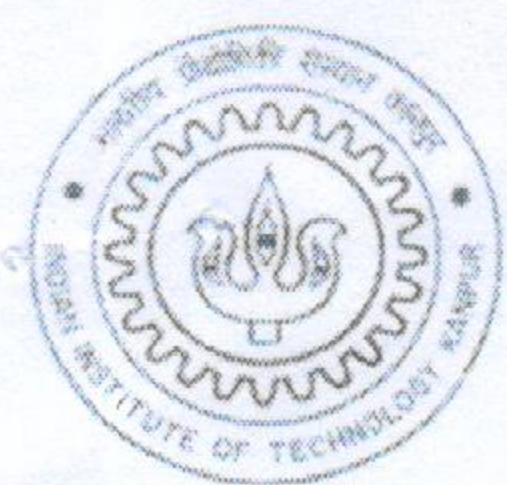




Married Students' Welfare Committee (MSWC), SBRA (A-M, Y, Z & AA Blocks)

Indian Institute of Technology, Kanpur

Office
Warden-In-Charge
SBRA

Ref: 02/MOM/SBRA-MSWC/2025-26

MSWC Minutes held on June 11th, 2025

MSWC Members present:

- 1) Mr. Praveen (Convenor)
- 2) Mr. Shubhum Verma (Account Secretary)
- 3) Mr. Akash Salim.S.F, (Sports & Cultural Secretary)
- 4) Mr. Rahul Sagwal (Maintenance Secretary, Electrical)
- 5) Mr. Praveen Kumar (Garden Secretary)

GB Members:

Apart from the above, the following members were also present in the meeting.

- 1) Shyam Sunder Nishad (G-2)
- 2) Sachin Kumar (H-6)

The following points/issues were discussed in the meeting:

1. Revitalization of the SBRA Garden:

The committee proposed enhancing the SBRA garden by adding flowering plants, painting flower bed borders, and installing "Do Not Pluck Flowers/Plants" signs. The work will be carried out by either IWD or the MSWC.

2. Publication of Residential Guidelines on SBRA Website:

It was decided to publish a comprehensive policy document on the SBRA website covering:

- Residence occupancy terms
- Allotment procedures
- Pet ownership rules
- Silent hours
- Occupancy during academic/semester leave

3. Unauthorized Occupancy – Mr. Sandeep (Former F-4 Resident):

The committee reviewed the case of Mr. Sandeep, who occupied F-4 during his semester leave without notifying the SBRA office. A fine of ₹31,500 was already communicated. The Warden-in-Charge will now issue an official notice reiterating the penalty.

4. Installation of CCTV Cameras:

To enhance safety, the installation of CCTV cameras within SBRA was approved. The implementation will be handled by either IWD or MSWC based on feasibility.

5. Navigational Aids in SBRA:

To assist delivery agents and visitors, an SBRA layout map will be placed on the notice board, and block number signage will be installed at lane entrances to improve navigation.

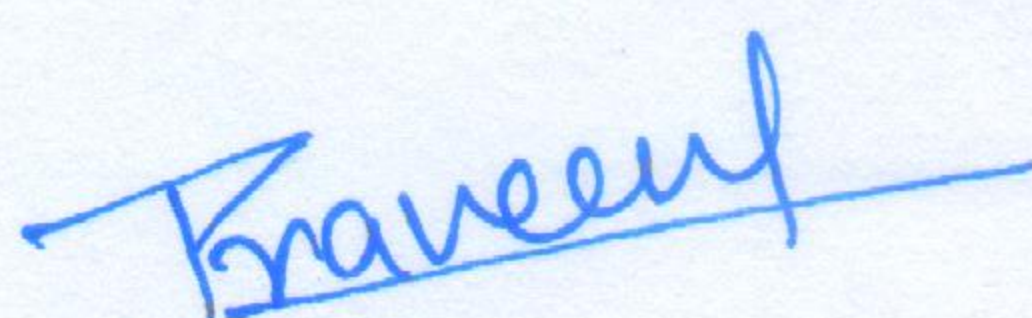
6. SBRA Guestroom Maintenance:

It was proposed that the guest rooms receive basic maintenance and touch-ups by IWD. Additionally, smart TVs will be procured for both guest rooms, and repairs of existing appliances such as refrigerators will be carried out as needed.

7. Activity Room Usage Policy:

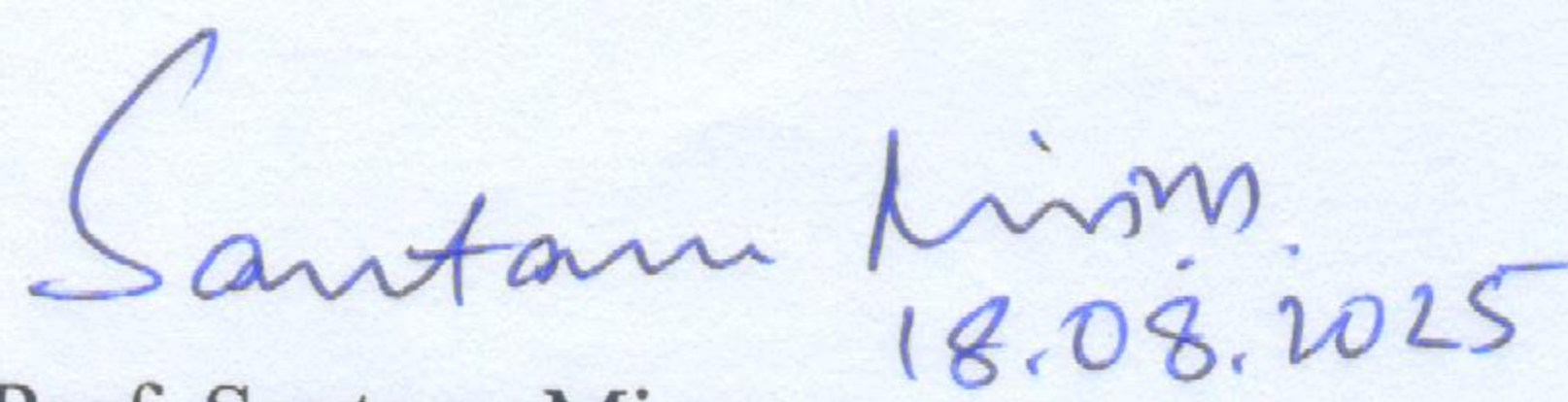
Prior permission is required to use the activity room. Anyone intending to use the room must:

- Submit an application to the office **at least one day in advance**.
- Use the room only **after receiving approval**.
- **Return the room in the same condition** as it was before use.
- **Inform the office of the time and purpose** of use at the time of applying.



Praveen

Convener, SBRA



Prof. Santanu Misra

Warden-In-Charge, SBRA