GUIDELINE FOR SECURITY VERIFICATION FOR PASS FROM ESTATE OFFICE

Applicant must appear in person in the security section for verification with duly filled application form received from the estate office. Following documents are required during the verification—

1. Copy of address proof, character certificate issued by competent authority
2. Letter of requisitioner of the services
3. Photo- 2 copies
4. Old pass (if applicable)

Following Proofs are accepted for security verification

1. RESIDENTIAL PROOF:
   - Residential proof
   - Adhar card
   - Indian Passport
   - Voter identity card
   - Permanent driving license
   - Bank pass book with address and photo (latest copy)
   - Document produced through court
   - Letter from Sabhasad/ Sarpanch

2. CHARACTER CERTIFICATE:
   - Gazetted Officer (Rajpatrit adhikari)
   - MP/ MLA
   - Sabhasad
   - Sarpanch
   - Tehsildar or concerned SHO for an applicant staying in the area under his/her jurisdiction
   - Major and above in the army, Lt. Commander and above in the Navy and Sq. Leader and above in the Air Force
   - General Manager and above of a Public Sector Undertaking
   - All members of any All India Service or Central Service who are equivalent to or above the rank of an Under Secretary to the Government

3. PROOF OF IDENTITY (for temporary permission of pass):
   - Proof of Identity
   - Adhar card
   - Indian Passport
   - Voter identity card
   - Permanent driving license
   - Bank pass book with address and photo
   - Id card issued by government
   - PAN card