

PAYMENT FROM ACCOUNT
(Up to Rs. 50,000/-)

To
Dy. Registrar (F&A)
Accounts Section
IIT Kanpur

Please find enclosed herewith a Bill No _____ dated _____
For Rs. _____ from M/S _____

Payment may be released from DEPARTMENTAL FUNDS. Materials has been entered
in the Departmental Ledger Stock No. _____ on Page
No. _____ Material purchased as per rate Contract/ Telephonic /Repeat order.

Signature _____

Name _____

P.F No. _____

Department of Mechanical
Engineering

Encls.

Bill / Performa:

Invoice No.:

Dated:

Date:

Head
Department of Mechanical Engineering