



भारतीय प्रौद्योगिकी संस्थान कानपुर
INDIAN INSTITUTE OF TECHNOLOGY KANPUR
शैक्षिक विभाग : कार्यालय, डिजिटल लर्निंग
ACADEMIC SECTION: OFFICE OF DIGITAL LEARNING



REQUEST FOR CHANGE FROM 'I' GRADE TO LETTER GRADE

Academic Session:		Quarter:	
-------------------	--	----------	--

Name: _____ Roll no: _____

Programme: _____ Department: _____ Year: _____

Cellphone No: _____ Email ID: _____

No. of Completed Modules: _____ No. of Incomplete Modules: _____

Undertaking and details of 'I' Grade Module and Quarter:

STUDENT UNDERTAKING					
Student Consent*	Appearing before the modules are on offer [#]				<input type="checkbox"/>
	Not appearing in the upcoming quarter examination when the modules are on offer [#]				<input type="checkbox"/>
Sl No.	Module No.	Module Name	Nature**	Year/Quarter (when registered for the module)	Year/Quarter (when writing the exam)
			COR/ELE		
			COR/ELE		
			COR/ELE		

*Please put a tick (✓) in the respective check box.

**Please write COR for Core/Compulsory & ELE for Elective as appropriate.

[#]Please attach the instructor-in-charge/ instructor's approval with your request.

Date: _____ Student's Signature _____

Recommendation of DOPC	
Signature of DOPC	
FOR OFFICE USE ONLY	
Remarks:	
Checked by _____ Signature of Dealing Assistant	Approved by _____ Signature of SOPC

Note: This request should be made to the Office of Digital Learning (dloffice@iitk.ac.in) within two weeks of the commencement of the class of the quarter in which s/he wants to write the examination.