

## **Minutes of the IRDC meeting held on August 17<sup>th</sup> 2011**

**Members present:** Drs. A. K. Chaturvedi, A. Kushari, S. Verma, A. Subramanian, N. Kaistha, A. Bandyopadhyay, T. V. Prabhakar, K. Ravi Priya, D. Bahuguna, P. Venkitanarayanan, P. Munshi, R. K. Sachan, Ashish, Mr. S. Nayak

### **1. Announcements by Dean R&D**

- a. The SEM in ACMS is to be upgraded by Institute funds.
- b. Call for proposals for the CARE funding to be announced soon.

### **2. The minutes of the IRDC meeting held on 25<sup>th</sup> April 2011 were confirmed.**

### **3. Discussion on the proposal for delegation of administrative and financial authority**

The item was presented by Prof. A. K. Chaturvedi, which was followed by a detailed discussion. IRDC agreed to the recommendations of the sub-committee. The details of the sub-committee recommendation are attached in Appendix -1. IRDC decided to take feedbacks from the departments on the formation of DRDC through the IRDC members (i.e., Section 2, Appendix 1).

### **4. Proposal for PG admission of project employees**

Dr. Amitabha Bandyopadhyay presented the item and also pointed out the possible changes required in PG manual to implement the policy. IRDC members suggested that more deliberations are required in this issue and requested Dr. Bandyopadhyay to solicit some more opinions and come up with a modified proposal for further discussion. It was also suggested that multiple models can be presented to SPGC/Senate for their consideration.

### **5. Proposal for re-structuring of project positions**

Dr. Kushari presented the item and pointed out the need for increasing the salary ranges for the project employees and to add few new positions. IRDC members supported the

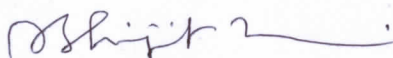
idea and approved the new salary structure and the new project positions proposed. The approved document is attached as Appendix -2.

**6. Insurance for project employees**

Dr. Sachan presented the item and emphasized the need for having accidental insurance cover for project employees. It was decided that the subscription of an accidental insurance policy should be made mandatory for all the project employees. The office of DORD can only function as a facilitator to direct the project employees to the insurance providers but the responsibility of subscription of the policy should lie with the employee.

7. It was decided that the next IRDC meeting will be in the month of September during the mid semester examinations. The meeting ended with a vote of thank to the chair.

Prepared by



Abhijit Kushari  
Convener - IRDC

Forwarded by



Dean, R&D