

**STATEMENT OF IMMOVABLE PROPERTY AS ON ..... (e.g., LAND, HOUSES, SHOPS, OTHER BUILDINGS etc.)**

1	2	3	4	5	6	7	8	9	10	11	12
Description of property	Precise location name, division, taluk & village in which the property is situated and also its distinction no. etc.	Area of land (in case of land and building)	Nature of land (in case of landed property)	Extent of interest	If not in own name, whose name held and his/her relationship, if any, to the institute employee	Date of acquisition	How acquired (whether by purchase, mortgage, lease, inheritance, gift or otherwise) and name with details of person/persons from whom acquired, address and connection of the institute employee, if any, with the person(s) concerned (please see note 1 below)	Value of property (please see Note 2 below)	Particulars of sanction of prescribed authority, if any.	Total annual income from the property	Remarks
1											

Name : \_\_\_\_\_

P.F.No. \_\_\_\_\_

Signature: \_\_\_\_\_

Designation: \_\_\_\_\_

Date : \_\_\_\_\_

Note: (1) For purpose of column 9, the 'lease' word mean & lease of immovable property from year to year or for any term exceeding one year or reserving a year's rent. Where the lease of immovable property is obtained from a person having official dealings with the institute employee, such a lease should be shown in this column irrespective of the term of the lease, whether it is short term or long term and the periodicity of the payment of rent.

(2) In column 12, should be shown, (a) where the property has been acquired by purchase, mortgage or lease or premium paid for such acquisition; (b) where it has been acquired by inheritance, gift or exchange, the approximate value of the property so acquired.