

Application Form for Grant of Partial Financial Support to PhD Students for Participation in International Conferences Abroad

1. Name of the Student _____ 2. Roll No. _____
3. Programme _____ 4. Department _____
5. No. of Semesters Completed _____ 6. CPI _____ (Attach a copy of the last semester's Grade Sheet)
7. Date of Passing the Comprehensive Examination _____ 8. Date of SOTA Seminar _____
9. Previous Travel Support for Conferences (International/National) attaching relevant documents: _____

10. Details of the Conference for which the Institute support is requested:
a. Title of the paper to be presented (Attach a copy of the Letter of Acceptance): _____
b. Authorship Details _____
c. Name of the Conference _____
d. Conference Schedule: From _____ To _____
e. Venue: _____
f. Name of the organizing Institute (give full details) _____

11. Details of the Financial Support requested:
a. Return Air Fare (Economy Class) _____
b. Registration Fee _____
c. Others _____
(e.g., lodging, local transport, Visa Fee (as per actuals, on submission of original bills of expense)

12. Details of Financial Support secured from other sources _____

13. Total amount of Financial Support requested _____

14. Whether advance required (max. 50% of total sanctioned amount), Yes or No _____

(Signature of the Student)

Recommendation of Thesis Supervisor:

(Name and Signature of Thesis Supervisor)

Convener, DPGC

Head of the Department

Details of the request for Partial Financial Support have been checked. A grant of Rs. _____ (in words: _____ only) may be approved.

Prepared & Checked by

Verified by

Recommended by

Approved

Official In-Charge
PG Section

Assistant Registrar
Academics Affairs

Joint Registrar
Academics Affairs

Dean
Academic Affairs

To: - AR (F&A)

Copy of this approval is being sent to the Finance and Accounts Section for making the payment of 50% of the sanctioned amount as an advance.

(Dy. Registrar, AA)

Note: Air ticket for travel should be booked only from the following agencies: a) Balmer Laurie (b) IRCTC, and (c) Ashoka Travels as mandated in the following office order: https://web.iitk.ac.in/july14iitkn/data/directorateoff_orders/OfficeOrder-No-14-24-02-22.pdf

UNDERTAKING

I undertake that,

1. I.....(Name).....

Roll No.....Programme.....Department.....

have submitted the paper/poster entitled.....

.....

.....

for presentation in (Name of the Conference/seminar).....

.....

held during Datesheld at.....

.....

2. I am an author/ one of the authors of the abovementioned paper/work, and the work has been carried out at IIT Kanpur.

3. I have not received /applied for any financial support to present the above said paper/ work or any of its equivalent versions at IIT Kanpur.

4. None of the authors other than me has taken or will take the financial support for this paper or any of its equivalent versions from IIT Kanpur.

5. I am aware of the ticket booking rules as mentioned in the office order: DIR/IITK/2022/OO-14 dated February 24, 2022. Tickets should be purchased only through the following travel agencies: a) Balmer Laurie (b) IRCTC, and (c) Ashoka Travels.

Signature of the Student.....

Date:

Place: