

**INDIAN INSTITUTE OF TECHNOLOGY KANPUR  
APPLICATION FORM FOR VEHICLE PASS**

**For Regular /Retired Employees/Project Employees/Student and Dependents**

Photo

1. Name of applicant .Dr. /Mr. /Ms. ....
2. Designation .....(P.F/Roll.No).....
3. Department / Section .....
5. Local Address .....
6. Phone (Office) ..... (Res) ..... (E-mail).....

Mobile No

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**7. Details of vehicles:**

SI. No.	Vehicle Registration No.	Type	Make	Colour
		2/4 Wheeler		
		2/4 Wheeler		
		2/4 Wheeler		
		2/4 Wheeler		
		2/4 Wheeler		

8. Co-driver/Dependent if any with relation in the family \_\_\_\_\_

9. I undertake that while plying the vehicle on the campus of the institute, I shall take all the precautions as per the traffic rules, and shall return the vehicle pass & sticker (s) to the Security Section if the vehicle is sold out to any other person, or when the vehicle shall no longer be used on the campus; or when the period of validity shall have expired by efflux of time.

10. Following self attested enclosures are required with this form:- (kindly ✓ or X in the below boxes)

- (i). Copy of Registration paper of vehicle
- (ii). Copy of appointment letter if the applicant is in project
- (iii). One photograph for co-driver
- (iv). Recommendation of **DOSA** is necessary for vehicle pass in case of student.
- (vi). Recommendation of **PI** is necessary for vehicle pass in case of project employee.

**11. PLACE OF FIXING/PASTING OF THE STICKER**

- (i) For car's sticker on front glass wind screen left corner.
- (ii) For 2 wheeler's suitable place at the front where clearly visible.

**Note:**

- 1) Please attach old pass/sticker(If Any)
- 2) Serving employee may also get vehicle passes for their dependents.
- 3) Vehicle RFID card and sticker charges shall be of **Rs-200/-** per unit

(Signature of Applicant)

Recommended by DOSA/PI  
(In case of student/ project employee)

-----FOR OFFICE USE ONLY-----

(Pass No..... Sticker No.....)

Dealing assistant

APPROVED/NOT APPROVED

Security Officer