

**-INDIAN INSTITUTE OF TECHNOLOGY KANPUR
Resources and Alumni Office**

DORA/IITK/CSR /2019/1
8th August, 2019

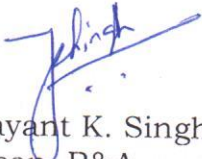
OFFICE ORDER

Sub: Administrative Charges on CSR Funding

IIT Kanpur is receiving CSR funds from various corporates. In this regard, office of Resources and Alumni has been designated to handle all the matters pertaining to the CSR program. The various activities are undertaken for the CSR by the office of Resources and alumni.

The competent authority has approved to deduct 5% of the total value of CSR MOU as an administrative charges with immediate effect.

All concerned are requested to take a note of the above.



Jayant K. Singh
Dean, R&A

Copy to:

1. Director
2. Dy. Director
3. All Deans
4. Registrar
5. Finance & Account section
6. Web Master (for placing on website)
7. All HoD(s)

INDIAN INSTITUTE OF TECHNOLOGY KANPUR
Resources and Alumni Office

Ref. No: DoRA/IITK/CSR /2019
Date : 29 July, 2019

NOTE-FILE

Sub: Approval for Administrative Charges towards CSR

IIT Kanpur is receiving CSR funds from various corporate(s) for the last three years. In this regard, office of Resources and Alumni has been designated to handle all the matters pertaining to CSR program. The following activities are undertaken for the CSR:

- Approaching and communicating with Corporate (s).
- Preparation, vetting and signing of MoUs.
- Monitoring and rendering of utilization certificates etc.

It is significant to mention that presently no administrative charges are being deducted from the total value of any CSR MoU signed with IIT Kanpur. However, various reputed Higher Educational Institutions (HEIs) i.e. IISc Bangalore etc are in process of receiving CSR funds and their associated offices are deducting 5% administrative charges towards various administrative activities as mentioned ibid.

In view of the above, it is kindly requested to accord an approval to deduct 5% of total value of the CSR MoU as administrative charges.

Submitted for approval please.


Dean (R&A)


Assistant Registrar (R&A)
30/07/19
Kanya

Approved/ Not approved


Director