INDIAN INSTITUTE OF TECHNOLOGY KANPUR
OFFICE OF OUTREACH ACTIVITIES

DISBURSEMENT OF HONORARIUM FOR OTHERS

1. Details of the Course	
Course Account No.	
Title of Course	
Course Duration	
Course Venue	
Course Coordinator	
Gross Amount of the Course	
2. Details of Disbursement	
Amount to be adjusted from (Pls tick the applicable box): ☐ Course Fee ☐ Grant (Pls specify funding agency)	

Sr. No.	Name	Party Code*	Bank Name	IFSC	A/c No.	Pan No.	Amount (Rs.)
						Total Payment Rs.	

***Attach supporting papers: Copy of cancelled cheque/Bank passbook and PAN card**

_____ **Course Coordinator**	_____ **Professor-In-Charge, OOA**
Approved/ Not Approved _____ **Director**	

FOR OFFICE USE ONLY		
Enclosed Cheque for Rs.	Cheque No.	Cheque Date
_____ **Dealing Assistant**	_____ **Sr. Supdt. (S.G.)**	