

भारतीय प्रौद्योगिकी संस्थान कानपुर
INDIAN INSTITUTE OF TECHNOLOGY,
KANPUR

कय एवं भण्डारण विभाग
STORES & PURCHASE SECTION

निविदा प्रपत्र
TENDER FORM

BID DOCUMENT

Online bids (Technical & Financial) from eligible bidders which are valid for a period of 60 days from the date of Technical Bid opening (i.e.27-Feb-23 are invited for and on behalf of the The Director, IIT Kanpur for "Auction of obsolete material on "As is Where is basis.".

Name of Work	Auction of Obsolete material of various departments on as is where is basis
Date of Publishing	03-Feb-23 (17.00 hrs)
Clarification Start Date and Time	03-Feb-23 (17.00 hrs)
Clarification End Date and Time	22-Feb-23 (17.00 hrs)
Queries (if any)	No queries will be entertained after clarification end date and time
Bid Submission Start Date	03-Feb-23 (17.00 hrs)
Last Date and time of uploading of Bids	24-Feb-23 (17.00 hrs)
Last Date and time of submitting , EMD and other documents at IIT Kanpur (if any)	EMD fee will be submitted before submission of online bids thru DD/Bankers cheque only directly in Stores & Purchase Section
Date and time of opening of Technical Bids	27-Feb-23 (15:30 hrs)
Date and time of opening of Financial Bids	Will be separately notified for Technically shortlisted/qualified bidders

Interested parties may view and download the tender document containing the detailed terms & conditions from the website <http://eprocure.gov.in/eprocure/app>

(The bids must be submitted online in electronic form on www.eprocure.gov.in only. No physical bids will be accepted.)

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(A)

Instructions for Online Bid Submission

(Department User may attach this Document as an Annexure in their Tender Document which provides complete Instructions for on line Bid submission for Bidders)

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at:

<https://eprocure.gov.in/eprocure/app>.

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "**Online bidder Enrollment**" on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

Note: *My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.*

SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

- 6) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 9) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 10) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.



(B)

INSTRUCTION FOR e-PROCUREMENT

1. PREPARATION AND SUBMISSION OF BIDS:

- a. The detailed tender documents may be downloaded from <http://eprocure.gov.in/eprocure/app> till the last date of submission of tender. The Tender may be submitted online through CPP Portal <http://eprocure.gov.in/eprocure/app>
- b. The bidder should submit the bid online in two parts viz. Technical Bid and Financial Bid. Technical Bid should be upload online in cover 1 and Financial Bid in ".Xls" should be upload online in cover-2

2. SUBMISSION OF THE BID : All interested eligible bidders are requested to submit their bids online on CPP Portal: <http://eprocure.gov.in/eprocure/app> per the criteria given in this document:

- a. Technical Bid should be upload online in cover-1.
- b. Financial Bid should be upload online in cover-2

Both Technical and Financial Bid covers should be placed online on the CPP Portal (<http://eprocure.gov.in/eprocure/app>).

3. TECHNICAL BID: Signed and Scanned copies of the Technical bid documents as under must be submitted online on CPP Portal: <http://eprocure.gov.in/eprocure/app>.

- a) **List of Documents to be scanned and uploaded (Under Cover-1) within the period of bid submission:-**
 - i. Scanned copy of Bank details. (Bank details of principal supplier in case of Import shipments)
 - ii. Scanned copy of DD/Bankers Cheque enclosed in tender form
 - iii. Scanned copy of work experience.
 - iv. Scanned copy of E-waste registration certificate which mandatory
 - v. Scanned copy of certificate of GST
 - vi. Scanned copy of another document mentioned in tender document (if any)

NOTE - no indication of the rates/amounts be made in any of the documents submitted with the TC-BID.

4. Financial Bid

- a. The currency of all quoted rates shall be Indian Rupees. All payment shall be made in Indian Rupees.
- b. In preparing the financial bids, bidders are expected to take into account the requirements and conditions laid down in this Tender document. The financial bids should be uploaded online as per the specified ".Xls" format i.e. Price Bid Excel sheet attached as '.Xls' with the tender and based on the scope of work, service conditions and other terms of the Tender document. It should include all costs associated with the Terms of Reference/Scope of Work of the assignment.
- c. The Financial Proposal should be inclusive of all applicable taxes, duties, fees, levies, and other charges imposed under the applicable laws. The rates quoted in the Tender

are inclusive of all applicable taxes, duties etc. **except service tax**. The service tax component shall be re-immersible by the department after receipt of paid challans etc. if applicable.

5. Last Date for Submission of Tender:

- a. Online bids complete in all respects, must be submitted on or before the last date and time specified in the schedule of events.
- b. The IIT, Kanpur may, at its own discretion, alter/extend the last date for submission of tenders.

6. Bid Validity

- a. All the Bids must be valid for a period of 60 days from the last date of submission of the tender for execution of Contract. However, the quoted rates should be valid for the initial/ extended period of the Contract from the effective date of the Contract. No request will be considered for price revision during the original Contract period.
- b. A bid valid for a shorter period shall be declared as non-responsive.
- c. In exceptional circumstances, prior to expiry of the original time limit, the IIT may request the bidders to extend the period of validity for a specified additional period beyond the original validity of 60 days. The request and the bidders' responses shall be made in writing. The bidders, not agreeing for such extensions will be allowed to withdraw their bids without forfeiture of their Bid Security.

7. Modification / Substitution/ Withdrawal of bids:

- a. No Bid shall be modified, substituted or withdrawn by the Bidder after the Bid's due Date.
- b. Any alteration/ modification in the Bid or additional information supplied subsequent to the Bid's due Date, unless the same has been expressly sought for by the Authority, shall be disregarded.

8. Rejection of the Bid:

The bid submitted shall become invalid and tender fee shall not be refunded if:-

- a. The bidder is found ineligible.
- b. The bidder does not upload all the documents as stipulated in the bid document.

9. Selection Criteria:

Phase-I: Technical Evaluation

Technical evaluation will be done on the basis of information given by technical bid submitted by the bidders. Bid containing partial, incomplete, uncleared and superfluous and unwanted information will be summarily rejected.

Technical declaration must be supported with relevant document. Discrepancy in relevant supporting document and technical compliance sheet shall lead to rejection of technical bids.

Phase-II

1. Financial bids of technically qualified and approve samples bidders shall be opened.
2. Financial evaluation is purely done on the total financial implication.
3. Any superfluous, unreasonable assets rate quotes will be summarily rejected.

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

Date: _____

To,

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender / Work: -

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

_____ as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organisation too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. I / We do hereby declare that our Firm has not been blacklisted/ debarred/ terminated/ banned by any Govt. Department/Public sector undertaking.

6. I / We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,
(Signature of the Bidder, with Official Seal)

Handwritten signature

Handwritten signature

INDIAN INSTITUTE OF TECHNOLOGY, KANPUR STORES & PURCHASE SECTION

No. S&P/AUCTNOTICE/IITK/2022-23/423

Dated : 01-Feb-23


AUCTION NOTICE

Online bids through CPPP are invited, on behalf of the Director, IIT Kanpur for Auction of "UNSERVICEABLE MATERIALS" of various departments at the Institute on "AS IS WHERE IS" basis.

Interested parties who are registered and having GSTIN number, only may apply online through CPPP. Bids submission will start from **03-Feb-23 to 24-Feb-23** upto **5:00 p.m.** The interested parties should submit **EMD amount** before opening of bids in form of **DD/Bankers Cheque in favour of The Registrar, I.I.T Kanpur**. The scan copy of DD/Bankers Cheque for EMD against lots mentioned in tender form and tender processing fees should be uploaded along with bids.

The Government levies/GST @ **18%** on scrap/ unserviceable/obsolete material /equipment etc. exclusive will be borne by the purchaser as applicable from time to time. The items will be seen physically as scheduled in tender form. Interested parties may contact respective departments, on working days for inspection of the materials from **03-Feb-23 to 24-Feb-23, between 10:00 a.m to 5:00 p.m.**

The bids will be opened on **27-Feb-23** at **3:30 p.m.** The Institute reserves the right to accept/ reject any tender without assigning any reason.


(Braj Bhushan)
Chairman, Auction Committee

Copy for information to all the concerned HODs please.



भारतीय प्रौद्योगिकी संस्थान कानपुर कय एवं भण्डारण अनुभाग

कय एवं भ. नीलामी सूचना भा प्रौ सं कानपुर 2022.23/०२३

दिनांक : 01-Feb-23

नीलामी सूचना

भा.प्रौ.सं. कानपुर के निदेशक की ओर से 'जैसा है जहाँ है' के आधार पर संस्थान के विभिन्न विभागों में उपलब्ध अनुपयोगी सामग्री की नीलामी हेतु सी पी पी पी आनलाईन निविदाएँ आमंत्रित की जाती है।

रजिस्ट्रेशन एवं जीएसटीन संख्या वाले इच्छुक क्रेता दिनांक **03-Feb-23** से **24-Feb-23** तक निविदाएँ समय 5:00 बजे शाम तक आनलाईन जमा कर सकते हैं। इच्छुक क्रेता निविदा में उल्लिखित धरोहर राशि का भुगतान बैंकर्स चेक अथवा डिमान्ड ड्राफ्ट के रूप में कुलसचिव भा प्रौ सं कानपुर के पक्ष में निविदा के खुलने से पूर्व विभाग में जमा करें। सभी प्रपत्रों और डिमान्ड ड्राफ्ट अथवा बैंकर्स चेक की स्कैन्ड प्रतिलिपि सी पी पी पी आनलाईन निविदा पर अपलोड करनी होगी।

रददी/अनुपयोगी/बेकार/निस्प्रयोज्य उपकरणों आदि पर समय समय पर लागू सरकारी लेवी/जीएसटी 18% अतिरिक्त क्रेता को ही देना होगा। इच्छुक क्रेता संबंधित विभाग में सम्पर्क कर दिनांक **03-Feb-23** से **24-Feb-23** तक किसी भी कार्य दिवस में सुबह 10.00 बजे से सायं 5.00 बजे के मध्य सामग्री का निरीक्षण कर सकते हैं।

निविदाएँ दिनांक **27-Feb-23** को सायं 3.30 बजे अनुभाग में खोली जाएगी। संस्थान के पास बिना कोई कारण बताए किसी भी निविदा को स्वीकार अथवा निरस्त करने का अधिकार सुरक्षित है।

(ब्रज भूषण)

अध्यक्ष नीलामी समिति

प्रतिलिपि : समस्त संबंधित विभाग सूचनार्थ

क.के अगिल

TENDER TERMS & CONDITIONS

- 1) The CPPP online tenders should be submitted on or before **24-Feb-23 upto 5:00 p.m** and will be **opened on 27-Feb-23 at 3:30 pm** in the presence of the committee members and such tenderers who may wish to be present. The tender shall remain valid for a period of **60 (sixty) days** from the date of submission.
- 2) Earnest money shall be deposited for each lot as specified in the enclosed schedule in the form of Demand Draft in favour **"The Registrar, Indian Institute of Technology, Kanpur"** before submission of online bids in Stores & Purchase Section. The scanned copy of Demand Draft / Bankers Cheque and other documents should be uploaded with online bids. The tenderers are free to quote for one or more lots as may be desired. The tenders will not be accepted without separate earnest money for each lot. The earnest money deposited by unsuccessful tenderer will be returned back after a period of 30 (thirty) days from the date of submission of tender.
- 3) The goods are offered in **"AS IS WHERE IS"** basis. The items / materials can physically be inspected from **03-Feb-23 to 24-Feb-23 between 10.00 am to 5.00 p.m** on working days in respective departments. The bidders are requested to contact Mr. K.K.Pandey Ph.No.0512-2597316 to view and inspect the material(s). **He will book certain time and date slot to bidders to see and inspect the material conveniently.**
- 4) The party whose tender is accepted will be required to deposit the balance amount (after adjustment of earnest money deposit) within a period of 7 days from the date of issue of the order. If the amount is not within the aforesaid period, the acceptance of offer shall stand cancelled and the earnest money will be forfeited. It will be the responsibility of the tenderer to remove / shift the material at their own risk, cost and responsibility. The Institute will not be responsible in any way under any law once auction of the materials has taken place.
- 5) After depositing of the balance amount, the party should lift the goods within a period of 7 days. If the goods are not removed within the said period, the

Institute shall not be responsible for its safe custody. The goods shall be purely at the risk and responsibility of the tenderer. If the goods are not removed within another 7 days the tenderers shall have no right or claim to the goods and whatever money have been deposited shall be deemed to be forfeited. The Institute shall be free to dispose off the goods in any manner as may be deemed fit.

- 6) The Institute reserves the right to reject all or any tender without assigning any reason. The decision of the Director in this behalf and all other matters relating to the disposal shall be final and binding on both the parties.
- 7) The Institute reserve the right to forfeit total EMD deposited against each lot(s) in case of failure in timely lifting of even a single lot without assigning any reason. The decision of the Director in this behalf and all other matters relating to the disposal shall be final and binding on both the parties.
- 8) **GST** : The tenderer shall submit GST registration certificate duly attested by the Gazette officer/Notary. Tenders received without valid GST registration certificate will be rejected. Government levies/taxes on scrap/unserviceable/obsolete material /equipment etc will be borne by the purchaser as applicable from time to time.
- 9) As per the rules and regulations of the Ministry of Environment, Forests and Climate Change (MoEFCC), Government of India, any entity which is engaged in handling, collection, storage, and recycling of e-waste, is required to get an electronic waste license from the State Pollution Control Board (SPCB) for handling e-waste therefore, vendors are requested to attach electronic waste registration certificate which is mandatory.
- 10) Tender submitted without GSTIN number shall be summarily rejected.

The above conditions are accepted to us.

Signature

Name of the Tenderer

Address

Tel No. _____ Mobile No. _____

GSTIN No. _____


Convener


निविदा नियम एवं शर्तें

1. सी पी पी पी आनलाईन निविदाएँ दिनांक **24-Feb-23** से पहले या **24-Feb-23** शाम 5 बजे तक **27-Feb-23** को सांय 03.30 बजे समिति के सदस्यों एवं इच्छुक निविदाकारों की उपस्थिति में खोले जाएंगे। निविदाएँ उसी दिन शाम 3.30 बजे निविदा जमा करने की तारीख से 60 दिन के लिए वैध मानी जाएगी।
2. निविदा के साथ प्रत्येक लॉट के लिए अलग अलग धरोहर राशि जमा करनी होगी, जिसका उल्लेख संलग्न अनुसूची में किया गया है। धरोहर राशि बैंकर्स चैक / डिमान्ड ड्राफ्ट के रूप में कुलसचिव भा प्रौ सं कानपुर के पक्ष में आनलाईन निविदा जमा करने से पूर्व कय एवं भण्डारण विभाग में जमा करना होगा। डिमान्ड ड्राफ्ट अथवा बैंकर्स चैक तथा अन्य प्रपत्र सी पी पी पी आनलाईन पर अपलोड करना होगा। निविदाकार एक या एक से अधिक लॉट के लिए अपना दाम दे सकता है। अलग-अलग निविदा के लिए अलग-अलग धरोहर राशि जमा करनी होगी ऐसा न करने पर निविदा निरस्त कर दी जाएगी। असफल निविदाकार द्वारा जमा की गई धरोहर राशि निविदा जमा करने की तिथि से 30 दिन के पश्चात वापस की जाएगी।
3. सामान 'जैसा है जहाँ है' के आधार पर प्रदान किया जाता है। इच्छुक क्रेता संबंधित विभाग से संपर्क कर दिनांक **03-Feb-23** से **24-Feb-23** तक किसी भी कार्य दिवस में सुबह 10.00 बजे से सांय 5.00 बजे के मध्य सामग्री का निरीक्षण कर सकते हैं। निविदाकारों से निवेदन है कि श्री कुन्दन कुमार पाण्डेय से फोन नं 0512 2597316 सम्पर्क करके एक समय का स्लाट सुनिश्चित करें जिससे वे सभी निविदाकारों को सुविधाजनक तरीके से सामान को दिखा सकें।
4. ऐसा क्रेता जिनकी निविदा स्वीकार की जाएगी, धरोहर राशि के समायोजन उपरान्त शेष राशि आदेश जारी होने के सात दिन के भीतर जमा करनी होगी। यदि क्रेता सात दिन के भीतर राशि जमा करने में असफल रहता है तो निविदा प्रस्ताव निरस्त समझा जाएगा तथा जमा की गई धरोहर राशि जब्त कर ली जाएगी। नीलामी के पश्चात सामान हटाने / स्थानान्तरित करने की जिम्मेदारी स्वयं क्रेता की होगी तथा नीलामी के पश्चात संस्थान किसी भी नियम / अधिनियम के तहत सामान के लिए उत्तरदायी नहीं होगा।
5. बकाया पैसा जमा करने के पश्चात क्रेता को सात दिन के अन्दर सामान उठाना होगा। यदि सात दिन के अन्दर सामान नहीं उठाया जाता है तो संस्थान इसके सुरक्षित रखरखाव के लिए उत्तरदायी नहीं होगा तथा सामान निविदाकार की जिम्मेदारी एवं जोखिम पर रहेगा। यदि सामान सात 7 दिन के अन्दर नहीं उठाया जाता है तो निविदाकार का सामान पर कोई अधिकार नहीं होगा तथा निविदाकार द्वारा जमा की गई राशि जब्त समझी जाएगी तथा ऐसी स्थिति में संस्थान किसी भी रूप में जैसा उचित समझे सामान का निस्तारण करने के लिए स्वतंत्र रहेगा।

6. संस्थान के पास बिना कोई कारण बताए सभी या किसी भी निविदा को निरस्त करने का अधिकार सुरक्षित है । इस हेतु एवं अन्य समस्त मामलों में निदेशक का निर्णय दोनो पक्षो के लिए अंतिम एवं सर्वमान्य होगा ।
7. संस्थान के पास बिना कोई कारण बताए निविदा में वर्णित सभी लॉटो की अग्रिम धरोहर राशि जम्ब करने का अधिकार सुरक्षित है यदि किसी एक भी लॉट को निश्चित समयावधि में नही उठाया जाएगा ।
8. जीएसटी : निविदाकार को राजपत्रित अधिकारी / नोटरी द्वारा विधिवत रूप से सत्यापित जीएसटी पंजीकरण प्रमाण पत्र जमा करना होगा । बिना वैध जीएसटी पंजीकरण प्रमाण पत्र वाली निविदाएँ निरस्त कर दी जाएगी । रददी / अनुपयोगी / बेकार / सामग्री / उपकरणों आदि पर समय समय पर लागू सरकारी लेवी / टैक्स ,उगाही एवं कर कंता को ही देना होगा ।
9. पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय (MoEFCC), भारत सरकार के नियमों और विनियमों के अनुसार, कोई भी संस्था जो ई-कचरे के प्रबंधन, संग्रह, भंडारण और पुनर्चक्रण में लगी हुई है, उसे प्राप्त करने की आवश्यकता है ई-कचरे को संभालने के लिए राज्य प्रदूषण नियंत्रण बोर्ड (एसपीसीबी) से इलेक्ट्रॉनिक अपशिष्ट लाइसेंस इसलिए, सभी निविदाकर्ता से अनुरोध है कि वे निविदा के साथ इलेक्ट्रॉनिक अपशिष्ट पंजीकरण संलग्न करें अनिवार्य हैं ।
10. बिना जीएसटीएन संख्या वाली निविदाओं को तुरंत निरस्त कर दिया जाएगा ।


 संयोजक
 के.के.

उपर्युक्त शर्तें स्वीकार की जाती है ।

हस्ताक्षर

निविदाकार का नाम :
 पता :
 टेलीफोन सं :
 मोबाईल सं :
 जीएसटीएन सं :

निविदाकार से निवेदन है कि निम्नलिखित विभागों के सामग्री का दिनांक **03-Feb-23** से **24-Feb-23** अपराहन 10.00 बजे से सायं 5.00 बजे तक श्री कुन्दन कुमार पाण्डेय कय एवं भण्डारण विभाग फोन नं 0512 2597316 से सम्पर्क करके पुछताछ एवं सामग्री का निरीक्षण कर सकते हैं । निविदाकारों से निवेदन है कि श्री कुन्दन कुमार पाण्डेय से फोन नं 0512 2597316 सम्पर्क करके एक समय का स्लाट सुनिश्चित करें जिससे वे सभी निविदाकारों को सुविधाजनक तरीके से सामान को दिखा सकें ।

Tenderers are requested to please contact Mr. K.K.Pandey, Central Stores & Purchase Section Ph.No. 0512-2597316 as per details given below for enquiry and inspection of materials / items of various departments **from 03-Feb-23 to 24-Feb-23 between 10.00 a.m to 5.00 p.m.** The bidders are requested to contact Mr. K.K.Pandey Ph.No.0512-2597316 to view and inspect the material(s). He will book certain time and date slot to bidders to see and inspect the material conveniently.

(A) Obsolete material of different department(s) & section are kept at Central Stores & Purchase Section :

Lot No.	Name of the Department	E-waste registration required
1	H.S.S. Deptt	Yes
2	Security Unit	Yes
3	Civil Engg.	Yes
4	Chemical Engg	Yes
5	Physics	Yes
6	Campus School	Yes
9	Aerospace Engg ® ©	Yes
10	Mechanical Engg.	Yes
12	Student Placement Office ®	Yes
13	Visitor Hostel	Yes
14	Hall of Residence VIII	Yes
15	Design Programme	Yes
16	Mathematics	Yes
17	BSBE	Yes
18	Directorate	Yes

(B) Obsolete material kept at difference Department(s) :

Lot No.	Name of the Department	E-waste registration required
3	Civil Engg.	Yes
4	Chemical Engg	Yes
7	IWD South Side	No
8	Material Science & Engg.	Yes
11	SCDT ®	Yes

निवेदन है कि सामान को निविदाकार को लिस्ट के अनुरूप दिखायें । निविदाकार से निवेदन है कि संबंधित विभाग / अनुभाग में सामान को उपलब्ध सूची के अनुसार से देखें ।

Kindly have the materials inspected to the parties, as given in your list. Tenderers are also requested to inspect the material as per the items list available with the concerned department/section.


(Convener)
K.K.P.

EMD to be submitted in Stores & Purchase Section before submission of online bids

Auction Notice No. : No. S&P/AUCTNOTICE/IITK/2022-23/
Name of the Bidder :
Address :

DD / BANKERS CHEQUE ENCLOSURE FORM

Lot No.	Name of the Departments	Earnest Money	Draft No./BC No.
1	H.S.S. Deptt	2500.00	
2	Security Unit	120.00	
3	Civil Engg.	26100.00	
4	Chemical Engg	14000.00	
5	Physics	12000.00	
6	Campus School	2000.00	
7	IWD South Side	51000.00	
8	Material Science & Engg.	9000.00	
9	Aerospace Engg ® ©	18000.00	
10	Mechanical Engg.	5200.00	
11	SCDT ®	1500.00	
12	Student Placement Office ®	25.00	
13	Visitor Hostel	17000.00	
14	Hall of Residence VIII	12100.00	
15	Design Programme	4000.00	
16	Mathematics	3000.00	
17	BSBE	28000.00	
18	Directorate	300.00	
	Total	205845.00	

घोषणा

उपरोक्त निविदा सूचना के अनुसार, हम घोषणा करते हैं कि हमने जीएफआर-10 सूची के अनुसार विभिन्न विभागों और अनुभागों की निष्पयोग्य सामग्री को देखा और निरीक्षण किया है।

As per above tender notice, we S&P/AUCTNOTICE/IITK/2022-23/ declare that we have seen and inspected the obsolete material of different department(s) and section(s) as per GFR-10 list.

Signature
Name :
Address of the Tenderers
With phone no./Mobile no.
and seal.

Note : Please fill the form clearly.