



INDIAN INSTITUTE OF TECHNOLOGY KANPUR
Office of the Dean of Infrastructure & Planning

DOIP: 104 N

TS & NIT Information form

1. Work Details

Name of the Work	
Request Number*	

2. Ref. to Administrative Approval

Authority	
No & date	
Amount	

***3. Ref. to Technical Sanction**

Scope of Work	
Authority	
No & date	
Amount	

Scope of work for which tenders have been called for, clearly indicating the additions/deductions in the sanctioned estimate by the administrative authority and justification for the changes in specifications if any

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Date of recommendation & approval of Technical Sanction by DOIP in case of any changes in PAR / Detailed estimate for which administrative sanction was accorded

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Date of recommendation & approval of Draft tender document by DOIP in case of any changes in the document submitted to DOIP office in tender stage

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** Attach a copy of TS sanctioned by technical authority/ recommend and approved by DOIP in case of any changes with 104N for reference.*

5. Ref. to approval of NIT

Authority	
No & date	
Estimate Amount put to tender	

6. Ref. to Publicity

(Attach copy of uploaded tender details form and receipt from eProcurement System)

7. Name of the Tender creator:

8. Name of the Nodal Officer, In-charge of E-procurement:

9. Comments, if any, by the Concerned Executive Engineer (also, Tender Publisher) including details of any previous cancellation of the NIT for the same work:

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(Signature of Tender Publisher)

Date: ____/____/____
(dd / mm / yyyy)

Note:

- *TS & NIT form should be submitted to DOIP office within 3 working days of uploading tender in CPP portal.*
- *104 N must be send even for works less than 2.5 lakhs invited through quotations*
- *All timelines are applicable for works invited through quotations too*

- **For DOIP Office Use**

Form 104 Estimate Approval Date					
104 N receiving date		Is the tender uploaded within 10 working days of approval of estimate?	YES	No	
Date received		Date received			
Expected Date		Expected Date	No of days delayed		
Checked		Passed			
Assistant/ Superintendent		Note: OIC			
Recorded	Sent for clarifications	Clarifications Received	Revision Recorded	Sent for further processing	