

ALUMNI ASSOCIATION

Indian Institute of Technology Kanpur

The Alumni Association, IIT Kanpur, invites applications for the position of Webmaster at the Alumni Office, IIT Kanpur.

Eligibility Criteria:

BSc/BTech with experience of website development.

Position Details:

Number of Positions: 1 (One)

Consolidated Salary Range: ₹5,00,000 - ₹6,00,000 per annum

(Competitive salary based on experience, with higher pay for well-qualified candidates.)

Job Responsibilities:

- Regularly update and improve the alumni website (content, structure, and functionality).
- Manage and maintain the alumni portal.
- Maintain and update the alumni database with accurate and up-to-date information
- Ensure security of data, network access, and backup systems.
- Implement and manage digital marketing initiatives.
- Handle additional office responsibilities as required.

The appointment will be made initially for one year and can be extended based on satisfactory performance.

How to Apply:

Interested candidates may apply by post or email with their CV by 5th April 2025 to:

Interested candidates, please apply by post or email by 5th April,
2025 to the

Alumni Association office

Room no. 301, 3rd Floor, Academic Affairs Building

IIT Kanpur- 208016

Email: alumni_office@iitk.ac.in

Phone: +91-512-259-4400 / 4407