

Minutes of the IRDC meeting held on April 25th 2011

Members present: Drs. A. K. Chaturvedi, A. Kushari, S. Verma, B. Basu, N. Kaistha, A. Garg, A. Bandyopadhyay, T. V. Prabhakar, S. N. Tripathi, S. N. Singh, D. Bahuguna, S. Banerjee, B. V. Phani, D. Gupta, R. K. Sachan, Mr. S. Nayak

1. Announcements by Dean R&D

- a. The date of appointment of new project employees will be effective from the date of the meeting of the selection committee/ recommendation of the selection committee, notwithstanding the time required to process the documents.
- b. Two new phone numbers have been installed in DORD office
- c. Contact details of the project employees have been incorporated in DORD online.

2. The minutes of the IRDC meeting held on 8th March 2011 were confirmed.

3. Proposed structure of the new web-page for DORD

The item was presented by Dr. B. Basu and Dr. T. V. Prabhakar, which was followed by a detailed discussion. The IRDC agreed to the suggestion of reducing the contents in the webpage and re-structuring of the web-page into an Internal (to be accessed within the campus only) and an External module as suggested by the subcommittee. Furthermore, there was a suggestion to incorporate a search module for the technical expertise and research interests of the faculty. After discussion it was decided the module should be a cloud of key words containing research areas which will link to the webpages of the individual faculties/ departments.

4. Opening of Bank Account for Project expenses

The Manager, UBI was invited to attend this part of the meeting. Dr. Phani presented the item and informed the members that UBI is willing to open projects accounts for the PI's which are to be treated as Institute Accounts. Some members raised the issue of providing individual PAN numbers to the bank for opening the accounts, which is mandatory as per the law. IRDC requested Dr. Sachan to explore the possibility of providing the institute PAN for opening the project accounts.

5. Admission of project employees in M. Tech programme

Dr. Kushari presented the item and apprised the members about the chronology of events that led to the discussion of this issue in the Academic Senate of the Institute. IRDC was also informed of the decision of the Senate which has asked the SPGC and IRDC to jointly propose guidelines for admission of project employees in M. Tech programme that will fruitfully benefit the project employees. A sub-committee of IRDC is constituted to draft the proposal which will be sent to SPGC for consideration after the approval of IRDC. The members of this sub-committee are:

Prof. S. N. Singh

Prof. S. N. Tripathi

Prof. A. Bandyopadhyay (Convener)

6. Restructuring of DRDO office and its processes

Prof. Chaturvedi presented the item and pointed out the need for streamlining the processes and working of the Dean R&D as well as the office of DORD to improve the efficiency of the office and to better facilitate the PI's in the conduct of the projects. It was agreed that the paper work for purchases, appointments, etc. should be reduced and the number of approvals should be reduced. There were suggestions to provide more authority to the HOD's in the matters related to the projects or create a post of Assistant Dean to reduce the workload on the Dean so that the Dean can focus more on

policy and infrastructure related issues to improve the overall research environment of the Institute. Some members also pointed out the lack of space for conducting research and the issues related to the safety of students and project employees due to the lack of space. A sub-committee was constituted to propose the changes in the operation and policies related to DORD. The members of the committee are:

Dean, R&D

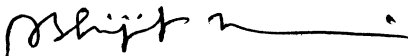
Prof. T. V. Prabhakar

Prof. N. Kaistha

Dr. R. K. Sachan (Convener)

7. It was decided that the next IRDC meeting will be in the month of August. The meeting ended with a vote of thank to the chair.

Prepared by



Abhijit Kushari

Convener - IRDC

Forwarded by



Dean, R&D