INDIAN INSTITUTE OF TECHNOLOGY KANPUR
INSTITUTE WORKS DEPARTMENT
DIVISION-II

Letter No. IWD/Div-II/2026/ २२ /
Date: 06/05/2026

Subject: Pre-bid clarification in reference of Pre-bid meeting held on 27.04.2026 in the office of the Superintending Engineer, IWD, IIT Kanpur for the following name of work:

1. Mechanized and manual cleaning of all toilets and common connecting corridors, offices, rooms, labs, lecture halls, pantries, common areas, outdoor infrastructure etc. within the academic area premises of ZONE-3. **NIT No. 01/Civil/D2/2026-27, Tender ID: 2026_IITK_905782_1**

2. Mechanized and manual cleaning of all toilets and common connecting corridors, offices, rooms, labs, lecture halls, pantries, common areas, outdoor infrastructure etc. within the academic area premises of ZONE-4. **NIT No. 02/Civil/D2/2026-27, Tender ID: 2026_IITK_905793_1**

3. Mechanized and manual cleaning of all toilets and common connecting corridors, offices, rooms, halls, common areas, outdoor infrastructure etc. within the premises of Halls in Zone-5. **NIT No. 03/Civil/D2/2026-27, Tender ID: 2026_IITK_905794_1**

4. Mechanized and Manual cleaning of all toilets and common connecting corridors, offices, rooms, halls, common areas, outdoor infrastructure etc. within the premises of Halls in ZONE-6. **NIT No. 04/Civil/D2/2026-27, Tender ID: 2026_IITK_905795_1**

COMMON QUERIES

Query of bidder	Clarification by the IIT Kanpur
The gratuity is to be paid to the workers by the principle employer.	The guidelines as applicable on IIT Kanpur and / or notified by the nodal ministry i.e. Ministry of Education will be followed.
Gratuity must now be paid after one year of service. The institute should make provisions for this.	
Currently, labor laws implemented by the Government of India include a provision for gratuity after one year of service; however, no such provision has been made in the tender. Please provide clarification.	
Gratuity shall be applicable as per the payment of Gratuity Act based on eligibility criteria and continuous service. Please rectify.	
In case the 1-year gratuity clause is applicable in coming times, kindly confirm whether the associated cost will be reimbursed to the vendor.	
Query of bidder	**Clarification by the IIT Kanpur**
Minimum wages has been revised from 01.04.2026, where as estimate has been prepared on old rates, should we quote our rates on new rates or it will be added by the Institute.	

In the tender, the minimum wage rate has been calculated based on the old rates as per the circular dated 01.10.2026, whereas the terms and conditions require the values to be quoted based on the new rates. Please advise on how this discrepancy should be rectified. Please provide clarification.	Bidder must quote the manpower wages based on latest revision from Ministry of labour & employment order F.No.1/6(3)/2025-LS-II dated 30.03.2026 & these minimum wages are effective from 01.04.2026. Manpower rates will be evaluated from latest minimum wages only. The minimum 3.85% service rate (Inclusive of GST) shall be calculated as per the latest applicable wages of Central Government as on the last date of bid submission. (Refer table-2 for based on latest minimum wage of manpower services).
There is a discrepancy between the minimum wage rates specified in the Bill of Quantities and the minimum wages revised effective April 2026. These rates should be revised.	
Please confirm whether the wages considered in the tender estimate include the Government revision effective from 1st April, 2026 if not, kindly advise the wage rates to be considered for the BOQ.	
Query of bidder	**Clarification by the IIT Kanpur**
The Group Health Policy must be procured to cover the worker along with their spouse and children—similar to the policy obtained for 13 workers at HAL Kanpur—and a specific provision for this should be included in the tender. The total annual cost per worker is estimated to range from Rs. 10,000 to Rs. 12,000. This policy provides health coverage of up to Rs. 5 lakhs for the worker, their spouse, and their children.	It is compulsory to take Workman Compensation Insurance Policy by the lowest bidder. The expenses incurred by the agency for this Insurance Policy will not be reimbursed by the institute. The bidder have to include the cross ponding charges in their quoted service charges.
Currently, the ESI scheme—which is applicable up to a wage ceiling of ₹21,000—is being exceeded when employees work a full 26 days. As a result, all such employees will fall outside the purview of ESI coverage, potentially leading to health-related complications. Therefore, it has become essential to procure a separate health insurance policy. Please provide clarification.	
Clear provision should be mentioned reimbursing responsibility for insurance/Mediclaim coverage of workers. Please rectify.	
As all workers will be outside the ESI facility with wage revision applicable on 1st April, 2026, please confirm whether the cost of the Workmen Compensation Policy will be reimbursed by the Institute. Additionally, if group insurance is required, will the associated cost be reimbursed?	
Workmen Compensation Policy will be reimbursed by the Institute. Additionally, if group insurance is required, will the associated cost be reimbursed? Please provide clarification.	
Query of bidder	**Clarification by the IIT Kanpur**
The Government of India provides for 03 National Holidays; however, no such provision has been made in this tender. Please provide clarification.	The clause under Terms & conditions sub head No. 6.4

All notified National Holidays should be treated as paid holidays for deployed manpower as per applicable labour laws. Request for rectification of statutory compliance.	"The Agency/ Firm shall give the services on all days of the month including gazette holidays i.e. round the period of contract as work specified in NIT. There will be no separate payment for three National Holidays i.e., Republic Day, Independence Day and Gandhi Jayanti and the same is deemed to be included in the daily / monthly charge claimed in tender by the Agency/ Firm" shall be read as "The Agency/ Firm shall give the services on all days of the month including gazette holidays i.e. round the period of contract as work specified in NIT. The three National Holidays shall be paid holiday"
Kindly confirm whether wages for National Holidays will be reimbursed by the Institute.	
The Government of India provides for 03 National Holidays; however, no such provision has been made in this tender. Please provide clarification.	
Query of bidder	**Clarification by the IIT Kanpur**
This is a service contract; therefore, no additional registration with any government department is required. Please kindly clarify this matter.	The requirement for registration with CPWD, BSNL, MES, or Central PSUs (as mentioned under Sl. No. 16, Page No. 25) is hereby removed. This contract pertains to manpower services, general statutory registrations (such as Labor License, EPF, ESIC, and GST) will suffice. In the tender document ANNEXURE - 1 Under Proforma of Declaration on Details of the Bidders, point No 16. Registration details with the Govt. Department (CPWD, BSNL, MES, Central PSUs) shall be read as "DELETED"
Registration CPWD, BSNL, MES, Central PSUs has been requested under Sl. No. 16 on Page No. 25, whereas this registration is intended for construction works. Please have this removed.	
Please clarify whether the registrations mentioned in point No. 16 on page 25 are mandatory for all vendors.	
Registration details with the Govt. Department (CPWD, BSNL, MES, Central PSUs) is required OR not. as mentioned at Sl. No. 16 on Page No. 25. Please justify. It would be responsibility of Agency/ Firm to arrange all permission/ approvals from all local bodies/statutory bodies in registration required OR not required. Please provide clarification.	
Query of bidder	**Clarification by the IIT Kanpur**
There is a provision to provide workers with two sets of winter uniforms and two sets of summer uniforms; the cost for this amounts to Rs. 4,000 per worker, resulting in a total expenditure of Rs. 4 lakhs for 100 workers. Please incorporate this cost into the items listed under the 'six-month/yearly' category in BOQ-3, or reimburse the amount against proper invoices. Additionally, a penalty clause has also been imposed in this regard. Please provide clarification.	This clarification confirms that the cost of providing uniforms is the sole responsibility of the contractor. Please refer tender document, under terms & condition point no.5.3.
Provision has been made to issue uniforms four times a year, and a fine has been imposed for failure to issue or wear them; however, no provision has been made to cover the cost of the uniforms. Therefore, a provision for this should be established. Please provide clarification.	
Kindly confirm whether dress charges are to be included within the service charge. If yes, please specify the applicable amount.	

Query of bidder	Clarification by the IIT Kanpur
Page No. 38- Point No. 'F' Dustbin provision has been mentioned to be provided by the agency. It is requested to kindly clarify whether this is correct or if it falls under the departments scope. Inclusion of the above points in each tender document will ensure transparency, proper compliance with statutory norms, and smooth execution of the contract.	The provision of dustbins mentioned under Standard Operating Procedure (SOP) for housekeeping / sanitation work of IIT Kanpur campus sl. No. i. is hereby removed.
Kindly clarify the provision of dustbins as referred to on page 38, sl. No. 5.	
Outdoor and indoor dustbins shall be provided and maintained by the housekeeping agency. Yes OR Not. Please provide clarification.	

Individual Queries

Query of bidder 1		
Sl. No.	**Query**	**Clarification by the IIT Kanpur**
1	MSME register agencies are exempted to submit EMD with the tender.	Please refer section head of Information & Instruction to the bidders at clause 2.4.
Query of bidder 2		
2	The vendor is not required to pay operator costs and electricity charges. Please provide clarification.	As mentioned section 7 award criteria of subclause 7 (B) "(ii) All rates quoted by the Bidder/contractor is inclusive all transportation charges, handling charges, fuel, operator cost, repair maintenance, electricity charge etc. "can be read "All rates quoted by the Bidder/contractor is inclusive of all transportation charges, handling charges, fuel, repair maintenance, etc"
3	Regarding chemical-free products, only a single brand has been specified; therefore, two or three equivalent alternatives from other companies should also be listed to prevent vendors from charging arbitrary prices. Please provide clarification.	Please refer to the tender document.
4	As in the past, the Institute must provide a store and an office facility for the storage of machinery and materials as part of the tender; complaints will also be attended to via telephone from this same facility.	Temporary open space inside the campus for keeping of materials, T&P, machines etc shall be provided. The watch & ward shall be the responsibility of the agency.
5	This is a service contract; therefore, no additional registration with any government department is required. Please kindly clarify this matter.	Registration with CPWD, BSNL, MES or Central PSU etc is not required. The clause stands amended.
6	If a contractor qualifies in more than two tenders, on what basis will the two tenders be awarded? Please provide clarification.	Please refer tender document in award criteria.
Query of bidder 3		

7	In the tender, operator and electricity charges have been imposed on the contractor. Please have these removed.	As mentioned section 7 award criteria of subclause 7 (B) "(ii) All rates quoted by the Bidder/contractor is inclusive all transportation charges, handling charges, fuel, operator cost, repair maintenance, electricity charge etc. "can be read "All rates quoted by the Bidder/contractor is inclusive all transportation charges, handling charges, fuel, repair maintenance, etc"
Query of bidder 4		
8	Annexure-1, Proforma declaration, Point No. 14 is missing. The same may kindly be clarified or corrected.	Please refer of Annexure-1 in the Zone-6, at sl. No. 14 of the Proforma of Declaration of the bidders form provided in Annexure-1 has been inadvertently omitted.
9	The tender mentions 125 manpowers, however, as per actual requirement / assessment it appears to be 71. Kindly clarify the correct number.	Please refer of Annexure-3 in the Zone-6 estimate can be read as "71 Nos. manpowers per day" instead of 125.
Query of bidder 5		
10	Kindly clarify whether GST will be charged separately for consumables and materials billing.	Please refer the tender document.
11	Please confirm whether the Machine Operator (as mentioned on page No. 15 sl. No. 7 (B) (ii) is included within the manpower specified in the BOQ.	As mentioned on page no. 15 at sl. No. 7 (B) clause no. (ii) Operator cost and electricity charges are not to be quoted by the vendor.
12	Please elaborate on point No. 3 on page 57 regarding the requirement for local bodies registration. "3. It would be responsibility of Agency/ Firm to arrange all permission/ approvals from all local bodies/statutory bodies & nothing extra shall be paid on account of this by the Institute"	This is not only the selection criteria. It is the general wording of the tender document.
13	Kindly clarify point No. 3.3 regarding the requirement of one work of 40% value (of similar nature) along with the TDS certificate for vendors who have private sector experience. Also, please confirm whether R&D work completion certificates meeting the required value criteria will be considered acceptable.	AND portion in experience head is mandatory. Under 3.3 experience head and clause clarifies that one similar nature work of(either of above or a separate one) with (Government organizations / Centrally Funded Technical Institutes which include IITs / IISER / CSIR / Central Universities / Public Sector Undertaking / Autonomous Organization of the Central Government during last seven (7) years. It has not having any link with TDS certificate for vendors having private sector experience. Regarding work completion certificate, Please refer 3.4 head "Definition of similar work".
Query of bidder 6		
14	No queries have been raised by this agency.	-----
Query of bidder 7		

15	No queries have been raised by this agency.	-------
Query of bidder 8		
16	With reference to GENERAL INSTRUCTIONS TO THE BIDDERS under Nit No. 01/Civil/D2/2026-27 on page number 11 point no. 3.1 Average Annual Turnover 50% point no. (i) Turnover: Average annual financial turnover on construction work should be at least 50% of the estimated cost put to tender during the immediate last three consecutive financial years. The value of annual turnover figures shall be brought to current value by enhancing the act Need to confirm why is construction work turnover required since this work involves Mechanized Housekeeping Services.	In Main head 3.0 Eligible bidders: under sub head of 3.1(i) Turnover : "Annual Financial Turnover on construction work" shall be read as "Annual Financial Turnover on similar work."
Query of bidder 9		
17	LCS Matrix: We would like to inform you that in the above said NITs the method of evaluation mentioned is LCS (Least Cost System) for selection the successful bidders. But in the tender document LCS table/matrix is not included. Therefore, it is not possible for bidder to calculate the marks and know the qualifying criteria. Hence, we would like to request you to please provide the LCS table/matrix so that bidders can know qualifying criteria for said NITs.	We would like to clarify that in the Least Cost System (LCS), there is no specific marks-based scoring matrix for Technical Evaluation. The Eligibility and Technical Qualification Criteria are already clearly defined in the tender document itself.
18	Minimum Wages: We would also like to inform you as per tender document that while quoting rates in the bid current minimum wages issued by Central Govt. needs to be taken into consideration. But in BOQ of the NITs Minimum Wages issued by Central Govt. for the period 01.010.2025 to 31.03.2026 is mentioned and bidders cannot make changes in minimum wages column of the BOQ and bid itself was published after the revision of minimum wages issued by Central Govt. dated 30.03.2026.	Bidder must quote the manpower wages based on latest revision from Ministry of labour & employment order F.No.1/6(3)/2025-LS-II dated 30.03.2026 & these minimum wages are effective from 01.04.2026. Manpower rates will be evaluated from latest minimum wages only. The minimum 3.85% service rate (Inclusive of GST) shall be calculated as per the latest applicable wages of Central Government as on the last date of bid submission. (Refer table-2 for based on latest minimum wage of manpower services).
19	Financial Bid Calculation: According to the financial bid calculation included in the above-mentioned NITs, no statutory components like EPF, ESIC, Bonus, Gratuity etc. is taken into consideration in BOQ1 and service charge is calculated only in Minimum Wages + GST. Therefore, we would like to request to please clarify the financial bid attached with the tender documents.	Please refer "Special Terms and Conditions of contract" of the tender document. Point No. 29 " For EPF/EDLI/ESI/GST shall be reimbursed, if applicable, only on the production of documentary proof of payment to the concerned authorities/ departments for the particular project."

Query of bidder 10		
20	With reference to Clause 3.1 of the tender document, which stipulates that the average annual financial turnover for the last three consecutive financial years shall be Rs. 178.62 Lakhs, we respectfully submit the following for your kind consideration. We wish to state that the financial year 2025–26 has since been concluded. In view of the same, we humbly request that the turnover for the said financial year be considered for the purpose of financial evaluation. The turnover figures for FY 2025–26 are duly substantiated by GST returns, certified by a Chartered Accountant. We respectfully request that our submission be duly considered during the tender evaluation. We further affirm that all documents furnished are true and correct to the best of our knowledge and belief.	The bidder may submit the audited financial figures for FY 2025-26, if available with them. Which shall be considered for evaluation.
	Details added by the Institute:	
	Machines Features: In BOQ 2 machines model number has been provided and corresponding specification are provided below. Add point No.9 in the Note of the machine : The mentioned specification is the minimum requirement however contractor may provide the higher end specification.(Table 1)	

Table -1

Sr. No.	Machine Descriptions	Make all specifications generic
1	Ride on Scrubber Drier Battery Operator	Working Width – 550 MM Squeegee Width – 630 MM Brush Type – Disc Brush Rated Voltage – 24 Volt (Minimum 3.5-4 Hours) Rated Voltage – 24 V Recovery tank – 75 L Fresh Water Tank – 75L 1. Brush Type- Disc Brush 2. The machine should have an app based/dashboard type fleet management system to track and monitor the geo positioning, usage overview battery monitoring and other important feature of the Institute. 3. The machine should have features which allows for a speed dependent supply of cleaning solution which ensures that the amount of solution dosed on to the floors is always constant. 4. 4-wheel chassis of Machine, for Operator and machine safety.

		Machine with Led light system in front of machine for working at night in case any emergency.
2	Walk Behind Auto Scrubber battery operated	Theoretical performance – 1290 M2/h Working width – 43 cm Squeegee width – 69 cm Solution tank / recovery tank – 22 L/ 25 L Rated voltage -230 V/50 Hz 1. Brush pressure- 25 kg 2. Sound level-68 dB(A) 3. Squeegee Shaped- V Shape 4. Wheel Concept- 3 Wheels Machine 5. ECO Mode Machine 6. Intelligent total solution Intelli Dose, Intelli Trail, Aqua Stop. (Machine will release the chemical as per machine speed) and machine plastic body recycling certificate for reusing the machine plastic body. 7. Water on off button on dashboard problem showing intimate light on dashboard system.
3	Single Disc Scrubber	1. Working Width – 430 MM 2. Brush Speed – 165 RPM Noise- 57Db (A) Voltage- 230V/50Hz Noe: The Machine should have a water tank and foam generator setup.
4	Backpack Vacuum Cleaner	1. Vacuum motor- Min 700W 2. Airflow maximum – 30 L 3. Sound level pressure level – 66db 4. Cable length – 12.5 m 5. Filter bag in litres (3 x layers) - 4.5 Filtration (stages) – 3 6. Backpack – tub vac + blower function
5	High Pressure jet cleaner	1. Operating pressure – 50-120 2. Bar Delivery rate – 660 lt/hr 3. Power consumption – 3200 W 4. RPM – 2800 rpm 5. Weight – 30 kg 6. Rated voltage -0230 V" 50 Hz 7. Detergent built-in tank for indirect suction Glycerine pressure gauge Detergent built-in tank for indirect suction Inlet Brass Fitting, High-pressure Gun, High-pressure Regulation, Hose Connector, Professional Pipe Cleaning Nozzle, mm. 1500 Lance With Adjustable Head, mm. 1700 Lance with adjustable head, mm.2000 Lance With Adjustable Head, Sand Blasting Lance, Professional Rotary Brush
6	Steam machine cleaner	1. Maximum Temperature – 145 degree C 2. Maximum pressure – 4 bar – 3. Steam Tank Volume – 2.4 4. Litre Boiler Capacity – 1.6 5. Litre Power – max 2000 W – 230/240 V~ 50 Hz 6. Machine weight – 6-8 kg
7	Wet & dry vacuum cleaner	1. Container capacity: wet – 22 l 2. Container capacity: dry – 28 l 3. Container volume – 45 l 4. Sound level – 64 db(A)

		5. Nominal consumption – 1000 W 6. Vacuum – 22 kPaMax air flow – 60 l/s

Table -2

Sr. No.	Zones Name	Earlier old wages w.e.f. 01.04.2025 (Uploaded in the tender BOQ-1)	Based on the latest revised minimum wage w.e.f. 01.04.2026 (Manpower services charges based on below mentioned value - BOQ-1).
1	Zone-3	Rs. 3,18,73,452.00	Rs. 3,27,45,254.88
2	Zone-4	Rs. 2,47,28,202.72	Rs. 2,54,04,144.48
3	Zone-5	Rs. 3,72,72,886.56	Rs. 3,82,92,321.60
4	Zone-6	Rs. 2,11,39,379,.04	Rs. 2,17,17,390.24

06/05/2026

Executive Engineer-II

06/05/26

Superintending Engineer

06/05/2026