

AP-12

Senate/Agenda/515(2018-19/2nd)28.09.2018

Guidelines for processing appeals of students suspended on non-academic grounds

(excepting ICC Appeals)

1. Students suspended/terminated owing to disciplinary action on non-academic grounds can appeal to have their suspension/termination reconsidered.
2. In accordance with the procedure detailed below, the Senate shall take a final decision on each of the appeals admitted.
3. Such appeals addressed to the Chairman, Senate are to be submitted in the Directorate with a copy to the Dean of Academic Affairs.

Procedure for processing the Appeals

1. Chairman Senate constitutes a committee within a fortnight of receiving the appeals.
2. A duly mandated committee after carefully reviewing these appeals will make its recommendations to the Chairman Senate.
3. The Committee shall submit its Report within two months from the date of receipt of the appeals.
4. If an appeal is admitted, then the committee will send the appeal and its Report to the Chairman Senate for further action.

Following Committee is constituted to consider the Appeals

Dean, Academic Affairs	Convener
Chairperson, Council of Wardens	Member
President, Student Gymkhana	Member
Warden In-Charge concerned	Member
Head of the Department concerned	Member
Representative of Academic Senate*	Member

Institute Legal Officer may be called as a special invitee, if required.

*To be nominated by Chairman, Senate.

The proposed Committee will meet as many times as required but at least one meeting is mandatory in a semester.

Further, any member who is involved in any way or a witness/complainant will be recused.

Terms of Reference of the Committee

The committee shall uncover new facts and pertinent information in the latest appeal, which had it been known earlier, would have impacted the outcome of the Senate deliberations and decision. The committee will submit a comprehensive report marshalling the facts discovered and its recommendations to the Chairman Senate.