

## **Guidelines for Discussants**

Discussant plays a key role in providing constructive feedback to improve the work before it is published. A brief guideline for discussants are:

1. Discussant is requested to read the assigned paper(s) well in advance to understand their contributions, strengths and weaknesses.
2. Discussants should briefly summarize the major contributions of the paper, highlight the key ideas, list the strengths and weakness of the paper and comment on the originality, focus, data, methodology, structure, and writing style and highlight issues requiring clarity. Discussants should focus on constructive criticism regarding assumptions, methods and findings and suggest how the paper can be improved further before publishing it.
3. The discussant will be provided 5 minutes to make their presentation. The discussant should present his/her views using a power point presentation which can be shared with the author(s) at the end of the session.
4. ICFMCF organizing team encourages professional feedback, gentle commentary and discussion during discussant presentation.
5. We request you to maintain confidentiality of the paper assigned and not to upload it in AI chatbot / LLM based application or share it with others respecting the authors copyright on the paper.

## **Guidelines for Oral Presentation**

1. Every paper presenter has to present their paper and another paper as a discussant in their respective session
2. Each presenter will be allocated 15 minutes for their presentation followed by the discussant's presentation and a brief Q&A session
3. Use clear and concise slides, avoiding excessive text and instead using bullet points
4. Ensure readability with appropriate font size
5. Please bring your presentations in a pen drive and upload it in the system before your session is due to start

## **Guidelines for Poster Presentation**

1. Delegates are required to bring the hard copy of their poster
2. The poster should be prepared in A1 size (23.4 X 33.1 inch) in portrait orientation
3. You are expected to setup the poster 30 minutes before the session begins and during the session present it to the conference participants
4. Every poster presenter is assigned another paper as a discussant. Discussants are requested to review the paper and come ready with their comments and present their feedback during the session