Diploma holders) in workshops, R&amp;D setups, industry, or academia.</li> </ol>
		<b>Job Responsibilities</b>	<ol style="list-style-type: none"> <li>1. Manage, maintain, and provide technical support for laboratories, workshops, or facilities within the respective discipline.</li> <li>2. Perform any other task(s) as assigned by the unit head or authorities of the Institute from time to time.</li> </ol>
<b>12G: Humanities &amp; Social Sciences</b>		<b>Essential</b>	A B.Sc./ BA (Hons.) Degree in Psychology
		<b>Desirable</b>	<ol style="list-style-type: none"> <li>1. A master's degree in psychology <b>OR</b> B.Sc./ BA (Hons.) with a minimum of 2 years of relevant experience.</li> <li>2. Knowledge of Psychological tests and instruments/ equipment</li> <li>3. Working knowledge of computers/ computer-aided instruments/ troubleshooting</li> </ol>
		<b>Job Responsibilities</b>	<ol style="list-style-type: none"> <li>1. Maintaining/ managing/ developing/ providing technical support for planning/ design/ construction/ maintenance/ project monitoring/ quality control/ billing in the respective discipline.</li> <li>2. Any other task(s) as assigned by the authorities of the Institute from time to time.</li> </ol>
<b>12H: Intelligence Systems</b>		<b>Essential</b>	<p>A Bachelor's Degree in Engineering in Computer Science &amp; Engineering/ Information Technology/ AI  <b>OR</b>  MCA from a recognised Institute/ University  <b>OR</b>  3 years Degree/ Diploma in Computer Science/ Information Technology/ AI from a recognised Institute/ University</p>
		<b>Desirable</b>	<ol style="list-style-type: none"> <li>1. An M. Tech from CSE/ IT/ AI <b>OR</b> B.Tech./ B.E. in CSE/ IT/ AI <b>OR</b> MCA with minimum 2 years of relevant experience <b>OR</b> 3 years Degree/ Diploma in CS/ IT with minimum 5 years of relevant experience.</li> <li>2. Proficiency in Linux, Windows Operating Systems.</li> <li>3. Experience in Linux System Administration of a large-scale IT system.</li> <li>4. Experience in Cloud, Scripting, Virtualisation, and Automation of tasks.</li> <li>5. Proficiency in Web Applications Development in PHP, JavaScript, Ajax, HTML5, Python, OOPs, and Database Management for MySQL, MariaDB.</li> <li>6. Experience in Network Management Tools and Maintenance of Computer Hardware and Peripherals.</li> </ol>
		<b>Job Responsibilities</b>	Incumbent shall be responsible for managing department technical services, including providing technical support to department users, maintenance of computer labs and servers, and general responsibilities as assigned by the unit head.

121 (a): Materials Science & Engineering	Essential	<ol style="list-style-type: none"> <li>1. A Bachelor's Degree in Materials Science and Engineering/ Metallurgy/ Mechanical or allied fields <b>OR</b> A Diploma of minimum 3 years duration in Materials Science and Engineering/ Metallurgy/ Mechanical or allied fields from a recognized Institute/ University.</li> <li>2. Knowledge of computer applications.</li> </ol>
	Desirable	<ol style="list-style-type: none"> <li>1. Hands-on experience (1 year for B.E./ B.Tech.; 3 years for Diploma) in relevant machines.</li> <li>2. Demonstrated expertise in sample preparation techniques (sectioning, mounting, polishing, coating).</li> <li>3. Expertise in Material Processing, Physical Property Assessment, Optical/ Electron Microscopy, Mechanical testing, or X-ray diffraction.</li> <li>4. Strong technical, communication, and computer (MS Office, Origin) skills.</li> </ol>
	Job Responsibilities	<ol style="list-style-type: none"> <li>1. Take full responsibility for the operation and maintenance of various MSE Department facilities (Physical Metallurgy Lab, Mechanical Testing Lab, Process Metallurgy Lab, Workshop, etc.).</li> <li>2. Perform other responsibilities and tasks as assigned by the Head.</li> </ol>
121 (b): Materials Science & Engineering - EE	Essential	<ol style="list-style-type: none"> <li>1. A Bachelor's Degree in Electrical/ Electronic/ Instrumentation Engineering or allied fields <b>OR</b> A Diploma of minimum 3 years duration in Electrical/ Electronic/ Instrumentation Engineering or allied fields from a recognised Institute/ University.</li> <li>2. Knowledge of computer applications.</li> </ol>
	Desirable	<ol style="list-style-type: none"> <li>1. Hands-on experience (1 year for B.E./ B.Tech.; 3 years for Diploma) in relevant machines.</li> <li>2. Technical skills in operating and managing metallurgical/mechanical-related scientific and research equipment.</li> <li>3. Expertise in instrumentation, circuit and design, electronic equipment, sensors (e.g., load cells, strain gauges, pressure-, temperature-, humidity sensors) and computer programming</li> <li>4. Strong technical, communication, and computer (MS Office, Origin) skills.</li> </ol>
	Job Responsibilities	<ol style="list-style-type: none"> <li>1. Take full responsibility for the operation and maintenance of various MSE Department facilities (Physical Metallurgy Lab, Mechanical Testing Lab, Process Metallurgy Lab, Workshop, Instrumentation Lab, etc.).</li> <li>2. Perform other responsibilities and tasks as assigned by the Head.</li> </ol>
12J: Mechanical Engineering	Essential	<p>A Bachelor's Degree in Mechanical/ Aerospace Engineering <b>OR</b> A Diploma of minimum 3 years duration in Mechanical/ Aerospace Engineering or allied fields from recognized Institute/ University.</p>
	Desirable	<ol style="list-style-type: none"> <li>1. Knowledge of computer applications.</li> <li>2. Post-qualification hands-on relevant experience (2 years for B.E./ B.Tech. holders; 3 years for B.Sc./ Diploma holders) in workshops, R&amp;D setups, industry, or academia.</li> </ol>
	Job Responsibilities	<ol style="list-style-type: none"> <li>1. Manage, maintain, and provide technical support for laboratories, workshops, or facilities within the respective discipline.</li> <li>2. Perform any other task(s) as assigned by the unit head or authorities of the Institute from time to time.</li> </ol>
12K: Physics	Essential	<p>A Bachelor's Degree in Physics/ Applied Physics/ Engineering Physics from a recognized Institute/ University.</p>

	<b>Desirable</b>	<ol style="list-style-type: none"> <li>1. Knowledge of computer applications.</li> <li>2. Post-qualification hands-on relevant experience (2 years for B.E./ B.Tech. holders; 3 years for B.Sc./ Diploma holders) in workshops, R&amp;D setups, industry, or academia.</li> </ol>
	<b>Job Responsibilities</b>	<ol style="list-style-type: none"> <li>1. Manage, maintain, and provide technical support for laboratories, workshops, or facilities within the respective discipline.</li> <li>2. Perform any other task(s) as assigned by the unit head or authorities of the Institute from time to time.</li> </ol>

## GENERAL INSTRUCTIONS TO THE APPLICANTS

- 1
  - (a) Applicant must be a citizen of India.
  - (b) Applicant must ensure he/she is fully eligible for the post he/she is applying for. The original valid certificates/ documents supporting the information furnished in the online application form are to be provided at a later stage of the recruitment process. Any deviation whatsoever from the filled-in details will not be entertained under any circumstances.
  - (c) The date for the determination of experience/qualification/age shall be the closing date of the online application.
  - (d) All qualifications obtained by the applicant should be from a recognised University/ Institution. The Institute reserves the right to relax any of the qualifications/experience in exceptional cases or in the case of a person already holding an analogous position in a Centrally funded Technical Institute/ University/ Research Institution, solely on the merits of the case.
  - (e) The requirement for work experience is post-qualification for the advertised posts. The period of experience will only be considered after the essential qualification is attained. Only full-time work experience will be considered. The Institute will determine the relevance of experience, and its decision will be final and binding.
- 2
  - (a) The Institute follows the reservation norms as per GOI rules for SC/ST/OBC/EWS and PwD. Only the Central Govt.-approved list of SC, ST, and OBC categories is applicable at IIT Kanpur. OBC applicants under the creamy layer are not eligible
  - (b) SC/ST applicants should be in possession of a valid Caste Certificate in the format prescribed by the Central Government while applying for a post.
  - (c) Applicants applying for posts reserved for OBC must submit, along with his/ her application, an OBC (NCL) certificate in the prescribed format issued by the Competent Authority. The certificate must clearly specify its validity period and should remain valid as on the closing date for submission of applications.
  - (d) Applicants applying for posts reserved for EWS must possess a valid Income and Asset Certificate issued by the Competent Authority, which should remain valid as on the last date for submission of the application.
  - (e) Applicants applying for posts reserved for PwD must possess a valid UDID/ Certificate issued by the Competent Authority, which should remain valid as on the last date for submission of the application.
- 3
  - (a) Clauses as per the Govt. of India norms for PwD:  
 Clause (a) - blindness and low vision,  
 Clause (b) - deaf and hard of hearing,  
 Clause (c) – locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy,  
 Clause (d) - autism, intellectual disability, specific learning disability and mental illness,  
 Clause (e) multiple disabilities from amongst persons under clauses (a) to (d), including deaf-blindness.
  - (b) Disablement categories identified for appointment in Assistant Registrar, Junior Superintendent, Junior Technical Superintendent, Junior Assistant and Junior Technician positions are as follows:

Sl. No	Position	Disablement Category
5	Assistant Registrar	Clause (b): D, HH
9	Junior Superintendent	Clause (a): B, LV Clause (c): OA, OL, OLA, BL, BLOA, LC, Dw, AAV
10	Junior Technical Superintendent	Clause (b): D, HH
11	Junior Assistant	Clause (a): B, LV Clause (d): ASD (M), SLD Clause (e): MD

12	Junior Technician	Clause (b): D, HH
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Abbreviations used: -

*B- Blind, LV- Low Vision, D- Deaf, HH- Hard of Hearing, OA- One Arm, OL- One Leg, OLA- One Leg & One Arm, BL- Both Legs, BLOA- Both Legs & One Arm, LC- Leprosy Cured, Dw- Dwarfism, AAV- Acid Attack Victims, ASD- Autism Spectrum Disorder (M-Mild), SLD- Specific Learning Disability, MD- Multiple disabilities (involving all mentioned categories)*

- 4 (a) Age relaxations shall be available to applicants belonging to Scheduled Caste, Scheduled Tribe, Other Backward Classes (Non-Creamy Layer), Persons with Disabilities and Ex-Servicemen in accordance with the Government of India norms. category-wise (including relaxations), as detailed below.

Sl. No.	Category	Age Relaxation permissible beyond the upper age limit
1.	SC/ ST	5 years
2.	OBC	3 years
3.	PwD	10 years (+ Category), subject to a maximum of 56 years
4.	Ex-Servicemen	3 years + Service Period (+Category), subject to a maximum of 56 years

- (b) Age shall be reckoned as on the closing date of the online application.
- (c) Regular employees of IIT Kanpur who are educationally qualified and otherwise eligible can be considered for the recruitment up to a maximum of 50 years of age for Group-B & C posts and 55 years of age for Group-A posts.
- (d) Age relaxation for Project Employees working in IIT Kanpur will be as per the Office Order No. DIR/IITK/2019/OO-73 dated July 04th, 2019, and age relaxation for Ex-servicemen will be as per GOI norms.
- 5 (a) Eligible applicants may apply through **online** mode only up to **11.59 PM of 03.07.2026** by visiting the Institute's website (<https://www.iitk.ac.in/recruitment>). Applicants are advised to apply well before the last date to avoid the risk of network issues.
- (b) Applicant is advised to use his/ her correct and active email address throughout the recruitment process, as the Institute will make all correspondence through email only. For other updates, kindly visit the institute website and the recruitment portal regularly.
- (c) Do not send any printout/ hard copy of a filled application or other documents to the Institute. Please save the final application after submission for future purposes.
- (d) Applicant is advised to fill in the information carefully in the online application form. The institute will neither be responsible for any wrong information furnished nor accept any subsequent requests from the applicant to make any corrections.
- (e) Submission of valid documentary proof of age, academic qualification, category, and experience is mandatory. Incomplete applications/ partially filled applications/ applications without supporting documents/ photograph/ signature will summarily be rejected.
- (f) Applicant is required to upload the mandatory documents in support of the details provided in the application form. Applications without the required documents or otherwise incomplete will be rejected. The applicant may note that, in this regard, no other enquiries/ communications will be entertained or replied to.
- (g) Applicant is advised to verify the quality of the scanned documents to be uploaded on the recruitment portal. The documents must be clear and legible. The Institute will not be responsible for illegible or unclear documents uploaded by the applicant. Scrutiny of the application will be based solely on the information provided in the application and the documents uploaded by the applicant.
- 6 (a) The experience claimed, and the nature of the duties in the application form, should be supported by a certificate issued by the employer's authority. Experience Certificate should be in chronological order (when a candidate served in multiple designations) and in proper format i.e., it should be on the organization's letterhead bearing the date of issue, name, designation, specific period of work, nature of duties and signature of the Administrative Authority/ Owner of the organization along with the official seal/ stamp.
- (b) Applicants working in Government Institutions/ Organisations, Public Sector Undertakings, and Government Funded Institutions are required to submit a No Objection Certificate from his/ her present employer along with the vigilance clearance certificate at the time of the document verification/ job-oriented practical test/ presentation/ interview. Applicants without an NOC will not be permitted to appear for job-oriented practical test/ presentation/ interview.

7 Candidates should apply for and pay the fees for each post separately (if applying for more than one post). In case of multiple applications for a single post, only the last application with the registration number will be considered; the rest will be ignored, and the respective fee paid will be forfeited. No request for a refund or adjustment of the fee will be entertained.

8 (a) The applicants shall be required to pay the following application fee online. In addition to the application fee, the online bank/ transaction charges + GST, if any, will also have to be borne by the applicant:

For Group 'A' post (Sl. Nos. 1 to 8)	Rs. 1500/- Rs. 750/- for SC, ST, PwD and female applicants
For Group 'B' & 'C' posts (Sl. Nos.9 to 12)	Rs. 1000/- Rs. 500/- for SC, ST, PwD and female applicants

- (b) The fee once paid will not be refunded or re-adjusted under any circumstances.
- 9 (a) Admission to any stage of the recruitment process will be purely provisional, subject to confirmation that the applicant satisfies the prescribed eligibility conditions. The issue of the Admit Card/ Call letter to the applicant does not imply that his/ her candidature has been found eligible.
- (b) Call letters to short-listed applicants and any further information will be sent through email only. No other mode of communication will be adopted. The results of the examination and JOPT/ Interview will be available only in the individual accounts on the recruitment portal created by the applicant at the time of application. Being called for a test/ interview only indicates that the applicant is considered potentially suitable for the post and does not imply any assurance of recommendation or selection.
- (c) Please note that admission to the written test is purely provisional. Before appearing for the Job-Oriented Practical Test/ Presentation/ Interview, the credentials of the applicant will be verified with original certificates. Applicants will only be allowed to proceed further in the recruitment process only if he/ she provide satisfactory documentation matching the information filled during the online application.
- 10 (a) The Institute reserves the right to decide the mode of screening and examining the applicant for shortlisting and selection. The selection process may consist of:  
Written Test and/ or a Seminar/ presentation before an expert panel, followed by a personal interview for the short-listed applicants of Group A posts (Pay Level 10 and above, except post mentioned at Sl. No. 8).  
Interview for the post mentioned at Sl. No. 8 (Medical Officer).  
Written Test and skill test/ job-oriented practical test, and any other mode of selection as per the rules for Group B and C posts.  
The medium for all assessments in the selection process will be English language only.
- (b) In case of a tie among applicants, the age of the applicant will be taken to determine eligibility.
- 11 (a) No TA/ DA will be paid for appearing in written/ skill tests for any posts.  
However, the applicants recommended for interview for Group-A Posts (Pay Levels 10 and 11) will be reimbursed the travel fare up to AC-II Tier (including Rajdhani Express/ Chair Car in Shatabdi Express only) OR actual fare incurred, whichever is less by the shortest route on submission of tickets in original or mentioning the PNR Number.  
For Group-A Posts (Pay Level 12 and above), the airfare will be reimbursed up to the economy class fare or the actual fare incurred, whichever is less, for the shortest route, upon submission of tickets/ boarding passes in original.
- (b) Interim correspondence/ enquiries related to eligibility, status of application, reasons for not shortlisting/ not invited for interview, result of exam/ interview or date of successive stages of recruitment shall not be entertained or replied to.
- 12 (a) The Institute reserves its right to place a reasonable limit on the total number of applicants to be called for the selection process, based on higher parameters over and above the essential qualification & relevant experience.
- (b) Fulfilment of qualifications & experience per se does not entitle an applicant to be called for the selection process. The Institute reserves the right to reject any or all the applications without assigning any reasons.
- (c) The Institute reserves the right not to fill up the posts or revise/ reschedule/ cancel/ suspend the recruitment process/ Advt. in whole or in part without assigning any reason, and its decision in this regard shall be final and binding, and no appeal shall be entertained.
- (d) The Institute reserves the right to increase/ decrease the number of posts to be filled.

- (e) Any modification/ upgradation/ amendment/ addition/ deletion, etc., related to the Advertisement and/ or the recruitment process will be uploaded only on the Institute website. No other means of communication will be used for the same.
- 13 (a) Applications will be scrutinised primarily based on the information furnished by the applicant in the application form and the supporting documents uploaded.
- (b) Any discrepancy found at any stage of the recruitment/ appointment process between the information provided in the application and the supporting documents shall render the candidature ineligible and will lead to the disqualification of the application. The Institute's decision shall be final and binding.
- (c) Any attempt to influence the recruitment process whatsoever will lead to the disqualification of the candidature.
- (d) In case of any inadvertent mistake in the process of shortlisting/ selection, which may be detected at any stage, even after the issuance of the offer of appointment and joining the post, the institute reserves the right to modify/ withdraw/ cancel/ revoke any communication made to the applicants.
- (e) IIT Kanpur will retain data in accordance with the institute's record retention policy.
- 14 (a) The Institute reserves the right to assign/ transfer the selected applicants to any section/ department within the Institute, including Noida Outreach Centre. Appointments may be offered accordingly as per the requirements of the Institute.
- (b) The Institute may verify the antecedents and documents submitted by an applicant anytime during the tenure of his/ her service. If it is found that the documents submitted by the applicant are fake, or that the applicant has clandestine antecedents/ background and has suppressed any information, his/ her service shall be terminated, and legal action may also be initiated against such applicant/ employee.
- 15 (a) In the event of any dispute or in all matters relating to the recruitment process, the decision of the Director, IIT Kanpur, shall be final and binding on the applicant.
- (b) Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement can be instituted in Kanpur, and courts/ tribunals/ forums at Kanpur (U.P.) only shall have sole and exclusive jurisdiction to try any such cause/ disputes.

**No. RA/Advt.1/2026-IITK/95**

**Dated: 02.06.2026**

**Sd/-  
Registrar**

**Copy Forwarded To:**

- a) All Heads of Deptts./ Sections/ IDPs/ Centres/ Units with the request to extend it to wide publicity,
- b) Also, to the following for information, please.
- a. Director's Office
  - b. Deputy Director's Office
  - c. SC/ ST Cell
  - d. Notice Boards
  - e. Web Master