

**IME PG (PhD, M.Tech and MBA) funding norms for academic work, conferences, workshop,
academic visits, academic field work, marketing research, etc.**

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With a long term plan to promote and actively encourage academic research amongst PhD, MTech and MBA students from the IME department, the policies/norms stated below are a set of guidelines based on which IME department and IME department DPGC can take decisions to fund academic work (like conference visits, workshop visits, poster presentation, academic field work, marketing research work, etc.).

There are **two** institute sources that provide partial financial support to PG students. These are: (i) Dean Resource Planning and Generation (DRPG), and (iii) Individual Departments (HOD and/or PhD/MTech/MBA thesis supervisor(s)).

Following are the general rules based on which funding is/can be made available for the PhD, MTech and MBA students.

DRPG

- A.** As per the latest set of rules and regulations, any PhD student wishing to travel abroad for presenting his/her own/joint research paper/poster in any international conference would be provided a financial support of **a maximum** of Rs. 50,000 (fifty thousand only) and that also for **a maximum of two times** during the entire duration of the PhD program of the student. This would be subject to certain conditions, which are:
- o DRPG office would extend this support of **maximum** of Rs.50,000 (fifty thousand only) under the condition that the department provides a support of Rs. 20,000 (twenty thousand only) or more.
 - o The support from DRPG office is meant to supplement grants from other sources and not replace them. Hence the PhD student must apply for other possible funding sources, and only the shortfall, **subject to the upper limit mentioned above**, will be extended by DRPG.
 - o Only one author can be supported for presenting the same paper. Furthermore, if the faculty supervisor is being supported by the institute for presenting the same paper in the same conference, DRPG would not support the PhD student.

- o PhD students can avail this financial support till 18 months after graduating from the institute, subject to the condition that they should represent the institute in that conference.

One should remember that the evaluation based on which this **maximum** of Rs. 50,000 (fifty thousand) is to be disbursed will be evaluated by DRPG and its evaluation committee. The corresponding amount which is allowed for the MTech student is a **maximum** of Rs. 50,000 (fifty thousand) and that also for only **one** time, while for the MBA student no such fund allocation has yet been decided.

IME Department

- B.** Out of the amount of Rs. 20,000 (twenty thousand only) [**as stipulated by DRPG, which means that DRPG funding is being availed**], utilizing which a PhD student can attend an international conference, give a poster presentation, etc., the department is willing to fund **a maximum** of Rs. 10,000 (ten thousand only). It is expected that the rest of the amount of Rs. 10,000 (ten thousand only), will be provided by the PhD student's thesis advisor. Furthermore for the PhD student the department will be willing to sanction such an amount (subject to the maximum of Rs. 10,000 (ten thousand only)) for a maximum of **two** times, such that for each funding being made by the department it is expected that **commensurate** and **matching equal** support is provided by the PhD student's thesis advisor. The corresponding amounts for MTech and MBA students would be (i) Rs. 7,500 (department) and Rs. 7,500 (thesis advisor) and (ii) Rs. 5,000 (department) and Rs. 5,000 (faculty co-author) respectively. These amounts being committed for the MTech and MBA student is for a maximum of **one** time during the entire program of the MTech and MBA student.

- C.** For international conference/poster presentations, **where DRPG funding is not requested**, the department is willing to give **complementary matching** grant (subject to a maximum limit of Rs. 20,000 (twenty thousand only)) to the PhD student, with the condition that a **commensurate** and **matching equal** amount of support is also committed by the PhD student's thesis advisor. One should note that the number of times such funding can be made available from the department's side for the PhD student throughout the entire program of the PhD student should not be restricted. The **only** provision being that the total cumulative fund being sanctioned by the department should never exceed Rs. 20,000 (twenty thousand only)). The corresponding **maximum** limits for MTech and MBA student can be: (i) Rs. 15,000

(department) and Rs. 15,000 (thesis advisor) and (ii) Rs. 10,000 (department) and Rs. 10,000 (faculty co-author) respectively. While the number of times these respective amounts can be committed for the MTech and MBA student is not restricted during the entire time duration of the program of the MTech and MBA student.

- D.** For national conference/poster presentation, the department is willing to fund a **maximum of two** such travels [total cumulative funding of a maximum of Rs. 10,000 (ten thousand only)] during each academic year of the program of the PhD student. Such funding would be made available to the PhD student, subject to **commensurate** and **matching equal** amount of funding being made available by the PhD student's advisor's side. The corresponding funding opportunities which would be **one time only** during the entire academic program for the MTech and MBA student are: (i) Rs. 7,500 (department) and Rs. 7,500 (thesis advisor) and (ii) Rs. 5,000 (department) and Rs. 5,000 (faculty co-author) respectively.
- E.** For academic work related visits and field work (like data collection, marketing survey, etc.) the department is willing to give a maximum total cumulative grant of Rs. 25,000 (twenty five thousand only) throughout the entire academic program of the PhD student. Each and everytime the department sanctions an amount (keeping in mind the cumulative total of Rs. 25,000) it is required that the PhD student's thesis advisor also provides the minimum **commensurate** and **matching equal** amounts. Such cumulative funding amount from the department's side for MTech student would be Rs. 7,500, while that for MBA it would be Rs. 5,000. In both the case for MTech and MBA student it is to be ensured that the student's MTech thesis guide and the faculty co-author should also contribute **commensurate** and **matching equal** amounts of Rs. 7,500 and Rs. 5,000 respectively. **It was decided in the DPGC meeting that this point will be appropriately modified once the feedback from the DRPG is obtained and incorporated as necessary.**
- F.** Important points
- a. The IME department is committed to encourage PhD, MTech and MBA research related work and hence would make plans to have an excellence fund created separately to foster PG research work.

- b. In case if any PhD, MTech and MBA supervisor/guide is unable to support his/her student, for whatever reason, then it should not become a detriment to the academic career of the student, and the department would help the student as needed, based on the feedback of the DPGC or excellence award committee as necessary.
- c. Finally the department would strongly encourage the PG students to strive for external funding from different sources.